



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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BOARD MEETING NOTICE AND AGENDA

May 12, 2025

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, May 12, 2025, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda for May 12, 2025, Regular Board Meeting is as follows:

I. ROLL CALL

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

III. DECLARATION OF RECUSAL(S)

IV. CALL TO THE PUBLIC

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Draft April 7, 2025 Subcommittee Meeting Minutes
- B. Draft April 14, 2025 Board Meeting Minutes
- C. Draft April 30, 2025 Subcommittee Meeting Minutes

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS, INFORMAL SETTLEMENT CONFERENCES OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

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|----|----------------|--------------------|-------------------------------|----------|
| A. | Formal Hearing | Jhonathan Castillo | 2024-NCI-0301 & 2024-NCI-0398 | 09:30 AM |
| B. | Formal Hearing | Mario Castillo | 2023-NCI-0201 | 10:00 AM |
| C. | Formal Hearing | Benjamin Tajada | 2022-NCI-0498 | 11:00 AM |

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON CASE(S) POSTPONED FROM PRIOR BOARD MEETING (SUBPOENAS SENT FOR APPEARANCE)

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

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| A. | Brian Hawk | 2024-NCI-0065 |
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VIII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

A. Mansur Oloumi Manager Application 2025-NCI-0162

IX. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as “Resident” or use the Resident’s initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion. For items in agenda section (A) the Board may review, discuss and take possible action on the below listed matter(s) and on previously offered proposed consent agreements. Action may include, but is not limited to, acceptance, rejection, or modification and reoffering of the previously offered consent agreement. Action may also include the request to appear at a future meeting. Items in section (A) may also be considered as a single action or block vote.

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

Consent Agreement(s) signed prior to meeting

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|---------------------|-------------------------------|
| 1. Ernesto Paragas | 2024-NCI-0414 |
| 2. Grace Leathers | 2024-NCI-0545 & 2025-NCI-0035 |
| 3. Omar Hassan | 2025-NCI-0083 |
| 4. Susan Gamboa | 2025-NCI-0124 |
| 5. Emily Leka | 2025-NCI-0125 |
| 6. Dragos Toader | 2024-NCI-0556 |
| 7. Fletcher Kuhn | 2025-NCI-0119 |
| 8. Myra Tauro | 2025-NCI-0122 |
| 9. Racheal Sandoval | 2025-NCI-0134 |

X. REVIEW, CONSIDERATION, POSSIBLE ACTION ON REQUEST FOR REHEARING OR REVIEW OF DECISION PURSUANT TO AAC R4-33-106

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Mark Lawrence, Case# 2024-RCE-0067

XI. REVIEW, DISCUSSION, AND POSSIBLE ACTION ON HIRING SUBCOMMITTEE REPORT AND POSSIBLE DELEGATION AND DIRECTION TO SUBCOMMITTEE TO CONDUCT INTERVIEW(S) OF APPLICANTS FOR EXECUTIVE DIRECTOR POSITION ON BEHALF OF THE BOARD AND SUBMIT RECOMMENDATIONS FOR APPROVAL

XII. SUBCOMMITTEE OR BOARD TO INTERVIEW AND CONSIDER CANDIDATES FOR THE BOARD'S EXECUTIVE DIRECTOR POSITION

The Board may move to go into Executive Session pursuant to A.R.S. §§ 38-431.03(A)(1) to conduct interview(s), pursuant to -431.03(A)(2) for receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

A. Board to review, discuss, and take possible action on recommendations from the hiring subcommittee and Arizona Department of Administration regarding candidate interview questions and to approve a common list of questions to be asked of all candidates.

B. Board to Conduct Interviews for Executive Director Position with the following candidates:

1. Aaron Magezi
2. Judy Cargajal Bass
3. Jeffrey Cook

C. Executive Director Position Review, discussion, and possible action regarding consideration of candidates for Executive Director position and possible selection of same. Selection to include the offer of a contract for employment. The Board may move to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) to discuss personnel issues and to determine an appropriate salary.

D. Review, discussion and possible action on continuing search for an Executive Director.

XIII. ARIZONA ALZHEIMER'S DISEASE & RELATED DEMENTIAS (ADRD) STATE PLAN INITIATIVE

A. UPDATE – Board Member Nina Louis

IX. EXECUTIVE DIRECTOR REPORT

Board to review, discuss and possibly take action on the following items:

- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible B. Discussion & Consideration)

X. FUTURE ITEMS AND MEETING DATES

June 9, 2025, July 14, 2025, August 11, 2025

XI. ADJOURNMENT





Jack Confer, Executive Director