



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Katie Hobbs**  
Governor

**Jack Confer**  
Executive Director

**Board Members**

Jeffrey Cook, President  
Rebecca Hill, Vice President  
Kelly Bojorquez, Member  
Nina Louis, Member  
Amy Malkin, Member  
Annette Mendonca, Member  
Mark Muir, Member

**BOARD MEETING NOTICE AND AGENDA**

**April 14, 2025**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, April 14, 2025, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda April 14, 2025, Regular Board Meeting is as follows:

**I. ROLL CALL**

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

**III. DECLARATION OF RECUSAL(S)**

**IV. CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Draft March 10, 2025 Regular Board Meeting Minutes
- B. Draft March 10, 2025 Executive Session Meeting Minutes
- C. Draft April 7, 2025, Hiring Subcommittee Minutes

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS, INFORMAL SETTLEMENT CONFERENCES OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- |    |                |               |          |
|----|----------------|---------------|----------|
| A. | Torrey Frank   | 2024-NCI-0466 | 9:30 AM  |
| B. | Brenda Johnson | 2024-NCI-0494 | 10:00 AM |

**VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLIANCE WITH BOARD ORDER. ACTION MAY INCLUDE THE LIFTING OF ANY STAYES LISTED IN THE ORDER**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Loretta G. Rivera, 2023-NCI-0209, 2023-NCI-0372 & 2023-NCI-0425

**VIII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON REQUEST TO TERMINATE INTERIM CONSENT AGREEMENT**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to

discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Manuela Callini Interim Consent Agreement 2025-NCI-0021

**IX. REVIEW, DISCUSSION AND POSSIBLE ACTION ON REQUEST FOR LATE RENEWAL EXCEPTION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Michael Denney Expired Administrator License NCA-000852

**X. REVIEW, DISCUSSION AND POSSIBLE ACTION ON CASE(S) POSTPONED FROM PRIOR BOARD MEETING (SUBPOENAS SENT FOR APPEARANCE)**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A.	Julianne Flammer	2024-NCI-0615
B.	Ubalдина Trejo	2024-NCI-0640
C.	Rosella Lind	2024-NCI-0605
D.	Aca Komerdelj	2024-NCI-0608
E.	Linda L. Ozarchevici	2024-NCI-0618
F.	Keith Boal	2024-NCI-0621
G.	Valerie Hunter	2024-NCI-0623
H.	Camis Tamas	2024-NCI-0631

**XI. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as “Resident” or use the Resident’s initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion. For items in agenda section (A), (B) and (C) the Board may review, discuss and take possible action on the below listed matter(s) and on previously offered proposed consent agreements. Action may include, but is not limited to, acceptance, rejection, or modification and reoffering of the previously offered consent agreement. Action may also include the request to appear at a future meeting. Items in section (A), (B) and (C) may also be considered as a single action or block vote.

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

- |    |                  |               |
|----|------------------|---------------|
| 1. | Thomas Woodworth | 2024-NCI-0417 |
| 2. | Ilie Iugan       | 2024-NCI-0671 |

3.	Emanuel Vicovan	2024-NCI-0674
4.	Dorel Deac	2025-NCI-0028
5.	Elsa Tesfasion	2025-NCI-0085

Consent Agreement(s) signed prior to meeting

6.	Laksupa Chawadecharatkun	2024-NCI-0669
7.	Debra Cox	2025-NCI-0034
8.	Kimberly Wild	2025-NCI-0047
9.	Donne Bido	2025-NCI-0050
10.	Nuraine Hagos	2025-NCI-0054
11.	Ma Glassman	2025-NCI-0066
12.	Menchit Price	2025-NCI-0069
13.	Caroline Dy	2025-NCI-0097
14.	Diana Escobedo	2024-NCI-0600
15.	DeeDee Rodriguez	2025-NCI-0074
16.	Jane Kinyanjui	2025-NCI-0032
17.	Heidi McLester	2025-NCI-0052

- B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

1.	Erick Sotelo	2024-NCI-0648
2.	Jeannette Franck	2024-NCI-0667
3.	Adam Griffiths	2024-NCI-0668
4.	Jacob Awandem	2024-NCI-0670
5.	Anita Abella	2025-NCI-0030
6.	Catherine Gamel	2025-NCI-0044
7.	Mihaela Kovacs	2025-NCI-0048
8.	Elsa Estil	2025-NCI-0049
9.	Brian Hawk	2025-NCI-0065
10.	Lanette Harper	2025-NCI-0081
11.	Bianca Marc	2025-NCI-0088
12.	Marilyn Fostanes	2025-NCI-0093

- C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

1.	Remus Stefan	2024-NCI-0637
2.	Ofelia Catuna	2024-NCI-0646
3.	Jessica McPherson	2024-NCI-0652
4.	No Manager	2024-NCI-0663
5.	Raisa Ferrer	2024-NCI-0672

6.	Elizabeth Bearg	2024-NCI-0673
7.	Penelope Watkins	2025-NCI-0022
8.	Charles Seal-Villafranca	2025-NCI-0024
9.	Charles Seal-Villafranca	2025-NCI-0053
10.	Lara Bowles	2025-NCI-0027
11.	Irene Fom	2025-NCI-0029
12.	Josephine Leynes	2025-NCI-0033
13.	Belinda Radder	2025-NCI-0036
14.	Troy Jones	2025-NCI-0037
15.	Ronald Carroll	2025-NCI-0038
16.	Joanna Baker	2025-NCI-0039
17.	Gaby Ngoundjo	2025-NCI-0042
18.	Jill Vargas	2025-NCI-0043
19.	Shaista Hamed	2025-NCI-0045
20.	Adrian Pedlowski	2025-NCI-0046
21.	Aldrich Telan	2025-NCI-0051
22.	Jayson Hunt	2025-NCI-0055
23.	No Manager	2025-NCI-0057
24.	Adrienne Padilla	2025-NCI-0058
25.	Genaro Cruz-Andino	2025-NCI-0059
26.	Elsie Vopat	2025-NCI-0060
27.	Cynthia Kwasigroch	2025-NCI-0062
28.	Caroline Njoroge	2025-NCI-0063
29.	Cristian Mirauti	2025-NCI-0067
30.	No Manager	2025-NCI-0068
31.	Lea Garcia	2025-NCI-0071
32.	Dennis Valentine	2025-NCI-0072
33.	Marie Tumaliuan	2025-NCI-0075
34.	George Ortega	2025-NCI-0078
35.	Barbara Cozens	2025-NCI-0080
36.	Christina Bustamante	2025-NCI-0086
37.	Crystal Brown	2025-NCI-0094
38.	Sheryl Cruz	2025-NCI-0098
39.	Catrina Carlos-Warrayat	2025-NCI-0041
40.	Pollyanna Adams	2025-NCI-0064

## **XII. EXECUTIVE DIRECTOR REPORT**


Board to review, discuss and possibly take action on the following items:

- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)
- B. Board Member Resignation, James Steven
- C. Executive Director Recruitment Update
- D. GAO SAAM Travel Policy and Training Requirements
- E. Draft Case Dismissal Substantive Policy Statement

### **XIII. FUTURE ITEMS AND MEETING DATES**

May 12, 2025, June 9, 2025, July 14, 2025

### **XIV. ADJOURNMENT**

  
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Jack Confer, Executive Director

