



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Douglas A. Ducey
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Jack Confer
Executive Director

Board Members

Pauline (Wally) Campbell, President

Charles Villafranca, Vice President

Ken Kidder, Member

Fred Randolph, Member

Melanie Seamans, Member

Susan Archer, Member

**AGENDA
REGULAR MEETING**

October 18, 2021

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, October 18, 2021, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 a.m.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the October 13, 2021, Regular Board Meeting is as follows:

I. CALL TO ORDER

II. ROLL CALL

III. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

IV. CALL TO THE PUBLIC

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

Board Review, Consideration and Action on Approval of Minutes

- A. August 12, 2021 Executive Director Hiring Committee Minutes
- B. August 12, 2021 Hiring Committee Executive Session Minutes
- C. September 13, 2021 Regular Session Meeting Minutes
- D. September 13, 2021 Executive Session Meeting Minutes

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

- A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

Facility Name

- 1. Abundant Life Assisted Living
- 2. Adobe Adult Care
- 3. Arbor Rose Senior Care
- 4. Biltmore Care Home, LLC
- 5. Chaparral Care Home
- 6. Circle of Life Alzheimer's Homes, LLC
- 7. Coming Home Assisted Living Home
- 8. Desert Oasis at Countryside Estates Assisted Living
- 9. Dignified Assisted Living
- 10. Family Matters II
- 11. Frances Residential Care Home 2
- 12. Mariposa Point at Algodon Center
- 13. Olivia White Hospice Home
- 14. Rose Court Senior Living
- 15. The Villas at Academy Village
- 16. Villas at Green Valley, Villa B

B. Board Review, Consideration and Possible Action regarding new complaints:

| | Complaint# | Licensee | Title | Open Date |
|----|------------|--------------------|-------------------|-----------|
| 1) | 21-50 | Leibfried, Melinda | Manager | 06/10/21 |
| | 2) | 21-44 | Madrid, Margarita | 05/21/21 |
| | 3) | 21-29 | Heilmeier, Max | 04/16/21 |
| | 4) | 21-30 | Carillo, Cecilia | 04/15/21 |
| | 5) | 21-39 | Davis, Robert | 05/14/21 |
| | 6) | 21-42 | Reyes, Jean | 05/21/21 |
| | 7) | 21-43 | Ghiurau, Elena | 05/21/21 |
| | 8) | 21-46 | Adams, Elisabeth | 05/28/21 |
| | 9) | 21-47 | Encinas, Michelle | 05/28/21 |
| | 10) | 21-34 | Lawrence, Mark | 04/29/21 |
| | 11) | 21-48 | Aluoch, Sylvia | 05/28/21 |
| | 12) | 21-35 | Nowak, Bettina | 04/29/21 |
| | 13) | 21-52 | Luca, Catalina | 07/26/21 |
| | 14) | 21-53 | Pineda, Deborah | 07/26/21 |
| | 15) | 21-55 | Barajas, Veronica | 07/26/21 |
| | 16) | 21-56 | Bourne, Ralph | 07/26/21 |
| | 17) | 21-57 | Angeles, Joshua | 07/29/21 |
| | 18) | 21-59 | Hughes, Gary | 08/02/21 |
| | 19) | 21-45 | Pratt, Taryn | 05/21/21 |
| | 20) | 21-61 | Grepo, Sherryl | 08/09/21 |
| | 21) | 21-63 | Robinson, Maria | 08/06/21 |
| | 22) | 21-64 | Smith, Ollie | 08/06/21 |
| | 23) | 21-62 | Buyuccan, Phobe | 08/06/21 |
| | 24) | 21-51 | King, Marsha | 07/22/21 |
| | 25) | 21-58 | McNichol, Kathryn | 07/29/21 |

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

A. Permanent and Temporary Administrator Licenses

1. Petkovic, Elma

B. Permanent Administrator Licenses

- 1) Drop, Jessica
- 2) Alejo, Kayode
- 3) Lang, Richard
- 4) Nitz, Tiffany
- 5) Phillips, Michael
- 6) Sanah Bendu
- 7) Wilson, Stewart

C.

D. Permanent and Temporary Manager Certificates

- 1) Dresser, Morgan
- 2) Jones, Lucretha
- 3) Lopez, Dianette
- 4) Palacios, Mazziza
- 5) Perkins, Andrea
- 6) Rogoveanu, Adina
- 7) Sandoval, Rachael
- 8) Yin, Junxiang
- 9) Jan, Rafael
- 10) Poore, Timothy
- 11) Stack, Holly

E.

D. Permanent Manager Certificates

- | | |
|-------------------------|--------------------------|
| 1) Akins, Shelly | 40) Nour, Mahommed |
| 2) Alejo, Kayode | 41) Nyama, George |
| 3) Alexe, Florica | 42) Oldacker, Laura |
| 4) Al-Hark Shareedah | 43) Patterson, Komanisha |
| 5) Babeti, Lydia | 44) Paulesc, Julieta |
| 6) Baldie, Stacyann | 45) Perez, Lisa |
| 7) Barth, Deborah | 46) Porter, Amber |
| 8) Begay, Mariah | 47) Raitu, Rebeica |
| 9) Bialek, David | 48) Remy, Avrile |
| 10) Cao, Thien | 49) Resrepo, Luz |
| 11) Charron, Jeanine | 50) Richardson, Steven |
| 12) Dejbakhsh, Amirshad | 51) Rincon, Lorenzo |
| 13) Dillon, Melinda | 52) Savroup, Udaya |
| 14) Gallegos, Theresa | 53) Schutt, Laura |
| 15) Giles, Brittany | 54) Suan, Ronald |
| 16) Green, Donald | 55) Tena, Janet |
| 17) Grozay, Devis | 56) Todor, Simona |
| 18) Guzman, Jose | 57) Turner, Dorothea |
| 19) Higuaria, Lori | 58) Wade, Scott |
| 20) Jameson, Bethany | 59) Warren, Zarah |
| 21) Khaimova, Bella | 60) Winfred, Kathee |
| 22) King, Nichole | 61) Yousef, Marian |
| 23) Kinslow, Rashada | 62) Yurtola, Melchita |
| 24) Kouts, Kelly | |
| 25) Krtek, Christine | |
| 26) Lavia, Gabriella | |
| 27) Lewis, Vallorie | |
| 28) Lingat, Dennis | |
| 29) Linul, Jennifer | |
| 30) Lothlen, Daphne | |
| 31) Lovio, Valeria | |
| 32) Lupei, Claudia | |
| 33) Lupei, Natanael | |
| 34) Marchese, Gabriela | |
| 35) Mensah, Regina | |
| 36) Mercado, Hollie | |
| 37) Miguel, Angelita | |
| 38) Moreno, Dora | |
| 39) Neff, Chamberlin | |

a.

- E. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

- 1. Gonzales, Nikkita Permanent Manager Certificate

VIII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ASSISTED LIVING FACILITY TRAINING PROGRAMS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

- A. Assisted Living Facility Caregiver Training Program

| | |
|---------------------------------|----------------------------|
| Pringle Consulting and Training | Coconino Community College |
|---------------------------------|----------------------------|

- B. Assisted Living Facility Manager Training Program

| | |
|------|--|
| None | |
|------|--|

Assisted Living Facility Caregiver Training Program Renewal

| | |
|----------------------------------------------------|--------------------------------------------------|
| Caregiver Training Institute ALCTP-0001 | Arizona Medical Training Institute ALCTP-0008 |
| Assisted Living Training School ALCTP-0010 | Cerbat Guest Home Training Program ALCTP-0038 |
| Innovative School of Health Sciences ALCTP-0066 | Watermark Retirement Communities ALCTP-0088 |
| Assisted Living Consultants ALCTP-0092 | Best Care Behavioral Homes ALCTP-0097 |
| Bee Hive Homes Assisted Living ALCTP-0032 | Aging Alternatives Career Center ALCTP-0087 |

- C. Assisted Living Facility Manager Training Program Renewal

| | |
|---------------------------------------------------|-----------------------------------------------|
| Arizona Medical Training Institute ALMTP-0001 | Assisted Living Training School ALMTP-0002 |
| Assisted Living Training Associates ALMTP-0010 | |

IX. REVIEW, DISCUSSION AND POSSIBLE ACTION ON GRANTING AUTHORITY TO THE BOARD'S EXECUTIVE DIRECTOR TO ISSUE AND APPROVE LICENSE(S), CERTIFICATES, RENEWAL(S), AND TRAINING PROGRAMS TO THE EXECUTIVE DIRECTOR PURSUANT TO ARS 32-3123

X PERSONNEL MATTER(S) FOR BOARD REVIEW, DISCUSSION AND POSSIBLE ACTION

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) (to discuss personnel matters).


- A. ISA with Respiratory Care Board

XI. EXECUTIVE DIRECTOR REPORT

- A. Budget Update
- B. Licensing & Investigation Statistics
- C. Office of the Attorney General Legislative Memorandums (Information Only)

XII. FUTURE ITEMS AND MEETING DATES

XIII. ADJOURNMENT



Jack Confer, Executive Director