BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND ASSISTED LIVING FACILITY MANAGERS

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Katie Hobbs Governor



Jack Confer Executive Director

Board Meeting Minutes

The regular meeting of the NCIA Board convened at 9am, Monday, Jan 13, 2025 in Boardroom C, at 1740 W. Adams Street, Phoenix, Arizona, with Ken Kidder, Vice President, presiding.

BOARD MEMBERS PRESENT:

Susan Archer, Member Kerri Felix, Member Rebecca Hill, Member Nathan Koford, Member Jeffrey Cook, Member James (Ritch) Steven, Member

BOARD MEMBERS ABSENT:

Ken Kidder, Vice-President

LEGAL COUNSEL:

Seamus Monaghan, Assistant Attorney General Dena Benjamin, Assistant Attorney General

STAFF PRESENT:

Jack Confer, Executive Director Donita McGlasson, Deputy Director Phil Smyth, Investigator Stacy Rodriguez, Project Specialist Brian Thomas, Project Specialist Paige Horton, Licensing Specialist The meeting was called to order at 9:17 am, Monday, Jan 13, 2025.

Member Archer welcomed members of the audience, explained the procedure for addressing the Board, and stated the mission of the Board.

I. ROLL CALL

The following Board members were present: Member Archer, Member Felix, Member Hill, Member Koford, Member Cook, Member Steven

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

No Board Member declared conflicts of interest

III. <u>DECLARATION OF RECUSAL(S)</u>

No Board Member declared recusals.

IV. CALL TO THE PUBLIC

No one wished to speak.

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

A. Draft November 18, 2024 Regular Board Meeting Minutes

Member Hill • made a motion, was seconded by Member Felix • , to accept the Draft November 18, 2024 Regular Board Meeting Minutes.

ROLL CALL VOTE (6-0)

TTO ELE		-						
<u>VOTE</u>	<u> </u>	Kidder Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES				N	N	N	N	Y
NO								
ABSTAIN								
RECUSED								
ABSENT		>						

IX. <u>CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS</u>

C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

2. Susan McCarthy-Robinson
3. Joshua Prestwick
4. No manager
2024-NCI-0176
2024-NCI-0178
2024-NCI-0307

5. Jay Christopherson	2024-NCI-0366
6. No manager	2024-NCI-0386
7. Michael Calderon	2024-NCI-0391
8. Donna Hansen	2024-NCI-0392
9. Kyle Hinckley	2024-NCI-0393
10. Regina Fernandez	2024-NCI-0394
11. No manager	2024-NCI-0397
12. Joanna Baker	2024-NCI-0401
13. Marinela Bora	2024-NCI-0405
14. JoAnna Wilson	2024-NCI-0406
15. Maria Zinici	2024-NCI-0407
16. Myra Deboda	2024-NCI-0408
17. Kimberly Wild	2024-NCI-0409
18. Kyle Grozav	2024-NCI-0411
•	2024-NCI-0411 2024-NCI-0413
19. Kimberly West	
20. Phillip Todor	2024-NCI-0415
21. Elisabeth George	2024-NCI-0416
22. Misty Lumberry	2024-NCI-0419
23. No Manager	2024-NCI-0424
24. Maria Toader	2024-NCI-0426
25. Litsas Dumagpi	2024-NCI-0428
26. James Dugger	2024-NCI-0429
27. Steven Martin	2024-NCI-0430
28. Nancy Bontuyan	2024-NCI-0441
29. No Manager	2024-NCI-0442
30. No Manager	2024-NCI-0445
31. Sandra Huizenga	2024-NCI-0446
32. Jessica Burkett	2024-NCI-0460
33. Cindy Gilbert	2024-NCI-0464
34. Stacie Michaelis	
	2024-NCI-0469
35. No Manager	2024-NCI-0470
36. Marioara Filimon	2024-NCI-0473
37. Magdalena Simedru	2024-NCI-0475
38. Silviu Stanciu	2024-NCI-0476
39. Mary Farris	2024-NCI-0477
40. Daniel Russell	2024-NCI-0486
41. Jean Ann Schaner	2024-NCI-0489
42. Catherine Angustia	2024-NCI-0540
43. Sheila Hernandez	2024-NCI-0587
44. Michael Johnson	2024-NCI-0501
45. Dorthea Stewart	2024-NCI-0491
46. Cristian Mirauti	2024-NCI-0462
47. Lani James	2024-NCI-0402 2024-NCI-0510
48. No Manager	2024-NCI-0512
49. No Manager	2024-NCI-0514
50. David Deushuia	2024-NCI-0498
51. Coty Fuller	2024-NCI-0504
52. Doinita Dawson	2024-NCI-0505

 53. Juan Martinez
 2024-NCI-0517

 54. Gary Kotz
 2024-NCI-0519

 55. Maria Flores
 2024-NCI-0508

Member Archer • motioned, Member Steven • seconded, to approve Staff recommendation to Dismiss agenda items C2-55.

ROLL CALL VOTE (5-1)

VOTE	Kidder Vice President	Archer Member	Steven Member	<u>Felix</u> Member	<u>Cook</u> Member	Koford Member	<u>Hill</u> Member
YES		V	>	>	N	N	
NO							\checkmark
ABSTAIN							
RECUSED							
ABSENT	V						

1. Christina Bustamante

2023-NCI-0517

Christina Bustamante was not present and was provided notice of the meeting. Investigator Smyth outlined the case to the Board.

Complainant L.W. was present and gave details to the Board.

After a brief discussion, the Board voted on this matter.:

Member Archer • motioned, Member Cook • seconded, no action necessary at this time, previously dismissed.

ROLL CALL VOTE (5-1)

<u>VOTE</u>	<u>.</u>	Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			N	>	N	>	N	
NO								Y
ABSTAIN								
RECUSED								
ABSENT		✓						

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON POTENTIAL SETTLEMENT OF PENDING SUPERIOR COURT ACTION:

A. Formal Hearing

Sara Bosancu

2024-NCI-0200

9:30 AM

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Sara Bosancu was present and was not represented by legal counsel. Sara Bosancu answered several questions from the Board and expressed her concerns to the Board.

After a brief discussion, the Board voted on this matter.:

Member Archer • motioned, Member Koford • seconded, to postpone hearing until a future date.

ROLL CALL VOTE (6-0)

VOTE	<u>Kidder</u> Vice President	Archer Member	Steven Member	<u>Felix</u> Member	<u>Cook</u> Member	Koford Member	<u>Hill</u> Member
YES		N	>	V	V	N	Y
NO							
ABSTAIN							
RECUSED							
ABSENT	✓						

VIII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

A. Bethel Kebede

Manager Application

2024-NCI-0653

Bethel Kebede was present and was not represented by legal counsel. Investigator Smyth gave an outline of the case. Bethel Kebede answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer - motioned, Member Cook - seconded, to go in Executive Session to receive legal advice.

ROLL CALL VOTE (6-0)

VOTE	2	Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			N	>	N	N	N	Y
NO								
ABSTAIN								
RECUSED								
ABSENT		>						

Executive Session 10:27 AM - 10:37 AM

After a brief discussion, the Board voted on this matter.:

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Member Archer • motioned, Member Felix • seconded, to deny manager application for Bethel Kebede, concern being previous revocation and insufficient evidence of rehabilitation hold denial for 7 calendar days (January 21, 2025) to make decision whether to withdraw application or accept denial.

ROLL CALL VOTE (6-0)

<u>VOTE</u>	1	Kidder Vice President	Archer Member	Steven Member	<u>Felix</u> Member	<u>Cook</u> Member	Koford Member	Hill Member
YES			Y	>	>	>	Ŋ	Ŋ
NO								
ABSTAIN								
RECUSED								
ABSENT		N						

Break 10:50 AM - 11:00 AM

IX. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

Consent Agreement(s) signed prior to meeting

28. Xia Chen	2024-NCI-0369
29. Xia Chen	2024-NCI-0538
30. Jacob Harris	2024-NCI-0374
31. Marc Del Zotto	2024-NCI-0421
32. Amanda Couch	2024-NCI-0434
33. Amber Scott	2024-NCI-0435
34. Monique Cota	2024-NCI-0450
35. Teresita Isiderio	2024-NCI-0453
36. Ethel Garzon	2024-NCI-0463
37. Florin Gociu	2024-NCI-0472
38. Najla Abdalla	2024-NCI-0474
39. Andrew Simon	2024-NCI-0507
40. David Schaner	2024-NCI-0518
41. Marylou Arini	2024-NCI-0481
42. Teodor Cristea	2024-NCI-0516
43. Mark Lawrence	2024-NCI-0499

Member Archer • motioned, Member Koford • seconded, to accept the staff recommendation for to issue a Disciplinary Consent Agreement for agenda items 28-43.

ROLL CALL VOTE (6-0)

VOTE	Ĺ	Kidder Vice President	Archer Member	Steven Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			>	>	>	>	>	Y
NO								
ABSTAIN								
RECUSED								
ABSENT		\						

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

1. Antoneta Micu	2024-NCI-0270
4. Kirsten Carr	2024-NCI-0395
5. Gabriela Salazar	2024-NCI-0396
6. Donald Wilkins	2024-NCI-0403
7. Jane Kinyanjui	2024-NCI-0404
8. Adriana Poclitar	2024-NCI-0422
9. Patricia Jones	2024-NCI-0433
10. Sharon Baysan	2024-NCI-0436
11. Sandra Pangerl	2024-NCI-0438
12. Ramona Johnson	2024-NCI-0439
13. Nevien Zaitoon	2024-NCI-0451
14. Miguel Soto	2024-NCI-0454
15. Mariana Lobodanescu	2024-NCI-0478
16. Travis Garrard	2024-NCI-0479
17. Teresia Ndungu	2024-NCI-0495
18. Teresia Ndungu	2024-NCI-0585
19. Jamie Jackson	2024-NCI-0496
20. Sheila Hernandez	2024-NCI-0497
21. Amie Gadigan	2024-NCI-0503
22. Flor Guevara	2024-NCI-0511
23. Myra Tauro	2024-NCI-0506

Member Archer • motioned, Member Cook • seconded, to accept the staff recommendation for to issue a Non-Disciplinary Letter of Concern for agenda items 1,4-23.

ROLL CALL VOTE (6-0)

VOTE	2	Kidder Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			Y	>	N	>	>	Y
NO								
ABSTAIN								
RECUSED								
ABSENT		V						

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

2. Shawn Halla-Galle

2024-NCI-0410

Shawn Halla-Galle was present and was represented by legal counsel Denise Attwood. Investigator Smyth outlined the case to the Board. Shawn answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer • motioned, Member Koford • seconded, to issue a Non-Disciplinary Letter of Concern with the Board's concern being the manager failed to maintain records in an accessible area.

ROLL CALL VOTE (5-1)

TTO EE CI	ROBE CIRE VOIE (S I)							
VOTE	2	Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			N	>	N	N	N	
NO								K
ABSTAIN								
RECUSED								
ABSENT		\checkmark						

5. Lorenzo Rincon

2024-NCI-0418

Lorenzo Rincon was present and was represented by legal counsel Denise Attwood. Investigator Smyth outlined the case to the Board. Lorenzo answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Hill • motioned, Member Archer • seconded, to issue a Non-Disciplinary Letter of Concern, with the Board's concern being the manager failed to appropriately keep and complete personnel records.

ROLL CALL VOTE (6-0)

VOTE	Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES		\checkmark	>	N	>	>	Y
NO							
ABSTAIN							
RECUSED							
ABSENT	Ŋ						

13. Samuel Wanjohi

2024-NCI-0455

Samuel Wanjohi was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Samuel answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer • motioned, Member Cook • seconded, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; complete 3 • hours of continuing education in the areas of Personnel Requirements • , Environmental Standards • , within 3 months.

ROLL CALL VOTE (5-1)

VOTE	2	Kidder Vice President	Archer Member	Steven Member	Felix Member	<u>Cook</u> Member	Koford Member	Hill Member
YES			\checkmark		N	V	V	Ŋ
NO				N				
ABSTAIN								
RECUSED								
ABSENT		✓						

Break 12:21 PM - 12:28 PM

17. Audrey Barone

2024-NCI-0458

Audrey Barone was present and was not represented by legal counsel. Nina, designee manager was also present. Investigator Smyth outlined the case to the Board. Audrey answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer • motioned, Member Steven • seconded, to issue a Non-Disciplinary Letter of Concern, the Board's concern being the manager failed to implement policy and procedures regarding out of control behavior from a resident.

ROLL CALL VOTE (5-1)

VOTE	4	Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			V	N	N	N		\checkmark
NO							<	
ABSTAIN								
RECUSED								
ABSENT		>						

18. Torrey Frank

2024-NCI-0466

Torrey Frank was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Torrey Frank answered several questions from the Board and gave details to the matter.

19. Torrey Frank

2024-NCI-0578

Torrey Frank was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Torrey Frank answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer • motioned, Member Felix • seconded, to issue a Non-Disciplinary Letter of Concern for complaint 2024-NCI-0578, the Board concern being the manager failed to report suspicion of abuse and residents are not accepted outside of scope of service.

ROLL CALL VOTE (6-0)

VOTE	!	Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			Y	N	N	N	N	Y
NO								
ABSTAIN								
RECUSED								
ABSENT	·	>						

After a brief discussion, the Board voted on this matter.:

Member Koford • made a motion, was seconded by Member Archer • , to offer a Consent Agreement for complaint 2024-NCI-0466 to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; complete 3 • hours of continuing education in the areas of Environmental Standards • , and Directive Care Services • , within 3 months.

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ROLL CALL VOTE (6-0)

VOTE	4	<u>Kidder</u> Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			V	V	\	N	V	\checkmark
NO								
ABSTAIN								
RECUSED								
ABSENT		\ \						

24. Ligia Jarda

2024-NCI-0527

Ligia Jarda was present. Investigator Smyth outlined the case to the Board. Ligia Jarda answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer • made a motion, was seconded by Member Koford • , to offer an Interim Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of certificate until licensee possess a valid Fingerprint Clearance Card.

ROLL CALL VOTE (6-0)

VOTE	Kidder Vice President	Archer Member	<u>Steven</u> Member	Felix Member	<u>Cook</u> Member	<u>Koford</u> Member	Hill Member
YES		V	K	N	N	N	Y
NO							
ABSTAIN							
RECUSED							
ABSENT	V						

25. Cindy Gilbert

2024-NCI-0589

Cindy Gilbert was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Cindy answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Felix motioned, Member Archer seconded, to dismiss complaint 2024-NCI-0589 against manager Gilbert.

ROLL CALL VOTE (6-0)

<u>vote</u>	Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
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YES		V	>	>	N	>	\searrow
NO							
ABSTAIN							
RECUSED							
ABSENT	V						

2024-NCI-0377
2024-NCI-0412
2024-NCI-0417
2024-NCI-0431
2024-NCI-0432
2024-NCI-0550
2024-NCI-0440
2024-NCI-0447
2024-NCI-0449
2024-NCI-0500
2024-NCI-0456
2024-NCI-0457
2024-NCI-0459
2024-NCI-0474
2024-NCI-0482
2024-NCI-0490
2024-NCI-0494
2024-NCI-0513
2024-NCI-0520

Member Archer • made a motion, was seconded by Member Koford • to accept the staff recommendation for Disciplinary Consent Agreement • for agenda items 1,3,4,6-16, 20-23, 26-27.

ROLL CALL VOTE (6-0)

ROLE CHEE VOIE (VV)									
VOTE	2	<u>Kidder</u> Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member	
YES			N	N	N	N	N	Y	
NO									
ABSTAIN									
RECUSED									
ABSENT		>							

VII. BOARD TO REVIEW, DISCUSS, AND TAKE POSSIBLE ACTION ON LICENSEE COMPLIANCE

OR NON-COMPLIANCE WITH OFFERED AND/OR ACCEPTED CONSENT AGREEMENTS IN THE FOLLOWING CASES LISTED BELOW. ACTION MAY INCLUDE, BUT IS NOT LIMITED TO LIFTING A STAY OF SUSPENSION FOR FAILURE TO COMPLY, REFERRING MATTERS TO FORMAL HEARING, OR CONSOLIDATING CASES FOR THE PURPOSES OF FORMAL HEARING:

A.	Jhonathan Castillo	2024-NCI-0301
B.	Jhonathan Castillo	2024-NCI-039

Member Archer • motioned, Member Koford • seconded, to combine complaint cases 2024-NCI-0301 and 2024-NCI-039 for a formal hearing for failure to comply with Consent Agreement.

ROLL CALL VOTE (6-0)

VOTE	1	Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			Y	>	>	N	>	
NO								
ABSTAIN								
RECUSED								
ABSENT		>						

C. Laarni Paragas

2023-NCI-0505

Member Archer • motioned, Member Cook • seconded, to proceed with a formal hearing for failure to comply with the Consent Agreement terms.

ROLL CALL VOTE (6-0)

<u>VOTE</u>		Kidder Vice President	Archer Member	Steven Member	Felix Member	Cook Member	Koford Member	Hill Member
YES			N	\triangleright	N	N	N	V
NO								
ABSTAIN								
RECUSED								
ABSENT		V						

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

2. Corneliu Niculescu

2024-NCI-0294

Corneliu Niculescu was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Corneliu Niculescu answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

3. Corneliu Niculescu

2024-NCI-0335

Corneliu Niculescu was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Corneliu Niculescu answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer • motioned, Member Koford • seconded, to combine complaints 2024-NCI-0294 and 2024-335.

ROLL CALL VOTE (6-0)

<u>VOTE</u>		Kidder Vice President	Archer Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			\checkmark	V	✓	✓	\\	K
NO								
ABSTAIN								
RECUSED								
ABSENT		✓						

Member Archer • made a motion, was seconded by Member Steven • , to offer a Consent Agreement for complaint cases 2024-NCI-0294 and 2024-NCI-0335 to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Voluntary surrender of license/certificate.

X. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ANNUAL BOARD ELECTIONS PURSUANT TO A.A.C. R4--33-102 (A)

Pursuant to A.A.C. R4-33-102 (A), which states, "At its first annual meeting, the Board shall elect a president and vice-president."

A. Nomination and Election for Board President

Member Hill - motioned, to nominate Member Susan Archer as Board President.

ROLL CALL VOTE (6-0)

<u>VOTE</u>		<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			Y	>	N	N	N	Y
NO								
ABSTAIN								

RECUSED				
ABSENT	>			

B. Nomination and Election for Board Vice-President

Member Archer • motioned, Member Hill • seconded, to nominate Member Kerri Felix for Board Vice-President.

ROLL CALL VOTE (6-0)

<u>vote</u>		<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES			Ŋ	>	N	>	N	N
NO								
ABSTAIN								
RECUSED								
ABSENT		\						

XI. ANNUAL CONFLICT OF INTEREST DISCLOSURE

XII. **EXECUTIVE DIRECTOR REPORT**

Board to review, discuss and possibly take action on the following items:

- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)
- B. Legislation: Folder 1045 Rough Draft; nursing care; assisted living; board

The Board directed staff to hold a Legislative Subcommitte meeting to discuss draft legislation. Subcommitte Members will consist of President Archer, Vice President Felix, Becky Hill & Ken Kidder.

XIII. FUTURE ITEMS AND MEETING DATES

February 10, 2025, March 10, 2025, April 14, 2025

XIV. **ADJOURNMENT**

The meeting adjourned on Jan 13, 2025 3:00 PM.



Jack Confer, Executive Director