



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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**AGENDA
REGULAR MEETING**

March 8, 2021

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **March 8, 2021, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 A.M.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Allen Imig at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public.

As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the March 8, 2021, Regular Board Meeting is as follows:

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

4. **APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

1. February 8, 2021, Regular Board Meeting Minutes

5. **FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTION TO DEEM ALLEGATIONS ADMITTED**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Formal Administrative Hearings, Consent Agreement or Motion to Deem Allegations Admitted.

2. Stefanescu, Petre 20-35 Formal Hearing

6. **COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

Facility Name

3. Caring Angels Assisted Living Home
4. Desert Harbor Adult Care Home
5. Fisher Family Home, LLC
6. Glynnis Place
7. 1 Abbey Adult Care Home
8. Lavie Home
9. San Judas Adult Care Home, LLC
10. Show Low Assisted Living LLC
11. Sunrise Adult Care Home #2
12. The Citadel Assisted Living Facility
13. The Forum at Desert Harbor

B. Board Review, Consideration and Action regarding new complaints:

	Complaint #	Licensee	Title	Open Date
14.	20-07	McMillan, Naomi	Administrator	01/22/21
15.	20-118	Ocava, Loreli	Manager	12/10/20
16.	21-06	Fernandez, Theresa	Manager	01/22/21
17.	21-05	Ray, Leeann	Manager	01/28/21
18.	21-09	Razinn, Russ	Manager	01/22/21
19.	21-11	Torreno, Benavides	Manager	01/25/21
20.	21-10	Grant, Dawn	Manager	01/25/21
21.	21-08	Lalo, Florencio	Manager	01/22/21

C. Board Review, Consideration and Action on Whether to Open a Complaint

22. Gary L. Kotz - Administrator #01664 - Pueblo Norte Senior Living

7. **ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

23. Temporary Administrator Licenses

Leathers, Grace			
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Permanent Administrator Licenses

Leathers, Grace	Bennett, David	Shambro, Kristin	
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Temporary Manager Certificates

Pare, Frederic			
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Permanent Manager Certificates

Pare, Frederic		Joy, Monique	Ansah, Robert
Sanders, Kimberly	Adams, Ellen	Dautel, Jennifer	Sayco, Joselito
Yates, Christina	Nguimbi, Doriane	McPherson, Jessica	McCutcheon, Scott
Dartoe, Nora	White, Uloma	Phillips, Akilah	Alcaraz, Gema

B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

- 24. Doggett, Tomica Permanent manager certificate
- 25. None
- 26. None
- 27. None

- 28. Medina, Annette Permanent & temporary manager certificate
- 28a Raach, Kelly Permanent manager certificate

8. ASSISTED LIVING FACILITY TRAINING PROGRAMS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

- 29. Assisted Living Facility Caregiver Training Program

Independent Care Connections, LLC	
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Assisted Living Facility Manager Training Program

Independent Care Connections, LLC	
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Assisted Living Facility Caregiver Training Program Renewal

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Assisted Living Facility Manager Training Program Renewal

Legespi Management Services, LLC ALMTP-0021	
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9. OTHER BUSINESS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. New Business: The Board may Review, Consider and take Action

None

10. ADMINISTRATIVE MATTERS

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

- 30. Financial Reports
- 31. Complaints Status Report
- 32. Licensing Report
- 33. Legislation Update – SB1282
- 34. Rules Update
- 35. Training Program Report
- 36. Board Meeting Critique

11. FUTURE AGENDA ITEMS AND MEETING DATES

The next regular meeting of the Board will be held on Monday, April 12, 2021 at 1740 W. Adams, Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

12. ADJOURNMENT