



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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AGENDA
REGULAR MEETING

May 13, 2019

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **May 13, 2019, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 A.M.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Allen Imig at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and may hold an executive session on Agenda items 4-10 for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public.

As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the May 13, 2019 Regular Board Meeting is as follows:

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

4. **APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

1. April 8, 2019 Regular Board Meeting Minutes

5. **FORMAL ADMINISTRATIVE HEARINGS OR PROPOSED CONSENT AGREEMENTS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Motion to proceed to Formal Administrative Hearing
- B. Formal Administrative Hearing

2. Ciorba, Viorel 18-53

6. **COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

- A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

Facility Name

3. All Valley Home Care
4. ANC Assisted Living Homes I
5. Burkeshire Retirement Hotel
6. Cottonwood Village
7. Grand Court of Mesa
8. Granite Gate Senior Living
9. Hacienda Del Rey 2
10. Hacienda Del Rey 4
11. Hands of Care
12. Hummingbird Gardens
13. Laurel Assisted Living Home LLC
14. Omega Assisted Living

- 15. Savanna House Assisted Living & Memory Care
- 16. Silver Sunset Home Care
- 17. Sunbeam Oasis
- 18. Sunnyhill Adult Care Home Inc, II
- 19. The Villas at King Road, Villa B
- 20. Tranquility Assisted Living Home
- 21. White Roses Assisted Living

B. Board Review, Consideration and Action regarding new complaints:

	Complaint #	Licensee	Title	Open Date
22.	19-51	Stidham, Savannah	Manager	04/02/19
23.	19-31	Darkus, Mia	Manager	02/07/19
24.	19-33	Pennington, Jessica	Manager	02/19/19
25.	19-34	Ventura, Ramon	Manager	02/25/19
26.	19-37	Wilbanks, Brian	Manager	02/25/19
27.	19-38	Wilbanks, Brian	Manager	02/25/19
28.	19-46	Noriega, Imelda	Manager	03/01/19
29.	18-251	Ramlow, Thomas	Manager	10/22/18
30.	19-44	Hunter, Valerie	Manager	03/01/19
31.	19-08	Green, Victoria	Manager	01/07/19
32.	19-42	Chavez, Sara	Manager	02/26/19
33.	18-248	Lorimer, Monique	Manager	02/08/19
34.	19-40	Bicking, Regina	Manager	02/25/19
35.	19-41	Dickerson, Kim	Manager	02/26/19
36.	19-55	Villamayor, Carmona	Manager	04/04/19
37.	19-04	Carlos, Jose	Manager	01/04/19
38.	18-89	Nikita, Niki	Manager	12/28/17
39.	18-189	Harraway, Yvette	Manager	06/08/19

C. Board Review, Consideration and Action on Whether to Close a Complaint

40.	19-18	Agbada, Leonila	Manager	01/25/19
41.	19-20	Duffy, Robin	Manager	01/25/19

7. **ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

42. Temporary Administrator Licenses

Pruitt, Jennifer			
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Permanent Administrator Licenses

Pruitt, Jennifer	Brkovic, Jasmina	Keating, Cherie	Roberts, Jaime
Cline, Julianne			

Temporary Manager Certificates

Lela, Tunder	Bortis, Mariana		

Permanent Manager Certificates

Lela, Tunder	May, Lisa	Grozav, Gabriel	Butuza, Claudia
Libiran, Virgrid	Roesler, William	Wilson, Randall	Caswell, Kyle
Frazer, Sherin	Kelepolo, Ashley	Asota, Celestine	Hall, Deborah
Amante, Felix	Sydnor, Heather	Pintea, Raluca	Fanning, Kathleen
Knight, Tashay	Strojny, Andrew	Dorough, Thomas	Roberts, Sherrel

B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

- 43. Weaver, Jessica Permanent and temporary manager’s certificate
- 44. Stidham, Savannah Permanent manager’s certificate

C. Individual Board Review, Consideration and Action to deny temporary administrator license or manager certificate for failing to meet the qualifications of A.R.S. § 36-446.06(D), for failing the state examination.

- 45. Grozav, Gabriel Temporary manager certificate

8. ASSISTED LIVING FACILITY TRAINING PROGRAMS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

- 46. Assisted Living Facility Caregiver Training Program

Havasu Caregiver Institute	
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Assisted Living Facility Manager Training Program

Trisummit Facility Manager & Caregiver Training Center	
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Assisted Living Facility Caregiver Training Program Renewal

A+ Assisted Living Academy ALCTP-0078	East Valley Institute of Technology ALCTP-0043
Excel Caregiver Training Program ALCTP-0012	Trisummit Facility Manager & Caregiver Training Center ALCTP-0076
Carriage House on West Garden Lane ALCTP-0030	Innovative School of Health Sciences ALCTP-0066

Assisted Living Facility Manager Training Program Renewal

Arizona Certified Manager's Education ALMTP-0014	
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9. OTHER BUSINESS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. New Business: The Board may Review, Consider and take Action

- 47. Move November meeting date to Tuesday the 12th
- 47a Rules to correct errors in Article 2

10. ADMINISTRATIVE MATTERS

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

- 48. Financial Reports
- 49. Complaints Status Report
- 50. Licensing Report
- 51. Legislation Update
HB2569
- 52. Rules Update
- 53. Training Program Report
- 54. Board Meeting Critique

11. FUTURE AGENDA ITEMS AND MEETING DATES

The next regular meeting of the Board will be held on Monday, June 10, 2019 at 1740 W. Adams, Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

12. ADJOURNMENT