



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Douglas A. Ducey**  
Governor

**Jack Confer**  
Executive Director

**Board Members**

Pauline (Wally) Campbell, President

Charles Villafranca, Vice President

Ken Kidder, Member

Fred Randolph, Member

Melanie Seamans, Member

Susan Archer, Member

James Steven, Member

**AGENDA  
REGULAR MEETING**

**January 10, 2022**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, January 10, 2022, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 a.m.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the January 10, 2022, Regular Board Meeting is as follows:

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

**IV. CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Regular Meeting Minutes December 13, 2021

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

- A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

**Facility Name**

1. Desert Hills Assisted Living LLC
2. Elsa's Adult Care Home, LLC
3. Serenity Place Assisted Living Home. LLC
4. Gwee's Comport Assisted Living III, LLC
5. Caring at Home, LLC
6. New Reflections Adult Care Home, LLC
7. True Care Assisted Home, LLC
8. Angela's Assisted Living II, LLC
9. Senior Assist Management Solutions, LLC
10. Absolute Assisted Living Adult Care Home
11. Kiran Manor, LLC
12. Oakwood Creative Care, Inc
13. Nurse's Assisted Living, LLC

- B. Board Review, Consideration and Possible Action regarding new complaints:

	Complaint#	Licensee	Title	Open Date
1)	21-69	Vivian Ruiz		
2)	21-84	Magee, Loretta	Manager	10/01/21

3)	21-88	Seidel, Jia	Manager	10/06/21
4)	21-90	Reyes, Bernadette	Manager	10/06/21
5)	21-91	Dendrino, Virginia	Manager	10/06/21
6)	21-92	Ellison, Jeanette	Manager	10/07/21
7)	21-95	Balan, Mariana	Manager	10/07/21
8)	21-96	Hernandez, Jennifer	Manager	10/12/21
9)	21-97	Hamilton, Gerald	Manager	10/12/21
10)	21-101	Kelly, Cheryl	Manager	10/25/21
11)	21-102	Weeks, Sherre	Manager	10/25/21
12)	21-103	Matyas, Reah	Manager	10/25/21
13)	21-104	Kariuki, Caroline	Manager	10/26/21
14)	21-105	Nganga, Nancy	Manager	10/26/21
15)	21-106	Carlos, Catrina	Manager	10/26/21
16)	21-107	Garrard, Brady	Manager	10/26/21
17)	21-108	Newville, Stacy	Manager	10/26/21
18)	21-110	Cody, Brenda	Administrator	10/27/21
19)	21-114	Stone, Regan	Manager	10/29/21
20)	21-115	Brooks, DeLaine	Manager	10/29/21
21)	21-116	Fisher, William	Manager	11/05/21
22)	21-117	Connolly, Kathleen	Manager	11/19/21
23)	21-118	Friend, Rosemarie	Manager	11/05/21
24)	21-119	Viloria, Analyn	Manager	11/05/21

**VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

- A. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing allrequired examinations within the substantive timeframe or the license or certificate will be denied.
1. Davis, Robert
  2. Lyde, Yvette
  3. Owen, Vanessa
  4. Reilly, Ryan

**VIII. BOARD PRESIDENT'S REPORT:**

**IX. ANNUAL BOARD ELECTION PURSUANT TO A.A.C. R4-33-102**

- A. Election of Board President and Vice-President

**X. EXECUTIVE DIRECOTR REPORT**

- A. Budget Update
- B. Licensing & Investigation Statistics
- C. Legislation

**XI. FUTURE ITEMS AND MEETING DATES**

**XII. ADJOURNMENT**



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Jack Confer, Executive Director