



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Governor

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Board Members

Ken Kidder, President
Fred Randolph, Vice President
Melanie Seamans, Member
David Hasseltine, Member
Pauline Campbell, Member
Nina Louis, Member
Susan Archer, Member
Charles Seal-Villafranca, Member

**AGENDA
REGULAR MEETING**

January 14, 2019

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **January 14, 2019, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 A.M.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Allen Imig at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and may hold an executive session on Agenda items 4-10 for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public.

As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the January 14, 2019 Regular Board Meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL

3. CALL TO THE PUBLIC

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

4. APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

1. December 10, 2018 Regular Board Meeting Minutes

5. FORMAL ADMINISTRATIVE HEARINGS OR MOTION TO DEEM ALLEGATIONS ADMITTED

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Formal Administrative Hearing or Motion to Deem. Allegations Admitted

- | | | | |
|----|-----------------|-------|---------|
| 2. | DeLeon, Joseph | 17-51 | Manager |
| 3. | Chavanne, Willy | 18-41 | Manager |

6. COMPLAINT CASE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

- | | Facility Name |
|-----|------------------------------------|
| 4. | Brookdale East Mesa |
| 5. | Desert Haven |
| 6. | Desert Hills Assisted Living, LLC |
| 7. | Desert Sky Assisted Living |
| 8. | Golden Joy Senior Care LLC |
| 9. | Heritage at Carefree Senior Living |
| 10. | Little Touch of Europe |
| 11. | North Star Adult Care Home |
| 12. | The Pasadena at Yellowstone |
| 13. | The Springs of Scottsdale |
| 14. | The Stratford |

15. Sunrise Assisted Living Home II

B. Board Review, Consideration and Action regarding new complaints:

	Complaint #	Licensee	Title	Open Date
16.	18-162	Balliet, Brian	Administrator	05/11/18
17.	18-250	Radow, Paul	Manager	10/12/18
18.	18-252	Parker, Soloneca	Manager	10/23/18
19.	18-206	Martinez, Guadalupe	Manager	07/02/18
20.	18-236	Metz, Susan	Manager	09/20/18
21.	18-238	Munguia, George	Manager	09/20/18
22.	18-242	Catana, John	Manager	09/28/18
23.	18-254	Dwarka, Rajkumar	Manager	10/26/18
24.	18-256	Gatus, Gerry	Manager	11/09/18
25.	18-257	Munteanu, Margareta	Manager	11/09/18
26.	18-202	Shakur, Hazael	Manager	07/16/18
27.	18-258	Hitt, Gail	Manager	11/13/18
28.	18-229	Garcia, Shirley	Manager	08/31/18

C. Board Review, Consideration and Action on Whether to Reconsider Prior Action

29. 18-246 Simmons, Salanthia Manager

7. **ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

30. Temporary Administrator Licenses

Borup, Michael			
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Permanent Administrator Licenses

Borup, Michael	Brady, Mitchell		
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Temporary Manager Certificates

Clark, Elizabeth	Silaghi, Julia	Anderson, Jennifer	Getaweru, Lyddia
Ables, William	McLeod, Roberta		

Permanent Manager Certificates

Clark, Elizabeth	Silaghi, Julia	Anderson, Jennifer	Getaweru, Lyddia
Ables, William	Estil, Elsa	Moore-Crum, Allison	Hernandez, Jennifer
Williams, Cole	Catuna, Kevin	Edwards, Lisa	Giresi, Thomas
Tembo, Sheree	Briongos, Anafe	Dakhily, Hamid	Thompson, Julie
Perez, Edgar	George, Elizabeth	Perez, Moises	Allende, Richard
Del Rosario, Zeus	McLeod, Roberta		

- B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

- 31. Hodges, Gerald Permanent administrator license
- 32. Kim, Yong Permanent manager certificate
- 33. Coleman, Jason Permanent and temporary manager certificate
- 34. Razinn, Erin Permanent manager certificate

- C. Individual Board Review, Consideration and Action to deny manager certificate for failing to meet the qualifications of A.R.S. § 36-446.03(C)(3), for not passing the state examination within the substantive time frame.

- 35. Bensel, Kari Permanent manager certificate

8. ASSISTED LIVING FACILITY TRAINING PROGRAMS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

- A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

- 36. Assisted Living Facility Caregiver Training Program

Arizona Healthcare Academy, LLC	Coppersands Caregiver Training Program
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Assisted Living Facility Manager Training Program

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Assisted Living Facility Caregiver Training Program Renewal

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Assisted Living Facility Manager Training Program Renewal

Assisted Living Licenses, Certificates & Training, LLC- ALMTP0011	
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9. OTHER BUSINESS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. New Business: The Board may Review, Consider and take Action

- 37. Election of Board Officers

10. ADMINISTRATIVE MATTERS

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

- 38. Financial Reports

- 39. Complaints Status Report
- 40. Licensing Report
- 41. Legislation Update
- 42. Rules Update
- 43. Training Program Report
- 44. Board Meeting Critique

11. FUTURE AGENDA ITEMS AND MEETING DATES

The next regular meeting of the Board will be held on Monday, February 11, 2019 at 1740 W. Adams, Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

12. ADJOURNMENT