



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Governor

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Board Members

Ken Kidder, Vice President

Susan Archer, Member

Jeffrey Cook, Member

Rebecca Hill, Member

Kerri Felix, Member

Nathan Koford, Member

James Steven, Member

BOARD MEETING NOTICE AND AGENDA

November 18, 2024

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, November 18, 2024, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda November 18, 2024, Regular Board Meeting is as follows:

I. ROLL CALL

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

III. DECLARATION OF RECUSAL(S)

IV. CALL TO THE PUBLIC

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

A. Draft October 21, 2024 Regular Board Meeting Minutes

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS, INFORMAL SETTLEMENT CONFERENCES OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A.	Formal Hearing	Keith Boal	2024-NCI-0118	9:05 AM
B.	Formal Hearing	Ligia Ilea	2024-NCI-0105	9:30 AM

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION CONCERNING INTERIM CONSENT AGREEMENT REACHED AFTER DENIAL OF APPLICATION FOR LICENSURE. ACTION MAY INCLUDE, BUT IS NOT LIMITED TO, TERMINATING OR EXTENDING THE AGREEMENT, REVIEWING ANY EVALUATIONS AND POTENTIALLY ACCEPTING RECOMMENDATIONS CONTAINED THEREIN, CONSIDERATION TO GRANT LICENSURE AND/OR CONTINUING THE FORMAL HEARING.

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Ryan Weaks Manager Application 2024-NCI-0367

VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion. For items in agenda section (A), (B) and (C) the Board may review, discuss and take possible action on the below listed matter(s) and on previously offered proposed consent

agreements. Action may include, but is not limited to, acceptance, rejection, or modification and reoffering of the previously offered consent agreement. Action may also include the request to appear at a future meeting. Items in section (A), (B) and (C) may also be considered as a single action or block vote.

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

1. Christina Bustamante 2024-NCI-0253
2. Pamela Wright 2024-NCI-0334
3. Ray Serafino Jr 2024-NCI-0350

Consent Agreement(s) signed prior to meeting

4. Ryan Arguillo 2024-NCI-0467
5. Nathan Koford 2024-NCI-0488
6. Mignonette Reyes 2024-NCI-0358
7. Tanisha Sanchez 2024-NCI-0388
8. Tanisha Sanchez 2024-NCI-0389
9. Elena Sik 2024-NCI-0287
10. Catherine Gamel 2024-NCI-0346
11. Jessica McPherson 2024-NCI-0379

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

1. Tanisha Sanchez 2024-NCI-0343
2. Maria Parham 2024-NCI-0345
3. Anthony Pennacchio 2024-NCI-0354
4. Priscilla Muresan 2024-NCI-0372
5. John Rosness 2024-NCI-0373
6. Lemuel Tanglao 2024-NCI-0378
7. Esther Maciuc 2024-NCI-0384
8. Terrell Nievera 2024-NCI-0387
9. Diana Tinta 2024-NCI-0390
10. Ryan Arguillo 2024-NCI-0509

C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

1. Laura Olson 2024-NCI-0275
2. Susan Archer 2024-NCI-0309
3. Megan Majors 2024-NCI-0318
4. Lavinia Mateescu 2024-NCI-0348
5. Garrett Jones 2024-NCI-0349
6. Annalis Lajeunesse 2024-NCI-0351
7. Nicholas Radeka 2024-NCI-0352
8. Nina Webb 2024-NCI-0353
9. Kimberly Fulton 2024-NCI-0355
10. Rebecca Golubjatnikov 2024-NCI-0356
11. Patsy Dorame 2024-NCI-0370
12. Nathan Koford 2024-NCI-0371

13. Dennis Adorjani	2024-NCI-0375
14. Angela Woodworth	2024-NCI-0376
15. Melody Orillo	2024-NCI-0381
16. Hillary Lace	2024-NCI-0382
17. Lin Lee	2024-NCI-0383
18. Patty Ryckman	2024-NCI-0399
19. Tavin Godfrey	2024-NCI-0400
20. Mignonette Reyes	2024-NCI-0471
21. Angela Woodworth	2024-NCI-0493
22. Lida Cubillos	2024-NCI-0385

IX. 2025 PROPOSED LEGISLATION (Possible Discussion & Vote)

Review, Discussion, and Possible Vote and/or direction to staff concerning the Boards’ possible request for Legislative changes next session. Action may include but is not limited to directing staff to seek approval for legislative changes related to: 1. Proving the Board the ability to conduct formal interviews (A.R.S. §§ 36-446.03 AND -446.07); 2. Proving the Board with delegation authority to assist Board staff in the offer of consents and disposition of cases informally (A.R.S. § 36-446.03); 3. Establishment of fees for the issuance of duplicate certificates/licenses (A.R.S §§ 446.03 AND -446.04); 4. Expansion of application entry level requirements for an Administrator license to include applicable healthcare professions with appropriate training and experience (A.R.S. § 36-446.04); 5. Elimination of temporary license prohibitions pursuant to A.A.C. R4-33-203. The purpose of this discussion and possible vote is to gain Board consensus on legislative changes and provide strategic direction to the Board’s Registered Pubic Lobbyist.

X. BOARD VICE PRESIDENT’S REPORT

XI. EXECUTIVE DIRECTOR REPORT

Board to review, discuss and possibly take action on the following items:

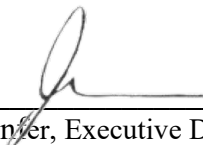
- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)

XII. FUTURE ITEMS AND MEETING DATES

December 9, 2024, January 13, 2025 & February 10, 2025

XIII. ADJOURNMENT





 Jack Confer, Executive Director