



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Katie Hobbs**  
Governor

**Jack Confer**  
Executive Director

**Board Members**

Ken Kidder, Vice President

Susan Archer, Member

Jeffrey Cook, Member

Rebecca Hill, Member

Kerri Felix, Member

Nathan Koford, Member

James Steven, Member

**BOARD MEETING NOTICE AND AGENDA**

**February 10, 2025**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, February 10, 2025, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda February 10, 2025, Regular Board Meeting is as follows:

**I. ROLL CALL**

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

**III. DECLARATION OF RECUSAL(S)**

**IV. ELECTION OF OFFICERS**

**V. CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Draft January 13, 2025 Regular Board Meeting Minutes
- B. Draft January 13, 2025 Executive Session Meeting Minutes
- C. Draft January 17, 2025 Virtual Legislative Subcommittee Meeting Minutes

**VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS, INFORMAL SETTLEMENT CONFERENCES OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

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|----|---------------|---------------|----------|
| A. | Sidonia Groza | 2024-NCI-0344 | 9:30 AM  |
| B. | Ligia Ilea    | 2024-NCI-0105 | 10:00 AM |
| C. | Mark Lawrence | 2024-NCI-0267 | 10:30 AM |

**VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion. For items in agenda section (A), (B) and (C) the Board may review, discuss and take possible action on the below listed matter(s) and on previously offered proposed consent agreements. Action may include, but is not limited to, acceptance, rejection, or modification and reoffering of the previously offered consent agreement. Action may also include the request to appear at a future meeting. Items in section (A), (B) and (C) may also be considered as a single action or block vote.

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

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|-----|------------------|---------------|
| 1.  | Laarni Paragas   | 2024-NCI-0402 |
| 2.  | Laarni Paragas   | 2024-NCI-0551 |
| 3.  | Racheal Sandoval | 2024-NCI-0437 |
| 4.  | Amy McIlroy      | 2024-NCI-0456 |
| 5.  | Nancy Njoroge    | 2024-NCI-0531 |
| 6.  | Erika Tanglao    | 2024-NCI-0533 |
| 7.  | Felipe Torrea    | 2024-NCI-0558 |
| 8.  | April Chavez     | 2024-NCI-0574 |
| 9.  | Junxiang Yin     | 2024-NCI-0576 |
| 10. | Chong Yu         | 2024-NCI-0577 |
| 11. | Irene Hajdu      | 2024-NCI-0581 |
| 12. | Patricia Botts   | 2024-NCI-0596 |
| 13. | Amber Briongos   | 2024-NCI-0601 |
| 14. | Matthew Sirbu    | 2024-NCI-0612 |

Consent Agreement(s) signed prior to meeting

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|-----|-------------------|---------------|
| 15. | Elena Sik         | 2024-NCI-0287 |
| 16. | Kim Royce-Rairden | 2024-NCI-0502 |
| 17. | Emily Leka        | 2024-NCI-0521 |
| 18. | Felicia Dogar     | 2024-NCI-0522 |
| 19. | Jessica McPherson | 2024-NCI-0535 |
| 20. | Paul Briehl       | 2024-NCI-0549 |
| 21. | Erika Tanglao     | 2024-NCI-0553 |
| 22. | Kelci Franks      | 2024-NCI-0554 |
| 23. | Aaron Rocha       | 2024-NCI-0564 |
| 24. | Catleene Dabney   | 2024-NCI-0568 |
| 25. | Nicole Suprien    | 2024-NCI-0572 |
| 26. | Miramar Biralde   | 2024-NCI-0575 |
| 27. | Victoria Nakazigo | 2024-NCI-0591 |

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent

Agreement, in any of the following cases:

1. Andrea Soto 2024-NCI-0523
2. Robin Hawkins 2024-NCI-0524
3. Florentina Lela 2024-NCI-0541
4. Jeffrey Cook 2024-NCI-0544
5. Adrian Pedlowski 2024-NCI-0548
6. Abel DeForest 2024-NCI-0569
7. Bryan Wasterman 2024-NCI-0586
8. Anca Tache 2024-NCI-0590
9. Belinda Costa 2024-NCI-0603

C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

1. Laura Olson 2024-NCI-0275
2. Susan Archer 2024-NCI-0309
3. Dawn Romayo 2024-NCI-0492
4. Marcia Turner 2024-NCI-0525
5. Nicol Surgenor 2024-NCI-0526
6. Manuela Rios 2024-NCI-0529
7. Calina Ardelean 2024-NCI-0532
8. Gary Fulton 2024-NCI-0534
9. Sampaguita Maglalang 2024-NCI-0536
10. Russell Sylvester 2024-NCI-0537
11. Jean Pederson 2024-NCI-0539
12. Stephanie Burns 2024-NCI-0547
13. Wilmala Mackey 2024-NCI-0552
14. Matthew Sirbu 2024-NCI-0555
15. Annalisa LaJeunesse 2024-NCI-0557
16. Racquel Millar 2024-NCI-0559
17. Liesen Clemons 2024-NCI-0560
18. Lani James 2024-NCI-0561
19. Yasmin Juliah 2024-NCI-0562
20. Ana Cu 2024-NCI-0563
21. Prescilia Ygot 2024-NCI-0565
22. Judith Steward 2024-NCI-0566
23. Krystal Saucedo 2024-NCI-0567
24. Dawn Miller 2024-NCI-0570
25. Stefanie Mulkerin 2024-NCI-0571
26. Krista Solomon 2024-NCI-0573
27. Akinyele Ikuseru 2024-NCI-0579
28. Elena Ciubotaru 2024-NCI-0580
29. Lavinia Mateescu 2024-NCI-0582

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|-----|-------------------------|---------------|
| 30. | Jeannette Zerilli       | 2024-NCI-0583 |
| 31. | Kerri Felix             | 2024-NCI-0588 |
| 32. | Sara Sarabia            | 2024-NCI-0592 |
| 33. | Annett Medina           | 2024-NCI-0593 |
| 34. | Janett Agbayani         | 2024-NCI-0594 |
| 35. | Brianna McGaugh Fischer | 2024-NCI-0602 |
| 36. | Rose Ann Dela Rosa      | 2024-NCI-0611 |
| 37. | Listas Dumagpi          | 2024-NCI-0613 |
| 38. | Sarah Ann White         | 2024-NCI-0614 |

**XI. EXECUTIVE DIRECTOR REPORT**

Board to review, discuss and possibly take action on the following items:

- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)
- B. DPS/FBI Fingerprinting Update
- C. Legislation

**XII. FUTURE ITEMS AND MEETING DATES**

March 10, 2025, April 14, 2025, May 12, 2025

**XIII. ADJOURNMENT**

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 Jack Confer, Executive Director

