

Katie Hobbs  
Governor



Jack Confer  
Executive Director

## Board Meeting Minutes

The regular meeting of the NCIA Board convened at 9am, Monday, Oct 21, 2024 in Boardroom C, at 1740 W. Adams Street, Phoenix, Arizona, with Ken Kidder, Vice President, presiding.

### BOARD MEMBERS PRESENT:

Ken Kidder, Vice-President  
Susan Archer, Member  
Kerri Felix, Member  
Rebecca Hill, Member  
James (Ritch) Steven, Member  
Nathan Koford, Member

### BOARD MEMBERS PRESENT TELEPHONICALLY:

### BOARD MEMBERS ABSENT:

Jeffrey Cook, Member

### LEGAL COUNSEL:

Seamus Monaghan, Assistant Attorney General  
Dena Benjamin, Assistant Attorney General

### STAFF PRESENT:

Jack Confer, Executive Director  
Donita McGlasson, Deputy Director  
Phil Smyth, Investigator  
Stacy Rodriguez, Project Specialist  
Brian Thomas, Project Specialist  
Paige Horton, Licensing Specialist

The meeting was called to order at 9:14am, Monday, Oct 21, 2024 .

Vice President Kidder welcomed members of the audience, explained the procedure for addressing the Board, and stated the mission of the Board.

**I. ROLL CALL**

The following Board members were present: Vice President Kidder, Member Archer, Member Felix, Member Hill, Member Koford, Member Steven

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

No Board Member declared conflicts of interest

**III. DECLARATION OF RECUSAL(S)**

Member Archer ▾ recused from 2024-NCI-0105, 2024-NCI-0287, 2024-NCI-0309.

Member Felix ▾ recused from 2024-NCI-0275.

**IV. CALL TO THE PUBLIC**

No one wished to speak

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

**A. Draft September 9, 2024 Regular Board Meeting Minutes**

Member Archer ▾ motioned, Vice President Kidder ▾ seconded, to approve Draft September 9, 2024 Regular Board Meeting Minutes.

**VOICE ROLL CALL : 6 -0**

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON POTENTIAL SETTLEMENT OF PENDING SUPERIOR COURT ACTION:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

**A. Loretta Rivera 2023-NCI-0209, -0372, -0475**

Loretta Rivera was present and was represented by legal counsel Jennifer Wasserman for a Settlement Conference.

Assistant Attorney General Monaghan, representing the State, outlined the Settlement proposed agreement to the Board.

After a brief discussion, the Board voted on this matter.:

Vice President Kidder ▾ motioned, Member Archer ▾ seconded, to approve the Settlement Agreement.

**ROLL CALL VOTE (5-1)**

<b>VOTE</b>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

**9. Elaine Grozav**

**2024-NCI-0302**

Elaine Grozav was present. Investigator Phil Smyth outlined the case to the Board. Elaine Grozav answered several questions from the Board and gave details to the matter.:

Vice President Kidder motioned, Member Steven seconded, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$523.88 for investigative costs; complete 3 hours of continuing education in the areas of Personnel Requirements, Directive Care Services, Environmental Preparedness, Food Service and Medication Management, within 3 months.

**ROLL CALL VOTE (6-0)**

<b>VOTE</b>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Consent Agreement(s) signed prior to meeting**

- |                        |               |
|------------------------|---------------|
| 15. Amber Briongos     | 2024-NCI-0331 |
| 16. Raymond Beebe      | 2024-NCI-0342 |
| 17. Lucia Ardelean     | 2024-NCI-0327 |
| 18. Ladywinnie Allison | 2024-NCI-0230 |
| 19. Dale Prentiss      | 2024-NCI-0234 |

- 20. Andrea Petrus 2024-NCI-0241
- 21. Virginia Siara 2024-NCI-0257
- 22. Lori Fruchey 2024-NCI-0263
- 23. Charlene Pruden 2024-NCI-0281
- 24. John Lacanilao 2024-NCI-0299
- 25. George Munguia 2024-NCI-0312
- 26. Teodor Gheaburcu 2024-NCI-0423
- 27. Rosanna Barretto 2024-NCI-0232
- 28. Rosanna Barretto 2024-NCI-0485
- 29. April Chavez 2024-NCI-0332
- 30. April Chavez 2024-NCI-0452

Vice President Kidder motioned, Member Archer seconded, to approve the Signed Consent Agreement signed prior to the meeting.

**ROLL CALL VOTE (6-0)**

<b>VOTE</b>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**BREAK 9:56 AM - 10:09AM**

**3. Angel’s Caregiver Training School 2024-NCI-0269**

Anca Micu, complainant was present and gave details to the matter.

Esther Atanmo was present, representing Angel’s Caregiver Training School. Investigator Smyth outlined the case to the Board. Esther Atanmo answered the several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Kidder motioned, Member Archer seconded, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$727.85 for investigative costs; Provide the board within 10 days a copy of each new student’s admission agreement, Upon a student completing the manager training program, provide the board a copy of the entire student record within 10 days, The board may conduct unannounced site visits and conduct audits of the training program.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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|-----|--------------------|---------------|
| 1.  | Dorreene Allen     | 2024-NCI-0239 |
| 2.  | Mark Lawrence      | 2024-NCI-0267 |
| 5.  | Carlene Ashely     | 2024-NCI-0291 |
| 6.  | Connie Edmonds     | 2024-NCI-0292 |
| 7.  | Aurora Flores      | 2024-NCI-0296 |
| 8.  | Sally Abram        | 2024-NCI-0298 |
| 11. | Rahel Gebru        | 2024-NCI-0380 |
| 12. | Jhonathan Castillo | 2024-NCI-0301 |
| 13. | Jhonathan Castillo | 2024-NCI-0398 |
| 14. | Sidonia Groza      | 2024-NCI-0344 |

Vice President Kidder made a motion, was seconded by Member Archer to accept the staff recommendation for Disciplinary Consent Agreement for 1,2, 5-8,11-14.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

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|-----|--------------------|---------------|
| 18. | Corneliu Niculescu | 2024-NCI-0294 |
| 19. | Corneliu Niculescu | 2024-NCI-0335 |

Member Steven motioned, Vice President Kidder seconded, to subpoena Manager Niculescu to attend a future Board meeting.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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|-----|-------------------|---------------|
| 1.  | Michael O'Leary   | 2024-NCI-0228 |
| 2.  | Dana Blaj         | 2024-NCI-0231 |
| 3.  | Sean Summervilles | 2024-NCI-0240 |
| 4.  | Michael O'Leary   | 2024-NCI-0255 |
| 5.  | Deborah Hall      | 2024-NCI-0274 |
| 6.  | Seth Amolo        | 2024-NCI-0277 |
| 7.  | Ulysses Laurente  | 2024-NCI-0284 |
| 8.  | Nancy Aguirre     | 2024-NCI-0285 |
| 9.  | Dorreene Allen    | 2024-NCI-0290 |
| 10. | Mindy Melendez    | 2024-NCI-0295 |
| 11. | Simona Tolan      | 2024-NCI-0303 |
| 12. | Maria Remito      | 2024-NCI-0304 |
| 13. | Dominika Zajac    | 2024-NCI-0305 |
| 14. | Jeanette Zerilli  | 2024-NCI-0310 |
| 15. | Teodor Gheaburcu  | 2024-NCI-0315 |
| 16. | Janett Agbayani   | 2024-NCI-0325 |
| 17. | Andrei Popescu    | 2024-NCI-0330 |
| 20. | Maria Rivera      | 2024-NCI-0339 |
| 21. | Rahel Gebru       | 2024-NCI-0341 |
| 22. | Charlene Pruden   | 2024-NCI-0448 |

Vice President Kidder motioned, Member Archer seconded, to accept the staff recommendation for Non-Disciplinary Letter of Concern for 1-17, 20-22 and include complaint 2024-NCI-0248 against Lori Fuchey for a Non-Disciplinary Letter of Concern.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS, INFORMAL SETTLEMENT CONFERENCES OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Formal Hearing                      Ligia L. Llea                      2024-NCI-0105                      Postponed**
- B. Formal Hearing                      Earl Bakken                      2024-NCI-0081                      10:45AM**

Earl Bakken was present. Assistant Attorney General Monaghan, representing the State, outlined the case to the Board. Assistant Attorney General Den Benjamin appeared representing the Board as their Independent Advisor

Witnesses Investigator Smyth and Earl Bakken were sworn in.

The State gave an opening statement.

Earl Bakken gave an opening statement.

Investigator Smyth answered several questions from the State and gave details to the matter.

Exhibits 1-4 were admitted.

The State rested.

Earl Bakken gave details on the matter and answered questions from the Board.

Earl Bakken rested.

The State gave a closing statement.

Earl Bakken gave a closing statement.

After a brief discussion, the Board voted on this matter.:

Vice President Kidder motioned, Member Archer seconded, to adopt part of the Factual Allegations in the Complaint as Findings of Fact.

**ROLL CALL VOTE (6-0)**

<b>VOTE</b>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Vice President Kidder ▾ motioned, Member Archer ▾ seconded, to adopt all of the Alleged Violations set forth in the Complaint as the Board’s Conclusions of Law.

**ROLL CALL VOTE (6-0)**

VOTE	Kidder Vice President	Archer Member	Steven Member	Felix Member	Cook Member	Koford Member	Hill Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vice President Kidder ▾ motioned, Member Archer ▾ seconded, to revoke Manager Certificate Holder Earl Bakken.

**ROLL CALL VOTE (6-0)**

VOTE	Kidder Vice President	Archer Member	Steven Member	Felix Member	Cook Member	Koford Member	Hill Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**BREAK 11:23 AM - 11:36 am**

**VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter of Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

**19. Adam Griffiths 2024-NCI-0264**

Adam Griffiths was not present and was provided notice of the meeting. Investigator Smyth outlined the case to the Board.

After a brief discussion, the Board voted on this matter.:

Vice President Kidder ▾ motioned, Member Archer ▾ seconded, to issue a Letter of Concern against Manager Certificate Holder, Adam Griffiths, the Board’s concern manager failed to maintain two valid fingerprint cards.



**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**35. Kyle Caswell**

**2024-NCI-0300**

Kyle Caswell was not present and was provided notice of the meeting. Investigator Smyth outlined the case to the Board.

After a brief discussion, the Board voted on this matter.:

Member Hill ▾ motioned, Member Steven ▾ seconded, to issue a Non-Disciplinary Letter of Concern, the Board’s concern is that the manager failed to ensure the facility had sufficient qualified staff to meet the resident needs.

**ROLL CALL VOTE (2-3)**

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vice President Kidder ▾ motioned, Member Archer ▾ seconded, to dismiss complaint 2024-NCI-0300 against Kyle Caswell.

**ROLL CALL VOTE (5-1)**

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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|---------------------------------------|---------------|
| 1. Teresa Merritt                     | 2024-NCI-0210 |
| 2. Misty Farnstrom                    | 2024-NCI-0233 |
| 3. Jesse Zamudio                      | 2024-NCI-0235 |
| 4. Nicolle Blais                      | 2024-NCI-0236 |
| 5. Tiffany Moore                      | 2024-NCI-0237 |
| 6. Brenda Schumacher                  | 2024-NCI-0242 |
| 7. Kristal Nicholson                  | 2024-NCI-0246 |
| 8. Sandra Holt                        | 2024-NCI-0247 |
| 10. Maria Mateo                       | 2024-NCI-0249 |
| 11. Gregory Neely                     | 2024-NCI-0250 |
| 12. Matthew Schaub                    | 2024-NCI-0251 |
| 13. Mark Vilar                        | 2024-NCI-0252 |
| 14. Karry Lewis                       | 2024-NCI-0254 |
| 15. Maria Turner                      | 2024-NCI-0256 |
| 16. Victoria Nakazigo                 | 2024-NCI-0259 |
| 17. Josemari Cavada                   | 2024-NCI-0260 |
| 18. No Manager                        | 2024-NCI-0262 |
| 20. Kevin Concannon                   | 2024-NCI-0265 |
| 21. Clara Brummel                     | 2024-NCI-0266 |
| 22. Angel's Caregiver Training School | 2024-NCI-0268 |
| 23. Mary Salazar                      | 2024-NCI-0273 |
| 25. Steven Curry                      | 2024-NCI-0276 |
| 26. No Manager                        | 2024-NCI-0278 |
| 27. Brooke Rogers                     | 2024-NCI-0279 |
| 28. Gladys Owuor                      | 2024-NCI-0280 |
| 29. Gary Hughes                       | 2024-NCI-0282 |
| 30. Gretchen Bechtold                 | 2024-NCI-0283 |
| 31. Mirabella Alexandru               | 2024-NCI-0286 |
| 32. Jacqueline Bujdei                 | 2024-NCI-0288 |
| 33. Jacob Awandem                     | 2024-NCI-0289 |
| 34. Dawn Grant                        | 2024-NCI-0297 |
| 36. Fay Jolley-Webster                | 2024-NCI-0306 |
| 37. Ardith Elmore                     | 2024-NCI-0308 |
| 39. Robin Sullivan                    | 2024-NCI-0311 |
| 40. Esther Macias                     | 2024-NCI-0313 |
| 41. Richard Young                     | 2024-NCI-0314 |
| 42. Dionathan Plantado                | 2024-NCI-0316 |
| 43. Blanca Quiros                     | 2024-NCI-0319 |
| 44. Tara Wallace                      | 2024-NCI-0320 |
| 45. Marin Oancea                      | 2024-NCI-0322 |
| 46. Letha Garcia                      | 2024-NCI-0323 |
| 47. No Manager                        | 2024-NCI-0324 |
| 48. No Manager                        | 2024-NCI-0326 |
| 49. Kimberli McCurdy                  | 2024-NCI-0328 |

- 50. Nichelle Johnson-Ridgway 2024-NCI-0329
- 51. Janell Opsahl 2024-NCI-0333
- 52. Helen Heler 2024-NCI-0336
- 53. Maryjane Luhumbu 2024-NCI-0338
- 54. Deborah Pineda 2024-NCI-0340

Vice President Kidder made a motion, was seconded by Member Archer to accept the staff recommendation for Dismissal for 1-8, 10-18, 20-23, 25-34 36,37, 39-54 .

**ROLL CALL VOTE (5-1)**

<b>VOTE</b>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

- 4. Elena Sik 2024-NCI-0287 **POSTPONED**
- 10. Pamela Wright 2024-NCI-0334 **POSTPONED**

C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

- 24. Laura Olson 2024-NCI-0275 **POSTPONED**
- 38. Susan Archer 2024-NCI-0309 **POSTPONED**

**X. EXECUTIVE DIRECTOR REPORT**

Executive Director Confer gave details to the following items:

- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)**
- B. 2025 Legislative-Statutory Change Request(s) (Possible Discussion & Vote)**
- C. DHS & NCIA Memorandum of Understanding, DSA2025-009 (Possible Discussion & Vote)**

After a brief discussion, the Board voted on this matter.:

Vice President Kidder motioned, Member Hill seconded, to allow Executive Director Confer to sign DHS & NCIA Memorandum of Understanding.

**ROLL CALL VOTE (6-0)**

<b>VOTE</b>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**D. RBA & NCIA Interagency Service Agreement (Possible Consideration, Discussion & Vote)**

After a brief discussion, the Board voted on this matter.:

Vice President Kidder motioned, Member Archer seconded, to approve the RBA & NCIA Interagency Service Agreement.

**ROLL CALL VOTE (6-0)**

<b>VOTE</b>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**E. Arizona Leaders Connect, SALC Cohort 5, Donita McGlasson**

**F. 2025 Vulnerable Adult System Study Committee Composition**

**IX. BOARD PRESIDENT’S REPORT**

Vice President Kidder had nothing to report.

**XI. FUTURE ITEMS AND MEETING DATES**

November 18, 2024, December 9, 2024, January 13, 2025

**XII. ADJOURNMENT**

The meeting adjourned on Oct 21, 2024 12:45 PM .



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Jack Confer, Executive Director