



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Governor

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Sabrina Khan
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Board Members

Pauline (Wally) Campbell, President
Charles Villafranca, Vice President
Ken Kidder, Member
Fred Randolph, Member
Melanie Seamans, Member
Susan Archer, Member
Ted Ihrman, Member

**AGENDA
REGULAR MEETING**

May 10, 2021

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **May 10, 2021, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 a.m.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Sabrina Khan at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the May 10, 2021, Regular Board Meeting is as follows:

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

4. **APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

1. April 12, 2021 Regular Board Meeting Minutes

5. **COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

Facility Name

2. AAA Adult Care Home
3. Adagio Care LLC
4. Arizona Angels LLC
5. Assisted Senior Living Care LLC
6. Broadway Mesa Village
7. Liia Adult Care Home, LLC
8. Maggie's House Assisted Living Home
9. Saint Michaels Manor
10. Sierra Vista Assisted Living
11. Silver Sunset Home Care
12. Starfish Care Homes, LLC
13. Sun Health Grandview Assisted Living Services
14. TBI Care, Inc.

B. Board Review, Consideration and Action regarding new complaints:

	Complaint #	Licensee	Title	Open Date
15.	21-18	Neice, Diana	Administrator	02/22/21
16.	21-23	Cirjan, Adriana	Manager	03/11/21
17.	21-22	Howard, Elaine	Manager	03/11/21
18.	21-24	Wright, Jason	Manager	03/15/21

19.	21-25	Pelroy, Sylvia	Manager	03/18/21
20.	21-27	Cox, Paula	Manager	03/25/21
21.	21-21	Godfrey, Dustin	Manager	03/11/21
22.	21-26	Pagay, Maria	Manager	03/22/21

C. Board Review, Consideration and Action on Rescinding Previous Action and Review Proposed Consent Agreement

	Complaint #	Licensee	Title	Open Date
23.	21-20	King, Cincy	Manager	03/01/21
24.	20-112	Cornell, Dan	Manager	11/19/20

25. Board Review, Consideration and Action on Whether to Open a Complaint in the Matter of Winslow Campus of Care.

6. **ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

26. Temporary Administrator Licenses

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Permanent Administrator Licenses

Day, James	Cusner, Adam	Caldwell, Samantha	Ingels, Shannon
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Temporary Manager Certificates

Ball Cole, Madge	Winn Carr, Kirsten		

Permanent Manager Certificates

Ball Cole, Madge	Winn Carr, Kirsten	Roeder, Matthew	Mcllroy, Amy
Lothlen, Daphne	Brooks, Catherine	Jivan, Monica	Cope, Meredith
Smith, Allison	Bouttirath, Siamphay	Adepoju, Titobiloluwa	
Saal, Diane			

B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

27.	Tate, Angela	permanent administrator license
28.	Baliban, Dana	permanent manager certificate
29.	Dorame, Patsy	permanent manager certificate

30. Reilly, Ryan permanent manager certificate

C. Individual Board Review, Consideration and Action to deny manager certificate for failing to meet the qualifications of A.R.S. § 36-446.04(C)(3), for not passing the state examination within the substantive time frame.

31. Puentes, Shelly permanent manager certificate

7. **ASSISTED LIVING FACILITY TRAINING PROGRAMS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

32. Assisted Living Facility Caregiver Training Program

Almond Care Concepts ALCTP-0104	Highgate Senior Living ALCTP-0105
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Assisted Living Facility Manager Training Program

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Assisted Living Facility Caregiver Training Program Renewal

Assisted Living Facility Manager Training Program Renewal

Trisummit Facility Manager & Caregiver Training ALMTP-0022	

8. **OTHER BUSINESS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. New Business: The Board may Review, Consider and take Action

9. **ADMINISTRATIVE MATTERS**

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- 33. Financial Report
- 34. Complaints Status Report
- 35. Licensing Report
- 36. Legislation Update – SB1282
- 37. Rules Update
- 38. Training Program Report

- 39. National Association of Long-Term Care/NAB Conference
- 40. Board Meeting Critique

10. FUTURE AGENDA ITEMS AND MEETING DATES

The next regular meeting of the Board will be held on Monday, June 14, 2021 at 1740 W. Adams St., Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

11. ADJOURNMENT