



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Katie Hobbs
Governor

Jack Confer
Executive Director

Board Members

Becky Brimhall, President
Ken Kidder, Vice President
Susan Archer, Member
Pauline (Wally) Campbell, Member
Jeffrey Cook, Member
Rebecca Hill, Member
Kerri Felix, Member
Nathan Koford, Member
James Steven, Member

BOARD MEETING NOTICE AND AGENDA

August 12, 2024

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, August 12, 2024, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda August 12, 2024, Regular Board Meeting is as follows:

I. ROLL CALL

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

III. DECLARATION OF RECUSAL(S)

IV. CALL TO THE PUBLIC

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Draft July 15, 2024 Regular Board Meeting Minutes
- B. Draft July 15, 2024 Executive Session Minutes

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS, INFORMAL SETTLEMENT CONFERENCES OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A.	Formal Hearing	Alisha Jessie	2023-NCI-0536	9:00AM
B.	Formal Hearing	Rosita Ignacio	2023-NCI-0646	9:10AM
C.	Formal Hearing	Loretta Coffman-Wright	2023-NCI-0677	9:20AM

The Board may review, discuss and take possible action on the following cases scheduled for Informal Settlement Conference pursuant to A.R.S. § 41-1092.06. During the Informal Settlement Conference, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), to receive legal advice pursuant to A.R.S. § 38-431.03(A)(3), or to discuss or consult with its attorneys in order to consider its position and instruct its representatives regarding settlement discussions to resolve litigation pursuant to A.R.S. § 38-431.03(A)(4):

D.	Informal Settlement Conference	April Shaeffer	2024-NCI-0363	9:30AM
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VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

A.	Ryan Weaks	Manager Application	2024-NCI-0367
B.	Mary Ann Santos	Manager Application	2024-NCI-0368

VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as “Resident” or use the Resident’s initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion.

For items in agenda section (A) the Board may review, discuss and take possible action on the below listed matter(s) and on previously offered proposed consent agreements. Action may include, but is not limited to, acceptance, rejection, or modification and reoffering of the previously offered consent agreement. Action may also include the request to appear at a future meeting. Items in section (A) may also be considered as a single action or block vote.

A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:

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| 1. Chad Szymanski | 2024-NCI-0080 |
| 2. Dora Carreon Moreno | 2024-NCI-0093 |
| 3. Penelope Watkins | 2024-NCI-0094 |
| 4. Keith Boal | 2024-NCI-0118 |
| 5. Isiderio Teresita | 2024-NCI-0120 |
| 6. Dina Arguillo | 2024-NCI-0121 |
| 7. Leonila Jequinto | 2024-NCI-0126 |
| 8. Elsa Estil | 2024-NCI-0160 |
| 9. Tedd Glazebrook | 2024-NCI-0168 |
| 10. Karen McLendon | 2024-NCI-0180 |
| 11. Ninfa Almendros | 2024-NCI-0181 |

Rescind previous motion for Disciplinary Consent Agreement

Board to review, discuss and take possible action on previously offered consent agreements. Action may include rescission of the offer of the consent agreement and any other action allowed by statute and rule.

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| 12. Craig Bourdeau | 2024-NCI-0095 |
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Consent Agreement signed prior to meeting

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| 13. Dennis Scalpone | 2024-NCI-0123 |
| 14. Kyle Caswell | 2024-NCI-0127 |
| 15. Tanisha Sanchez | 2024-NCI-0134 |
| 16. Tanisha Sanchez | 2024-NCI-0138 |
| 17. Kelly Masengale | 2024-NCI-0135 |
| 18. Ernesto Paragas | 2024-NCI-0140 |
| 19. Ginger Bogner | 2024-NCI-0145 |
| 20. Veronica Bustamante | 2024-NCI-0143 |
| 21. Evelyn Garcia | 2024-NCI-0117 |

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s). Action may include rejection of the recommendation and the Offer of a Disciplinary Consent Agreement, in any of the following cases:

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| 1. Adriana C Cirjan | 2024-NCI-0109 |
| 2. James Verdieu | 2024-NCI-0128 |
| 3. Sunshine Tippetts | 2024-NCI-0130 |
| 4. Tenneille Donerson | 2024-NCI-0133 |
| 5. Esparanza Valenzuela | 2024-NCI-0137 |
| 6. Nicholas Radeka | 2024-NCI-0147 |
| 7. Amy Bustamante | 2024-NCI-0149 |
| 8. Craig Bourdeau | 2024-NCI-0152 |
| 9. Ashley Bora | 2024-NCI-0158 |

C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:

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| 1. Sandra Papst | 2024-NCI-0102 |
| 2. George Bakhit | 2024-NCI-0106 |
| 3. George Bakhit | 2024-NCI-0107 |
| 4. Jose Guzman | 2024-NCI-0108 |
| 5. Lucia Pacurar | 2024-NCI-0116 |
| 6. Dorel Deac | 2024-NCI-0119 |
| 7. No Manager | 2024-NCI-0122 |
| 8. Richard L Becerra | 2024-NCI-0124 |
| 9. Norma Chacon | 2024-NCI-0125 |
| 10. Ma Theresa Galsim | 2024-NCI-0129 |
| 11. Dale Prentiss | 2024-NCI-0131 |
| 12. Katrina Ellsworth | 2024-NCI-0132 |
| 13. Tammy Devito | 2024-NCI-0136 |
| 14. Regina Fernandez | 2024-NCI-0142 |
| 15. Patricia Soto | 2024-NCI-0144 |
| 16. Referenda Ernst | 2024-NCI-0146 |
| 17. David Carlson | 2024-NCI-0148 |
| 18. Myrna Cherry | 2024-NCI-0153 |
| 19. Josemari Cavada | 2024-NCI-0154 |
| 20. George Ortega, Jr. | 2024-NCI-0155 |
| 21. Thomas Brooks | 2024-NCI-0156 |
| 22. Angela Shoup | 2024-NCI-0157 |
| 23. Jennifer Cisneros | 2024-NCI-0159 |
| 24. Lorenzo Rincon | 2024-NCI-0161 |
| 25. Monette Andrews | 2024-NCI-0162 |
| 26. Ma Carmona Villamayor - Platinum | 2024-NCI-0272 |

IX. BOARD PRESIDENT'S REPORT:

X. EXECUTIVE DIRECTOR REPORT:

Board to review, discuss and possibly take action on the following items:


- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)
- B. Draft Enforcement Matrix (Possible Discussion & Consideration)
- C. FY2026 Strategic Plan
- D. FY2026 Budget Request
- E. 2025 Legislative-Statutory Change Request(s)

XI. FUTURE ITEMS AND MEETING DATES

September 9, 2024, October 14, 2024, November 18, 2024, December 9, 2024.

XII. ADJOURNMENT





Jack Cofer, Executive Director