

Katie Hobbs
Governor



Jack Confer
Executive Director

Board Meeting Minutes

The regular meeting of the NCIA Board convened at 9am, Monday, Nov 18, 2024 in Boardroom C, at 1740 W. Adams Street, Phoenix, Arizona, with Ken Kidder, Vice President, presiding.

BOARD MEMBERS PRESENT:

Ken Kidder, Vice-President
Susan Archer, Member
Kerri Felix, Member
Rebecca Hill, Member
Nathan Koford, Member
Jeffrey Cook, Member

BOARD MEMBERS ABSENT:

James (Ritch) Steven, Member

LEGAL COUNSEL:

Seamus Monaghan, Assistant Attorney General
Dena Benjamin, Assistant Attorney General

STAFF PRESENT:

Jack Confer, Executive Director
Donita McGlasson, Deputy Director
Phil Smyth, Investigator
Stacy Rodriguez, Project Specialist
Brian Thomas, Project Specialist
Paige Horton, Licensing Specialist

The meeting was called to order at 9:07am, Monday, Nov 18, 2024 .

Vice President Kidder welcomed members of the audience, explained the procedure for addressing the Board, and stated the mission of the Board.

I. ROLL CALL

The following Board members were present: Vice President Kidder, Member Archer, Member Felix, Member Hill, Member Koford, Member Cook

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

No Board Member declared conflicts of interest

III. DECLARATION OF RECUSAL(S)

Member Felix ▾ recused from 2024-NCI-0275.

Member Koford ▾ recused from 2024-NCI-0488 and 2024-NCI-0371.

Member Archer ▾ recused from 2024-NCI-0309 and 2024-NCI-0287.

IV. CALL TO THE PUBLIC

No one wished to speak.

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

A. Draft October 21, 2024 Regular Board Meeting Minutes

Vice President Kidder ▾ motioned, Member Archer ▾ seconded, to approve Draft October 21, 2024 Regular Board Meeting Minutes.

ROLL CALL VOTE (6-0)

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON POTENTIAL SETTLEMENT OF PENDING SUPERIOR COURT ACTION:

A. Formal Hearing Keith Boal 2024-NCI-0118 9:14 AM

Keith Boal was present and was represented by legal counsel Jennifer Wassermann. Witness Phil Smyth and Keith Boal were sworn in.

Assistant Attorney General Monaghan, representing the State, outlined the case to the Board and gave an opening statement.

Legal Counsel Wassermann, representing Keith Boal, gave an opening statement to the Board.

Investigator Smyth answered several questions from the State and gave details to the matter.

Cross examination by the respondent.

Keith Boal answered several questions from Legal Counsel Wasserman and gave details to the matter.

The State gave a closing statement.

The Respondent gave a closing statement.

After a brief discussion, the Board voted on this matter.:

Vice President Kidder made a motion, was seconded by Member Archer, to adopt the Factual Allegations of paragraph(s) 1-5 and 6B- 6E in the Complaint as the Board’s Findings of Fact.

ROLL CALL VOTE (6-0)

VOTE		<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vice President Kidder motioned, Member Archer seconded, to adopt the violation of the statutes (and/or rules) set forth in paragraph(s) 1 & 2B - 2E of the Complaint as the Board’s Conclusions of Law.

ROLL CALL VOTE (6-0)

VOTE		<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Vice President Kidder made a motion, was seconded by Member Hill, to order Suspension of Certificate, but Stay the Suspension as long as the terms of Probation are met; reimburse the Board \$569.70 for investigative costs; complete 3 hours of continuing education in the areas of Medication Management, Personnel Requirements, and Resident Rights, within 3 months and these continuing education hours shall be in addition to that normally required.

ROLL CALL VOTE (5-1)

VOTE	Kidder Vice President	Archer Member	Steven Member	Felix Member	Cook Member	Koford Member	Hill Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BREAK 11:40 AM - 11:54 AM

B. Formal Hearing Ligia Ilea 2024-NCI-0105 **POSTPONED**

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

A. Ryan Weaks Manager Application 2024-NCI-0367

Ryan Weaks was present and represented himself. Assistant Attorney General Monaghan outlined the case to the Board.

Ryan Weaks answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer motioned, Vice President Kidder seconded, to approve manager application and rescind previous motion for denial.

ROLL CALL VOTE (6-0)

VOTE	Kidder Vice President	Archer Member	Steven Member	Felix Member	Cook Member	Koford Member	Hill Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

1. Christina Bustamante 2024-NCI-0253

Christina Bustamante was present and was represented by legal counsel Denise Attwood. Investigator Smyth outlined the case to the Board. Christina answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Vice President Kidder motioned, Member Felix to issue a non-disciplinary Letter of Concern, the Board's concern being, the manager failed to comply with all state requirements.

ROLL CALL VOTE (5-1)

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Pamela Wright 2024-NCI-0334

Pamela Wright was present and was represented by legal counsel Courtney Sullivan. Investigator Smyth outlined the case to the Board. Pamela answered several questions and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer motioned, Member Koford seconded, to dismiss complaint 2024-NCI-0334.

ROLL CALL VOTE (6-0)

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Consent Agreement(s) signed prior to meeting

- | | | |
|-----------------------|---------------|---------------------------------|
| 4. Ryan Arguillo | 2024-NCI-0467 | |
| 5. Nathan Koford | 2024-NCI-0488 | POSTPONED Lack of Quorum |
| 6. Mignonette Reyes | 2024-NCI-0358 | |
| 7. Tanisha Sanchez | 2024-NCI-0388 | |
| 8. Tanisha Sanchez | 2024-NCI-0389 | |
| 9. Elena Sik | 2024-NCI-0287 | POSTPONED Lack of Quorum |
| 10. Catherine Gamel | 2024-NCI-0346 | |
| 11. Jessica McPherson | 2024-NCI-0379 | |

Vice President Kidder motioned, Member Archer seconded, to accept the staff recommendation for to issue a Disciplinary Consent Agreement for agenda items 4,6-8,10 and,11.

ROLL CALL VOTE (6-0)

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

- | | |
|-----------------------|---------------|
| 1. Tanisha Sanchez | 2024-NCI-0343 |
| 2. Maria Parham | 2024-NCI-0345 |
| 3. Anthony Pennacchio | 2024-NCI-0354 |
| 4. Priscilla Muresan | 2024-NCI-0372 |
| 5. John Rosness | 2024-NCI-0373 |
| 6. Lemuel Tanglao | 2024-NCI-0378 |
| 7. Esther Maciuc | 2024-NCI-0384 |
| 8. Terrell Nievera | 2024-NCI-0387 |
| 9. Diana Tinta | 2024-NCI-0390 |

Vice President Kidder motioned, Member Archer seconded, to accept the Staff recommendation to issue a Non-Disciplinary Letter of Concern for agenda items 1 - 9.

ROLL CALL VOTE (6-0)

VOTE	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Ryan Arguillo

2024-NCI-0509

Ryan Arguillo was not present and was provided notice of the board meeting.

After a brief discussion, the Board voted on this matter.:

Vice President Kidder ▾ motioned, Member Archer ▾ seconded, to rescind previous motion for 2024-NCI-0467, to offer a Disciplinary Consent Agreement to include 2024-NCI-2024 and 2024 -NCI-0509 to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; complete 3 ▾ hours of continuing education in the areas of Environmental Standards ▾ and Incident Reporting ▾, within 3 months.

ROLL CALL VOTE (6-0)

VOTE	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

1. Laura Olson 2024-NCI-0275 **POSTPONED Lack of Quorum**
2. Susan Archer 2024-NCI-0309 **POSTPONED Lack of Quorum**
3. Megan Majors 2024-NCI-0318
4. Lavinia Mateescu 2024-NCI-0348
5. Garrett Jones 2024-NCI-0349
6. Annalis Lajeunesse 2024-NCI-0351
7. Nicholas Radeka 2024-NCI-0352
8. Nina Webb 2024-NCI-0353

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|---------------------------|---------------|---------------------------------|
| 9. Kimberly Fulton | 2024-NCI-0355 | |
| 10. Rebecca Golubjatnikov | 2024-NCI-0356 | |
| 11. Patsy Dorame | 2024-NCI-0370 | |
| 12. Nathan Koford | 2024-NCI-0371 | POSTPONED Lack of Quorum |
| 13. Dennis Adorjani | 2024-NCI-0375 | |
| 14. Angela Woodworth | 2024-NCI-0376 | |
| 15. Melody Orillo | 2024-NCI-0381 | |
| 16. Hillary Lace | 2024-NCI-0382 | |
| 17. Lin Lee | 2024-NCI-0383 | |
| 18. Patty Ryckman | 2024-NCI-0399 | |
| 19. Tavin Godfrey | 2024-NCI-0400 | |
| 20. Mignonette Reyes | 2024-NCI-0471 | |
| 21. Angela Woodworth | 2024-NCI-0493 | |
| 22. Lida Cubillos | 2024-NCI-0385 | |

Vice President Kidder made a motion, was seconded by Member Archer to accept the staff recommendation for Dismissal for agenda items 3-11 and 13-22.

ROLL CALL VOTE (6-0)

VOTE	Kidder Vice President	Archer Member	Steven Member	Felix Member	Cook Member	Koford Member	Hill Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

3. Ray Serafino Jr 2024-NCI-0350

Ray Serafino Jr. was not present and was provided notice of the meeting. Investigator Smyth outlined the case to the Board.

After a brief discussion, the Board voted on this matter.:

Vice President Kidder made a motion, was seconded by Member Archer, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; complete a 40 hour manager training program with the Executive Directors pre-approval required and document completion; Successfully pass the state examination for managers administered by the Board within 3 months.

ROLL CALL VOTE (6-0)

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IX. BOARD PRESIDENT’S REPORT

Vice President Kidder had nothing to report.

X. EXECUTIVE DIRECTOR REPORT

Board to review, discuss and possibly take action on the following items:

Vice President Kidder motioned, Member Archer seconded, to direct staff to seek a Legislative Sponsor to submit proposed changes to Leg Counsel and open a folder..

ROLL CALL VOTE (6-0)

<u>VOTE</u>	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)

XI. FUTURE ITEMS AND MEETING DATES

January 13, 2025 & February 10, 2025

XII. ADJOURNMENT

The meeting adjourned on Nov 18, 2024 1:30 PM .

