



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Douglas A. Ducey**  
**Governor**

**Allen Imig**  
**Executive Director**

**Board Members**

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Ken Kidder, Vice President  
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Fred Randolph, Member  
Melanie Seamans, Member  
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Ted Ihrman, Member

**AGENDA**  
**REGULAR MEETING**

**May 11, 2020**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **May 11, 2020, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 A.M.**

While meetings remain open to the public, telephonic participation is strongly encouraged during the declared COVID-19 emergency.

Instructions for public to call-in: Dial 1-888-740-4219, Enter passcode: 420845#.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Allen Imig at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and may hold an executive session on Agenda items 4-10 for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public.

As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the May 11, 2020 Regular Board Meeting is as follows:

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

**4. APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

1. April 13, 2020 Regular Board Meeting Minutes

**5. FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTION TO DEEM ALLEGATIONS ADMITTED**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Formal Administrative Hearings or Consent Agreement.

2.	Wilson, JoAnn M.	19-152	Manager	Consent Agreement
3.	Romero, Adrian R.	19-115	Manager	Motion to Deem
4.	Singh, Porabhjoat K.	19-60	Manager	Motion to Deem
5.	Gordon, Erna C.	19-120	Manager	Motion to Deem
6.	Divinagracia, Eric N.	19-66	Manager	Motion to Deem
7.	Sulffridge, June A.	19-125	Manager	Motion to Deem
7a.	Fatato, Julie	19-96	Manager	Motion to Deem

**6. COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

- A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

**Facility Name**

8. Ana’s Assisted Living Home LLC
9. Ana’s Haven at Cedar
10. Andara
11. Arcadia Assisted Care Camelhead
12. Arcadia Home Care, LLC
13. Belmont Village Scottsdale
14. Best Home Care of Surprise LLC
15. Biltmore Care Home, LLC
16. Bridgewater Assisted Living-Midtown
17. Carlton Village 2
18. Carlton Village 5
19. Family Home Care of Treasures
20. Heatherwood
21. House of Prayer Inc.
22. Ironwood Estate Assisted Living
23. Kopper Crest Manor on Harris, LLC
24. Lifestream at Youngtown
25. Love and Care II Assisted Living, LLC
26. Medisys Home Care LLC
27. Northlands Assisted Living Home, LLC
28. Palos Verdes Senior Living
29. Pennington Manor Assisted Living Home
30. Soft Touch Assisted Living LLC
31. Southwest Healing Gardens
32. Summa Care Tempe
33. The Villas at King Road, Villa A
34. Venezia Place, LLC
35. White Roses Assisted Living

**B. Board Review, Consideration and Action regarding new complaints:**

	<b>Complaint #</b>	<b>Licensee</b>	<b>Title</b>	<b>Open Date</b>
		<b>9:00 A.M – 10:00 A.M.</b>		
36.	20-12	Lev, Ariel	Administrator	01/27/20
37.	20-10	Jacobs, Penny	Administrator	01/24/20
38.	None			
39.	20-13	Phillips, Vickie	Administrator	01/28/20
		<b>10:00 A.M – 1100 A.M.</b>		
40.	20-34	Hamilton, Sallye	Manager	03/3/20
41.	20-36	Komerdelj, Anuca	Manager	03/12/20
42.	20-20	Weeks, Sherre	Manager	01/30/20
43.	20-15	Barya, Verna	Manager	01/30/20
44.	20-22	Abella-Tagaloguin, Amelia	Manager	01/31/20
45.	20-23	Muresan, Calin	Manager	01/31/20
46.	20-16	Didde-Esteban, Christopher	Manager	01/30/20
47.	20-17	Wint, Daniel	Manager	01/30/20
		<b>11:00 A.M – 12:00 P.M.</b>		
48.	20-18	Cristea, Teodor	Manager	01/30/20
49.	20-24	Davis, Dennis	Manager	01/31/20
50.	20-19	Santos, Agnes	Manager	01/30/20
51.	20-27	Ramos, Lilia	Manager	02/20/20

52.	20-25	Duran, Inge	Manager	02/14/20
53.	20-31	Garcia, Evelyn	Manager	02/27/20
54.	20-33	Ang, Adrian	Manager	02/27/20
55.	20-32	Carillo, Cecelia	Manager	02/27/20

C. Board Review, Consideration and Action on Whether to Close a Complaint

56.	18-275	Darnell, Jeanette	Manager	01/2/19
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7. **ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

57. Temporary Administrator Licenses

Acuna, Stephanie	P. Elayne Poston		
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Permanent Administrator Licenses

Acuna, Stephanie	Cooper, Brandy	Martin, Joshua	Cobanovich, Stephanie
P. Elayne Poston			

Temporary Manager Certificates

Wilburn, Tierny	Babaletskos, Haralambos		
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Permanent Manager Certificates

Wilburn, Tierny	Jolley, Michelle	Barton, Lydia	Wieczorek, Edyta
Heilmeier, Max	Vlad, Mary	Norhton, Todd	Bautista, Jonathan
Gonzales, Samantha	Barretto, Rossana	Newbourn, Jessica	Chacon, Norma
Chuppo, Jeffrey	Matturro, Dana	Lumuthang, Jasmine	Tuita, Tupou
Remy, Andrea	Womble, Stefanie	Young, Christine	Shamloll, Vidhoushi

B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

58.	Ortega, Amador	Permanent administrator license
59.	Rios, Thomas	Permanent manager certificate
60.	Swanner, Janice	Permanent manager certificate
61.	Quitilib, Sabino	Permanent and temporary manager certificate
62.	Maravillas, Czeick	Permanent and temporary manager certificate

**8. ASSISTED LIVING FACILITY TRAINING PROGRAMS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

63. Assisted Living Facility Caregiver Training Program

None	
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Assisted Living Facility Manager Training Program

Pfundamental Consulting, LLC	
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Assisted Living Facility Caregiver Training Program Renewal

Bee Hive Homes Assisted Living ALCTP0032	Korman Healthcare ALCTP0086
Havasu Caregivers Institute ALCTP0085	

Assisted Living Facility Manager Training Program Renewal

Arizona Certified Manager’s Education ALMTP0014	
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**9. OTHER BUSINESS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. New Business: The Board may Review, Consider and take Action

64. Primary source license verifications for applicants

**10. ADMINISTRATIVE MATTERS**

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

- 65. Financial Reports
- 66. Complaints Status Report
- 67. Licensing Report
- 68. Legislation Update
- 69. Rules Update
- 70. Training Program Report
- 71. Board Meeting Critique

**11. FUTURE AGENDA ITEMS AND MEETING DATES**

The next regular meeting of the Board will be held on Monday, June 15, 2020 at 1740 W. Adams, Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

**12. ADJOURNMENT**