

Katie Hobbs  
Governor



Jack Confer  
Executive Director

## Board Meeting Minutes

The regular meeting of the NCIA Board convened at 9am, Monday, Apr 14, 2025 in Boardroom C, at 1740 W. Adams Street, Phoenix, Arizona, with Jeffrey Cook, President, presiding.

### BOARD MEMBERS PRESENT:

Jeffrey Cook, President  
Rebecca Hill, Vice President  
Kelly Bojorquez, Member  
Nina Louis, Member  
Amy Malkin, Member  
Mark Muir, Member  
Annette Mendonca, Member

### LEGAL COUNSEL:

Seamus Monaghan, Assistant Attorney General  
Dena Benjamin, Assistant Attorney General

### STAFF PRESENT:

Jack Confer, Executive Director  
Donita McGlasson, Deputy Director  
Phil Smyth, Investigator  
Stacy Rodriguez, Project Specialist  
Brian Thomas, Project Specialist  
Paige Horton, Licensing Specialist

The meeting was called to order at 9:00 am, Monday, Apr 14, 2025 .

President Cook welcomed members of the audience, explained the procedure for addressing the Board, and stated the mission of the Board.

### **I. ROLL CALL**

The following Board members were present: President Cook, Vice President Hill, Member Bojorquez, Member Louis, Member Malkin, Member Muir, Member Mendonca.

### **II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

No Board Member declared conflicts of interest

### **III. DECLARATION OF RECUSAL(S)**

President Cook ▾ recused from agenda items 2025-NCI-0024 and 2025-NCI-0053.

### **IV. CALL TO THE PUBLIC**

No one wished to speak.

## **V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

Board Review, Consideration and Action on Approval of Minutes

- A. Draft March 10, 2025 Regular Board Meeting Minutes
- B. Draft March 10, 2025 Executive Session Meeting Minutes

Vice President Hill ▾ motioned, Member Louis ▾ seconded, to approve Draft March 10, 2025 Regular Board Meeting Minutes and make changes to Draft March 10, 2025 Executive Session Meeting Minutes.

### **ROLL CALL VOTE (7-0)**

| <b><u>VOTE</u></b> | <b><u>President<br/>Cook</u></b>    | <b><u>Vice<br/>President<br/>Hill</u></b> | <b><u>Member<br/>Bojorquez</u></b>  | <b><u>Member<br/>Malkin</u></b>     | <b><u>Member<br/>Louis</u></b>      | <b><u>Member<br/>Muir</u></b>       | <b><u>Member<br/>Mendonca</u></b>   |
|--------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT             | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

- C. Draft April 7, 2025, Hiring Subcommittee Minutes

Vice President Hill made a suggestion to the hiring committee minutes.  
President Cook directed staff to post the hiring committee minutes.

## **XI. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

- C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

- |                      |               |
|----------------------|---------------|
| 1. Remus Stefan      | 2024-NCI-0637 |
| 2. Ofelia Catuna     | 2024-NCI-0646 |
| 3. Jessica McPherson | 2024-NCI-0652 |
| 4. No Manager        | 2024-NCI-0663 |
| 5. Raisa Ferrer      | 2024-NCI-0672 |
| 6. Elizabeth Bearg   | 2024-NCI-0673 |
| 7. Penelope Watkins  | 2025-NCI-0022 |
| 10. Lara Bowles      | 2025-NCI-0027 |
| 11. Irene Fom        | 2025-NCI-0029 |

|                             |               |
|-----------------------------|---------------|
| 12. Josephine Leynes        | 2025-NCI-0033 |
| 13. Belinda Radder          | 2025-NCI-0036 |
| 14. Troy Jones              | 2025-NCI-0037 |
| 15. Ronald Carroll          | 2025-NCI-0038 |
| 16. Joanna Baker            | 2025-NCI-0039 |
| 17. Gaby Ngoundjo           | 2025-NCI-0042 |
| 18. Jill Vargas             | 2025-NCI-0043 |
| 19. Shaista Hamed           | 2025-NCI-0045 |
| 20. Adrian Pedlowski        | 2025-NCI-0046 |
| 21. Aldrich Telan           | 2025-NCI-0051 |
| 23. No Manager              | 2025-NCI-0057 |
| 24. Adrienne Padilla        | 2025-NCI-0058 |
| 25. Genaro Cruz-Andino      | 2025-NCI-0059 |
| 26. Elsie Vopat             | 2025-NCI-0060 |
| 27. Cynthia Kwasigroch      | 2025-NCI-0062 |
| 28. Caroline Njoroge        | 2025-NCI-0063 |
| 29. Cristian Mirauti        | 2025-NCI-0067 |
| 30. No Manager              | 2025-NCI-0068 |
| 31. Lea Garcia              | 2025-NCI-0071 |
| 32. Dennis Valentine        | 2025-NCI-0072 |
| 33. Marie Tumaliuan         | 2025-NCI-0075 |
| 34. George Ortega           | 2025-NCI-0078 |
| 35. Barbara Cozens          | 2025-NCI-0080 |
| 36. Christina Bustamante    | 2025-NCI-0086 |
| 37. Crystal Brown           | 2025-NCI-0094 |
| 38. Sheryl Cruz             | 2025-NCI-0098 |
| 39. Catrina Carlos-Warrayat | 2025-NCI-0041 |
| 40. Pollyanna Adams         | 2025-NCI-0064 |

## BLOCK VOTE

President Cook ▾ made a motion, seconded by Vice President Hill ▾ to accept the staff recommendation for Dismissal ▾ for agenda items: 1-7, 10-21, and 23-40.

## ROLL CALL VOTE (6-1)

| <b>VOTE</b> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

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| ABSENT | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

8. Charles Seal-Villafranca

2025-NCI-0024

9. Charles Seal-Villafranca

2025-NCI-0053

Vice President Hill ▾ made a motion, seconded by Member Bojorquez ▾ to accept the staff recommendation for Dismissal ▾ for agenda items: 8 and 9.

### ROLL CALL VOTE (6-0)

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

- |                      |               |
|----------------------|---------------|
| 1. Erick Sotelo      | 2024-NCI-0648 |
| 2. Jeannette Franck  | 2024-NCI-0667 |
| 3. Adam Griffiths    | 2024-NCI-0668 |
| 4. Jacob Awandem     | 2024-NCI-0670 |
| 5. Anita Abella      | 2025-NCI-0030 |
| 6. Catherine Gamel   | 2025-NCI-0044 |
| 7. Mihaela Kovacs    | 2025-NCI-0048 |
| 8. Elsa Estil        | 2025-NCI-0049 |
| 10. Lanette Harper   | 2025-NCI-0081 |
| 11. Bianca Marc      | 2025-NCI-0088 |
| 12. Marilyn Fostanes | 2025-NCI-0093 |

### BLOCK VOTE

President Cook ▾ made a motion, seconded by Vice President Hill ▾ to accept the staff recommendation for Non-Disciplinary Letter of Concern ▾ for 1-8 and 10-12.

### ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

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| NO      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ABSTAIN | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| RECUSED | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ABSENT  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

**Consent Agreement(s) signed prior to meeting**

|                             |               |
|-----------------------------|---------------|
| 6. Laksupa Chawadecharatkun | 2024-NCI-0669 |
| 7. Debra Cox                | 2025-NCI-0034 |
| 8. Kimberly Wild            | 2025-NCI-0047 |
| 9. Donne Bido               | 2025-NCI-0050 |
| 10. Nuraine Hagos           | 2025-NCI-0054 |
| 11. Ma Glassman             | 2025-NCI-0066 |
| 12. Menchit Price           | 2025-NCI-0069 |
| 13. Caroline Dy             | 2025-NCI-0097 |
| 14. Diana Escobedo          | 2024-NCI-0600 |
| 15. DeeDee Rodriguez        | 2025-NCI-0074 |
| 16. Jane Kinyanjui          | 2025-NCI-0032 |
| 17. Heidi McLester          | 2025-NCI-0052 |

**BLOCK VOTE**

President Cook ▾ made a motion, seconded by Member Mendonca ▾ to accept the staff recommendation for Consent Agreements signed prior to meeting ▾ for agenda items 6-17.

**ROLL CALL VOTE (7-0)**

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

President Cook withdrew motion.

Thomas Woodworth was present and was not represented by legal counsel. Angela Woodworth was present as well as a witness from the respondent. Investigator Smyth outlined the case to the Board. Thomas Woodworth answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Hill ▾ made a motion, was seconded by Member Mendonca ▾, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; complete 3 ▾ hours of continuing education in the areas of Medication Management ▾, Ethics ▾, and Resident Rights ▾, within 3 months.

### ROLL CALL VOTE (7-0)

| <b><u>VOTE</u></b> | <b><u>President<br/>Cook</u></b>    | <b><u>Vice<br/>President<br/>Hill</u></b> | <b><u>Member<br/>Bojorquez</u></b>  | <b><u>Member<br/>Malkin</u></b>     | <b><u>Member<br/>Louis</u></b>      | <b><u>Member<br/>Muir</u></b>       | <b><u>Member<br/>Mendonca</u></b>   |
|--------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT             | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

### **VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS, INFORMAL SETTLEMENT CONFERENCES OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Torrey Frank 2024-NCI-0466 9:30 AM

Torrey Frank was present and was not represented by legal counsel. Witness Investigator Phil Smyth and Torrey Frank were sworn in. The Board addressed Torrey Frank's question.

Assistant Attorney General Monaghan, representing the State, gave an opening statement.

Torrey Frank gave an opening statement.

Investigator Smyth answered several questions from the State and gave details to the matter.

State Exhibits 1-6 were admitted.

Investigator Smyth answered several questions from Torrey Frank from exhibits.

The State rested.

Torrey Frank gave details to the matter.

Torrey Frank answered several questions from the Board and gave details to the matter.

Torrey Frank rested.

The State gave a closing statement.

Torrey Frank gave a closing statement.

After a brief discussion, the Board voted on this matter.:

Member Mendonca ▾ motioned, Vice President Hill ▾ seconded, to adopt all Parties and Jurisdiction and Factual Allegations in the Complaint as Findings of Fact.

### ROLL CALL VOTE (7-0)

| <b><u>VOTE</u></b> | <b><u>President<br/>Cook</u></b>    | <b><u>Vice<br/>President<br/>Hill</u></b> | <b><u>Member<br/>Bojorquez</u></b>  | <b><u>Member<br/>Malkin</u></b>     | <b><u>Member<br/>Louis</u></b>      | <b><u>Member<br/>Muir</u></b>       | <b><u>Member<br/>Mendonca</u></b>   |
|--------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT             | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

Vice President Hill ▾ motioned, Member Mendonca ▾ seconded, to adopt all of the Alleged Violations set forth in the Complaint as the Board's Conclusions of Law.

### ROLL CALL VOTE (7-0)

| <b><u>VOTE</u></b> | <b><u>President<br/>Cook</u></b>    | <b><u>Vice<br/>President<br/>Hill</u></b> | <b><u>Member<br/>Bojorquez</u></b>  | <b><u>Member<br/>Malkin</u></b>     | <b><u>Member<br/>Louis</u></b>      | <b><u>Member<br/>Muir</u></b>       | <b><u>Member<br/>Mendonca</u></b>   |
|--------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT             | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

Vice President Hill ▾ motioned, Member Malkin ▾ seconded, to order an Order of Probation with specific terms and conditions; Suspension of Certificate, but the Suspension as long as the terms of Probation are met; complete

3 ▾ hours of continuing education in the areas of Environmental Standards ▾, and Directed Care Services ▾, within 3 months.

### ROLL CALL VOTE (4-3)

| <u>VOTE</u> | <u>President<br/>Cook</u>           | <u>Vice<br/>President<br/>Hill</u>  | <u>Member<br/>Bojorquez</u>         | <u>Member<br/>Malkin</u>            | <u>Member<br/>Louis</u>             | <u>Member<br/>Muir</u>              | <u>Member<br/>Mendonca</u>          |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

### BREAK 10:40 AM - 10:55 AM

B. Brenda Johnson 2024-NCI-0494 10:00 AM  
Brenda Johnson was present and was not represented by legal counsel. Witness Investigator Phil Smyth and Brenda Johnson were sworn in.

Assistant Attorney General Monaghan, representing the State, gave an opening statement.

Brenda Johnson gave an opening statement.

Investigator Smyth answered several questions from the State and gave details to the matter.

State Exhibits 1-3 were admitted.

State Exhibit 4 was admitted.

State Exhibit 5 and 6 was admitted.

The state rested.

Brenda Johnson gave details to the matter.

Brenda Johnson answered several questions from the Board and gave details to the matter.

State gave a closing statement.

Brenda Johnson had no closing statement.

After a brief discussion, the Board voted on this matter.:

Member Bojorquez ▾ motioned, Member Mendonca ▾ seconded, to adopt all Parties and Jurisdiction and Factual Allegations in the Complaint as Findings of Fact.

### ROLL CALL VOTE (7-0)

NCIA Apr 14, 2025 Board Minutes



| <b><u>VOTE</u></b> | <b><u>President<br/>Cook</u></b>    | <b><u>Vice<br/>President<br/>Hill</u></b> | <b><u>Member<br/>Bojorquez</u></b>  | <b><u>Member<br/>Malkin</u></b>     | <b><u>Member<br/>Louis</u></b>      | <b><u>Member<br/>Muir</u></b>       | <b><u>Member<br/>Mendonca</u></b>   |
|--------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT             | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

Member Malkin ▾ motioned, Member Bojorquez ▾ seconded, to adopt all of the Alleged Violations set forth in the Complaint as the Board's Conclusions of Law.

### ROLL CALL VOTE (7-0)

| <b><u>VOTE</u></b> | <b><u>President<br/>Cook</u></b>    | <b><u>Vice<br/>President<br/>Hill</u></b> | <b><u>Member<br/>Bojorquez</u></b>  | <b><u>Member<br/>Malkin</u></b>     | <b><u>Member<br/>Louis</u></b>      | <b><u>Member<br/>Muir</u></b>       | <b><u>Member<br/>Mendonca</u></b>   |
|--------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT             | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

President Cook ▾ made a motion, was seconded by Member Mendonca ▾, to order an Order of Probation with specific terms and conditions; Suspension of Certificate, but the Suspension as long as the terms of Probation are met; Probation of 3 months; complete 3 ▾ hours of continuing education in the areas of Personnel Requirements ▾, Medication Management ▾, Ethics ▾, and Directed Care Services ▾, within 3 months.

### ROLL CALL VOTE (7-0)

| <b><u>VOTE</u></b> | <b><u>President<br/>Cook</u></b>    | <b><u>Vice<br/>President<br/>Hill</u></b> | <b><u>Member<br/>Bojorquez</u></b>  | <b><u>Member<br/>Malkin</u></b>     | <b><u>Member<br/>Louis</u></b>      | <b><u>Member<br/>Muir</u></b>       | <b><u>Member<br/>Mendonca</u></b>   |
|--------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>                  | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

|        |                          |                          |                          |                          |                          |                          |                          |
|--------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| ABSENT | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

#### **BREAK 11:53 AM - 12:05 PM**

### **X. REVIEW, DISCUSSION AND POSSIBLE ACTION ON CASE(S) POSTPONED FROM PRIOR BOARD MEETING (SUBPOENAS SENT FOR APPEARANCE)**

B. Ubaldina Trejo 2024-NCI-0640

Ubaldina Trejo was present and was represented by legal counsel David Williams. Investigator Smyth outlined the case to the Board. Ubaldina Trejo answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Member Muir ▾ seconded, to accept the consent agreement offered by staff.

#### **ROLL CALL VOTE (6-1)**

| <b><u>VOTE</u></b> | <b><u>President Cook</u></b>        | <b><u>Vice President Hill</u></b>   | <b><u>Member Bojorquez</u></b>      | <b><u>Member Malkin</u></b>         | <b><u>Member Louis</u></b>          | <b><u>Member Muir</u></b>           | <b><u>Member Mendonca</u></b>       |
|--------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT             | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

F. Keith Boal 2024-NCI-0621

Keith Boal was present and was represented by legal counsel David Williams. Investigator Smyth outlined the case to the Board. Keith Boal answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Hill ▾ motioned, Member Mendonca ▾ seconded, to dismiss complaint 2024-NCI-0621 against Keith Boal.

#### **ROLL CALL VOTE (7-0)**

| <b><u>VOTE</u></b> | <b><u>President Cook</u></b>        | <b><u>Vice President Hill</u></b>   | <b><u>Member Bojorquez</u></b>      | <b><u>Member Malkin</u></b>         | <b><u>Member Louis</u></b>          | <b><u>Member Muir</u></b>           | <b><u>Member Mendonca</u></b>       |
|--------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

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|---------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| ABSTAIN | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| RECUSED | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ABSENT  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

G. Valerie Hunter

2024-NCI-0623

Valerie Hunter was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Valerie Hunter answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Hill ▾ made a motion, was seconded by Member Malkin ▾, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board for investigative costs; complete 3 ▾ hours of continuing education in the areas of Emergency/Disaster Preparedness ▾, Environmental Standards ▾, and Resident Rights ▾, within 3 months.

## ROLL CALL VOTE (7-0)

| <b><u>VOTE</u></b> | <b><u>President</u><br/><u>Cook</u></b> | <b><u>Vice</u><br/><u>President</u><br/><u>Hill</u></b> | <b><u>Member</u><br/><u>Bojorquez</u></b> | <b><u>Member</u><br/><u>Malkin</u></b> | <b><u>Member</u><br/><u>Louis</u></b> | <b><u>Member</u><br/><u>Muir</u></b> | <b><u>Member</u><br/><u>Mendonca</u></b> |
|--------------------|---|---|---|--|---------------------------------------|--------------------------------------|--|
| YES                | <input checked="" type="checkbox"/>     | <input checked="" type="checkbox"/>                     | <input checked="" type="checkbox"/>       | <input checked="" type="checkbox"/>    | <input checked="" type="checkbox"/>   | <input checked="" type="checkbox"/>  | <input checked="" type="checkbox"/>      |
| NO                 | <input type="checkbox"/>                | <input type="checkbox"/>                                | <input type="checkbox"/>                  | <input type="checkbox"/>               | <input type="checkbox"/>              | <input type="checkbox"/>             | <input type="checkbox"/>                 |
| ABSTAIN            | <input type="checkbox"/>                | <input type="checkbox"/>                                | <input type="checkbox"/>                  | <input type="checkbox"/>               | <input type="checkbox"/>              | <input type="checkbox"/>             | <input type="checkbox"/>                 |
| RECUSED            | <input type="checkbox"/>                | <input type="checkbox"/>                                | <input type="checkbox"/>                  | <input type="checkbox"/>               | <input type="checkbox"/>              | <input type="checkbox"/>             | <input type="checkbox"/>                 |
| ABSENT             | <input type="checkbox"/>                | <input type="checkbox"/>                                | <input type="checkbox"/>                  | <input type="checkbox"/>               | <input type="checkbox"/>              | <input type="checkbox"/>             | <input type="checkbox"/>                 |

## **VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLIANCE WITH BOARD ORDER. ACTION MAY INCLUDE THE LIFTING OF ANY STAYES LISTED IN THE ORDER**

### **A. Loretta G. Rivera, 2023-NCI-0209, 2023-NCI-0372 & 2023-NCI-0425**

Loretta G. Rivera was present and was not represented by legal counsel. Executive Director Confer gave an outline of the cases. Loretta G. Rivera answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Hill ▾ motioned, Member Louis ▾ seconded, to lift the “Stay Suspension” against Manager Rivera and revoke the certificate for failure to comply with probationary terms.

## ROLL CALL VOTE (5-2)

| <u>VOTE</u> | <u>President<br/>Cook</u>           | <u>Vice<br/>President<br/>Hill</u>  | <u>Member<br/>Bojorquez</u>         | <u>Member<br/>Malkin</u>            | <u>Member<br/>Louis</u>             | <u>Member<br/>Muir</u>              | <u>Member<br/>Mendonca</u>          |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

## VIII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON REQUEST TO TERMINATE INTERIM CONSENT AGREEMENT

A. Manuela Callini Interim Consent Agreement 2025-NCI-0021  
Manuela Callini was present and was not represented by legal counsel. Assistant Attorney General Seamus outlined the case to the Board.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Member Bojorquez ▾ seconded, to terminate Interim Consent Agreement due to have compliance with all regulations required.

## ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President<br/>Cook</u>           | <u>Vice<br/>President<br/>Hill</u>  | <u>Member<br/>Bojorquez</u>         | <u>Member<br/>Malkin</u>            | <u>Member<br/>Louis</u>             | <u>Member<br/>Muir</u>              | <u>Member<br/>Mendonca</u>          |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

## XI. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

A. Staff Recommendation for Disciplinary Consent Agreement(s).

3. Emanuel Vicovan 2024-NCI-0674

Emanuel Vicovan was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Emanuel Vicovan answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Member Bojorquez ▾ seconded, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; complete 3 ▾ hours of continuing education in the areas of Record Keeping ▾, Personnel Requirements ▾, Service Plans ▾, and Environmental Standards ▾, within 3 months.

#### ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President<br/>Cook</u>           | <u>Vice<br/>President<br/>Hill</u>  | <u>Member<br/>Bojorquez</u>         | <u>Member<br/>Malkin</u>            | <u>Member<br/>Louis</u>             | <u>Member<br/>Muir</u>              | <u>Member<br/>Mendonca</u>          |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

#### 2. Ilie Iugan

2024-NCI-0671

Ilie Iugan was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Ilie Iugan answered several questions from the Board and gave details to the matter. Manager Iugan advised the Board that he signed and returned the proposed Consent Agreement to the Board last week.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Member Mendonca ▾ seconded, to accept the staff recommendation for Consent Agreement.

#### ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President<br/>Cook</u>           | <u>Vice<br/>President<br/>Hill</u>  | <u>Member<br/>Bojorquez</u>         | <u>Member<br/>Malkin</u>            | <u>Member<br/>Louis</u>             | <u>Member<br/>Muir</u>              | <u>Member<br/>Mendonca</u>          |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

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| ABSENT | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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**X. REVIEW, DISCUSSION AND POSSIBLE ACTION ON CASE(S) POSTPONED FROM PRIOR BOARD MEETING (SUBPOENAS SENT FOR APPEARANCE)**

A. Julianne Flammer 2024-NCI-0615  
Julianne Flammer was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Julianne Flammer answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Member Mendonca ▾ seconded, to accept the signed Consent Agreement.

**ROLL CALL VOTE (7-0)**

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

C. Rosella Lind 2024-NCI-0605  
Rosella Lind was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Rosella Lind answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Hill ▾ motioned, Member Louis ▾ seconded, to dismiss complaint 2024-NCI-0605 against certificate holder Rosella Lind.

**ROLL CALL VOTE (7-0)**

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

E. Linda L. Ozarchevici

2024-NCI-0618

Linda L. Ozarchevici was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Linda L. Ozarchevici answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Hill ▾ motioned, Member Louis ▾ seconded, to dismiss complaint 2024-NCI-0618 against certificate holder Linda L. Ozarchevici.

### ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President</u><br><u>Cook</u>     | <u>Vice</u><br><u>President</u><br><u>Hill</u> | <u>Member</u><br><u>Bojorquez</u>   | <u>Member</u><br><u>Malkin</u>      | <u>Member</u><br><u>Louis</u>       | <u>Member</u><br><u>Muir</u>        | <u>Member</u><br><u>Mendonca</u>    |
|-------------|-------------------------------------|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>                       | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>                       | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>                       | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>                       | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

H. Camis Tamas

2024-NCI-0631

Camis Tamas was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Camis Tamas answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Hill ▾ motioned, Member Mendonca ▾ seconded, to issue a Non-Disciplinary Letter of Concern with the Board's concern being personnel requirements.

### ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President</u><br><u>Cook</u>     | <u>Vice</u><br><u>President</u><br><u>Hill</u> | <u>Member</u><br><u>Bojorquez</u>   | <u>Member</u><br><u>Malkin</u>      | <u>Member</u><br><u>Louis</u>       | <u>Member</u><br><u>Muir</u>        | <u>Member</u><br><u>Mendonca</u>    |
|-------------|-------------------------------------|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>                       | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>                       | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>                       | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

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D. Aca Komerdelj 2024-NCI-0608

Aca Komerdelj was not present and was provided notice of the meeting.

After a brief discussion, the Board voted on this matter.:

Vice President Hill ▾ motioned, Member Louis ▾ seconded, to dismiss complaint 2024-NCI-0608.

### ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

### IX. REVIEW, DISCUSSION AND POSSIBLE ACTION ON REQUEST FOR LATE RENEWAL EXCEPTION

A. Michael Denney Expired Administrator License NCA-000852  
Michael Denney was not present. Executive Director Confer gave details to the matter.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Vice President Hill ▾ seconded, to accept staff recommendation of denial of renewal extension.

### ROLL CALL VOTE (4-3)

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |



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## **XI. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

### **A. Staff Recommendation for Disciplinary Consent Agreement(s)**

#### **5. Elsa Tesfason**

2025-NCI-0085

Elsa Tesfason was not present and was provided notice of the meeting.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Member Bojorquez ▾ seconded, to accept the staff recommendation for Consent Agreement.

### **ROLL CALL VOTE (7-0)**

| <b><u>VOTE</u></b> | <b><u>President Cook</u></b>        | <b><u>Vice President Hill</u></b>   | <b><u>Member Bojorquez</u></b>      | <b><u>Member Malkin</u></b>         | <b><u>Member Louis</u></b>          | <b><u>Member Muir</u></b>           | <b><u>Member Mendonca</u></b>       |
|--------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT             | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

#### **4. Dorel Deac**

2025-NCI-0028

Dorel Deac was not present and was provided notice of the meeting.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Member Mendonca ▾ seconded, to accept the staff recommendation for a Disciplinary Consent Agreement.

### **ROLL CALL VOTE (7-0)**

| <b><u>VOTE</u></b> | <b><u>President Cook</u></b>        | <b><u>Vice President Hill</u></b>   | <b><u>Member Bojorquez</u></b>      | <b><u>Member Malkin</u></b>         | <b><u>Member Louis</u></b>          | <b><u>Member Muir</u></b>           | <b><u>Member Mendonca</u></b>       |
|--------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| YES                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO                 | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

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- B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

9. Brian Hawk

2025-NCI-0065

President Cook ▾ motioned, Member Louis ▾ seconded, to subpoena certificate holder Brian Hawk to attend Board Meeting requested by Member Louis.

#### ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
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| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| ABSENT      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

- C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

22. Jayson Hunt

2025-NCI-0055

Jayson Hunt was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Jayson Hunt answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

President Cook ▾ motioned, Member Mendonca ▾ seconded, to dismiss complaint 2025-NCI-0055 against certificate holder Jayson Hunt.

#### ROLL CALL VOTE (7-0)

| <u>VOTE</u> | <u>President Cook</u>               | <u>Vice President Hill</u>          | <u>Member Bojorquez</u>             | <u>Member Malkin</u>                | <u>Member Louis</u>                 | <u>Member Muir</u>                  | <u>Member Mendonca</u>              |
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| YES         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
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| ABSTAIN     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |
| RECUSED     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |

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## **XII. EXECUTIVE DIRECTOR REPORT**

Board to review, discuss and possibly take action on the following items:

Executive Director Confer gave details to the following agenda items:

- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)
- B. Board Member Resignation, James Steven
- C. Executive Director Recruitment Update
- D. GAO SAAM Travel Policy and Training Requirements
- E. Draft Case Dismissal Substantive Policy Statement

Vice President Hill gave an update to the Board on the Hiring Subcommittee.

## **XIII. FUTURE ITEMS AND MEETING DATES**

May 12, 2025, June 9, 2025, July 14, 2025

## **XIV. ADJOURNMENT**

The meeting adjourned on Apr 14, 2025 3:00 PM .



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Jack Confer, Executive Director