

Katie Hobbs  
Governor



Jack Confer  
Executive Director

## Board Meeting Minutes

The regular meeting of the NCIA Board convened at 9am, Monday, Aug 12, 2024 in Boardroom C, at 1740 W. Adams Street, Phoenix, Arizona, with Becky Brimhall, President, presiding.

### BOARD MEMBERS PRESENT:

Becky Brimhall, President  
Susan Archer, Member  
Kerri Felix, Member  
Nathan Koford, Member  
Rebecca Hill, Member  
James (Ritch) Steven, Member

### BOARD MEMBERS PRESENT TELEPHONICALLY:

### BOARD MEMBERS ABSENT:

Ken Kidder, Vice-President  
Jeffrey Cook, Member  
Pauline (Wally) Campbell, Member

### LEGAL COUNSEL:

Seamus Monaghan, Assistant Attorney General  
Dena Benjamin, Assistant Attorney General

### STAFF PRESENT:

Jack Confer, Executive Director  
Donita McGlasson, Deputy Director  
Phil Smyth, Investigator  
Stacy Rodriguez, Project Specialist  
Brian Thomas, Project Specialist  
Paige Horton, Licensing Specialist

The meeting was called to order at 9:00am, Monday, Aug 12, 2024 .

President Brimhall welcomed members of the audience, explained the procedure for addressing the Board, and stated the mission of the Board.

**I. ROLL CALL**

The following Board members were present: President Brimhall, Member Archer, Member Felix, Member Steven, Member Koford, Member Hill

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

No Board Member declared conflicts of interest

**III. DECLARATION OF RECUSAL(S)**

No Board Member recused.

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:**

**A. Formal Hearing Alisha Jessie 2023-NCI-0536**

Alisha Jessie was not present and was provided notice of the meeting. Assistant Attorney General Monaghan, representing the State, outlined the case to the Board. After a brief discussion, the Board voted on this matter.:

Member Archer ▾ made a motion, seconded by Member Hill ▾ to grant the State’s motion to deem the allegations in the Complaint and Notice of Hearing as admitted.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
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RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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President Brimhall ▾ made a motion, seconded by Member Archer ▾ to adopt the Factual Allegations and the Allegations of Unprofessional Conduct from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
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RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Member Archer ▾ motioned, Member Hill ▾ seconded, for revocation for Assisted Living Manager Alisha Jessie.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
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RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. Formal Hearing Rosita Ignacio 2023-NCI-0646**

Rosita Ignacio was present and was not represented by legal counsel. Assistant Attorney General Monaghan, representing the State, outlined the case to the Board. Witness Investigator Smyth and Rosita Ignacio were sworn in.

Rosita Ignacio gave an opening statement.

The State gave an opening statement. Investigator Smyth answered several questions from the State and gave details to the matter.

State Exhibit 1 was admitted.

State Exhibit 2 was admitted.

State Exhibit 3 was admitted.

State Exhibit 4 was admitted.

Respondent Exhibit 1 was admitted.

Rosita Ignacio answered several questions from the Board and gave detail to the matter.

State gave a closing statement.

After a brief discussion, the Board voted on this matter.:

Member Archer ▾ made a motion, seconded by Member Felix ▾ to grant the State’s motion to deem the allegations in the Complaint and Notice of Hearing as admitted.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Member Archer ▾ made a motion, seconded by Member Hill ▾ to adopt all Parties and Jurisdiction and Factual Allegations in the Complaint as Findings of Fact.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Member Archer ▾ made a motion, was seconded by Member Koford ▾, to offer a Consent Agreement to be signed within 10 days or Revoked, if not signed conditions: Voluntary Surrender of Certificate.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**C. Formal Hearing Loretta Coffman-Wright 2023-NCI-0677**

Loretta Coffman-Wright was present and was not represented by legal counsel. Assistant Attorney General Monaghan, representing the State, outlined the case to the Board. Witness Investigator Smyth and Loretta Coffman-Wright were sworn in.

State made an opening statement.

Loretta Coffman-Wright made an opening statement.

Investigator Smyth answered several questions from the State and gave details to the matter.

State Exhibit 1 was admitted.

State Exhibit 2 was admitted.

State Exhibit 3 was admitted.

State Exhibit 4 was admitted.

State Exhibit 5 was admitted.

Loretta Coffman-Wright answered several questions from the State and gave details to the matter.

State made a closing statement.

Loretta Coffman-Wright made a closing statement.

After a brief discussion, the Board voted on this matter.:

Member Archer motioned, Member Felix seconded, to adopt all Parties and Jurisdiction and Factual Allegations in the Complaint as Findings of Fact.

**ROLL CALL VOTE (6-0)**

VOTE	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Member Archer ▾ motioned, Member Hill ▾ seconded, to adopt all of the Alleged Violations set forth in the Complaint as the Board’s Conclusions of Law.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Member Archer ▾ made a motion, was seconded by President Brimhall ▾, for an Order to be signed within 10 days for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$664.59 for investigative costs; required to complete a 40 hour manager training program with the Executive Directors pre-approval required and document completion; Successfully pass the state examination for managers administered by the Board.

**BREAK 10:42 AM - 10:51 AM**

**D. Informal Settlement Conference April Shaeffer 2024-NCI-0363**

April Shaeffer was present. Assistant Attorney General Monaghan, representing the State, outlined the case to the Board.

President Brimhall ▾ motioned, Member Archer ▾ seconded, to rescind denial of application and accept Letter of Concern.

**ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
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NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

**A. Ryan Weaks Manager Application 2024-NCI-0367**

Ryan Weaks was present and was not represented by legal counsel. Investigator Smyth outlined the case to the Board. Ryan Weaks answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer ▾ motioned, President Brimhall ▾ seconded, to go into Executive Session to seek legal advice.

**EXECUTIVE SESSION 11:09 AM - 11:15AM**

After a brief discussion, the Board voted on this matter.:

President Brimhall ▾ motioned, Member Archer ▾ seconded, to deny application for Ryan Weaks pursuant to ARS- 446.07 (A)(1) and ARS- 446.04(3)(A).

**ROLL CALL VOTE (6-0)**

<b>VOTE</b>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. Mary Ann Santos Manager Application 2024-NCI-0368**

Mary Ann Santos was present and was not represented by legal counsel. Investigator Smyth outlined the

case to the Board. Mary Ann Santos answered several questions from the Board and gave details to the matter.

After a brief discussion, the Board voted on this matter.:

President Brimhall motioned, Member Archer seconded, to postpone until application becomes administratively complete.

#### **VOICE CALL VOTE : PASSED (6-0)**

#### **IV. CALL TO THE PUBLIC**

No one wished to speak.

#### **V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

- A. Draft July 15, 2024 Regular Board Meeting Minutes (POSTPONED)
- B. Draft July 15, 2024 Executive Session Minutes (POSTPONED)

#### **VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

##### **A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include**

**Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:**

##### **Consent Agreement signed prior to meeting**

- |                                |                      |
|--------------------------------|----------------------|
| <b>13. Dennis Scalpone</b>     | <b>2024-NCI-0123</b> |
| <b>14. Kyle Caswell</b>        | <b>2024-NCI-0127</b> |
| <b>15. Tanisha Sanchez</b>     | <b>2024-NCI-0134</b> |
| <b>16. Tanisha Sanchez</b>     | <b>2024-NCI-0138</b> |
| <b>17. Kelly Masengale</b>     | <b>2024-NCI-0135</b> |
| <b>18. Ernesto Paragas</b>     | <b>2024-NCI-0140</b> |
| <b>19. Ginger Bognar</b>       | <b>2024-NCI-0145</b> |
| <b>20. Veronica Bustamante</b> | <b>2024-NCI-0143</b> |
| <b>21. Evelyn Garcia</b>       | <b>2024-NCI-0117</b> |

Member Archer motioned, President Brimhall seconded, to accept the Staff recommendation for Consent Agreements signed prior to the Board Meeting for agenda items: A (13-21).

#### **ROLL CALL VOTE (6-0)**





<b>1. Sandra Papst</b>	<b>2024-NCI-0102</b>
<b>2. George Bakhit</b>	<b>2024-NCI-0106</b>
<b>3. George Bakhit</b>	<b>2024-NCI-0107</b>
<b>4. Jose Guzman</b>	<b>2024-NCI-0108</b>
<b>5. Lucia Pacurar</b>	<b>2024-NCI-0116</b>
<b>6. Dorel Deac</b>	<b>2024-NCI-0119</b>
<b>7. No Manager</b>	<b>2024-NCI-0122</b>
<b>8. Richard L Becerra</b>	<b>2024-NCI-0124</b>
<b>10. Ma Theresa Galsim</b>	<b>2024-NCI-0129</b>
<b>11. Dale Prentiss</b>	<b>2024-NCI-0131</b>
<b>12. Katrina Ellsworth</b>	<b>2024-NCI-0132</b>
<b>13. Tammy Devito</b>	<b>2024-NCI-0136</b>
<b>14. Regina Fernandez</b>	<b>2024-NCI-0142</b>
<b>15. Patricia Soto</b>	<b>2024-NCI-0144</b>
<b>16. Referenda Ernst</b>	<b>2024-NCI-0146</b>
<b>17. David Carlson</b>	<b>2024-NCI-0148</b>
<b>18. Myrna Cherry</b>	<b>2024-NCI-0153</b>
<b>19. Josemari Cavada</b>	<b>2024-NCI-0154</b>
<b>20. George Ortega, Jr.</b>	<b>2024-NCI-0155</b>
<b>21. Thomas Brooks</b>	<b>2024-NCI-0156</b>
<b>22. Angela Shoup</b>	<b>2024-NCI-0157</b>
<b>23. Jennifer Cisneros</b>	<b>2024-NCI-0159</b>
<b>24. Lorenzo Rincon</b>	<b>2024-NCI-0161</b>
<b>25. Monette Andrews</b>	<b>2024-NCI-0162</b>
<b>26. Ma Carmona Villamayor - Platinum</b>	<b>2024-NCI-0272</b>

President Brimhall ▾ motioned, Member Felix ▾ seconded, to accept the Staff recommendation for Dismissal agenda items: C (1-8) and (8-26).

### **ROLL CALL VOTE (6-0)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**A. Staff Recommendation for Disciplinary Consent Agreement(s). Action may also include**

**Summary Suspension of the license or certificate, the Issuance of a Letter of Concern, or Dismissal, in any of the following cases:**

**3. Penelope Watkins**

**2024-NCI-0094**

Penelope Watkins was present and was represented by legal counsel Sheston. Investigator Smyth outlined the case to the Board. Penelope Watkins answered several questions from the Board and gave detail to the matter.

After a brief discussion, the Board voted on this matter.:

President Brimhall motioned, Member Archer seconded, to issue a Letter of Concern for 4 repeated deficiencies for the last survey.

**ROLL CALL VOTE (4-2)**

<u>VOTE</u>	<u>Brimhall</u> President	<u>Kidder</u> Vice President	<u>Archer</u> Member	<u>Campbell</u> Member	<u>Steven</u> Member	<u>Felix</u> Member	<u>Cook</u> Member	<u>Koford</u> Member	<u>Hill</u> Member
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Keith Boal**

**2024-NCI-0118**

Keith Boal was present and was represented by legal counsel Jennifer Wasserman. Investigator Smyth outlined the case to the Board. Keith Boal answered several questions from the Board and gave detail to the matter.

After a brief discussion, the Board voted on this matter.:

Member Hill ▾ made a motion, was seconded by President Brimhall ▾, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), ARS 446(11), AAC R4-33-407(A) and (B)(1), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$569.70 for investigative costs; complete 3 ▾ hours of continuing education in the areas of Personnel Requirements ▾ and Incident Reporting, within 3 months.

**ROLL CALL VOTE (5-1)**

<b>VOTE</b>	<b>Brimhall President</b>	<b>Kidder Vice President</b>	<b>Archer Member</b>	<b>Campbell Member</b>	<b>Steven Member</b>	<b>Felix Member</b>	<b>Cook Member</b>	<b>Koford Member</b>	<b>Hill Member</b>
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**BREAK 12:30 PM - 12:37PM**

**2. Dora Carreon Moreno 2024-NCI-0093**

Dora Carreon Moreno was present and was represented by legal counsel, Denise Attwood. Investigator Smyth outlined the case to the Board. Dora Carreon Moreno answered several questions from the Board and gave detail to the matter.

After a brief discussion, the Board voted on this matter.:

President Brimhall ▾ motioned, Member Archer ▾ seconded, to dismiss case 2024-NCI-0093.

**VOICE VOTE : PASSED (6-0)**

**7. Leonila Jequinto 2024-NCI-0126**

Leonila Jequinto was present and represented herself. Investigator Smyth outlined the case to the Board. Leonila Jequinto answered several questions from the Board and gave detail to the matter.

After a brief discussion, the Board voted on this matter.:

Member Archer ▾ made a motion, was seconded by President Brimhall ▾, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), ARS 446(11), AAC R4-33-407(A) and (B)(1), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; complete 3 ▾ hours of continuing education in the areas of Medication Managment ▾, Personnel Requirements ▾, and Environmental Standards ▾, within 3 months.



Action may include rescission of the offer of the consent agreement and any other action allowed by statute and rule.

**12. Craig Bourdeau 2024-NCI-0095**

President Brimhall ▾ motioned, Member Archer ▾ seconded, to rescind 2024-NCI-0095 and dismiss the case.

**ROLL CALL VOTE (6-0)**

<b>VOTE</b>	<b>Brimhall President</b>	<b>Kidder Vice President</b>	<b>Archer Member</b>	<b>Campbell Member</b>	<b>Steven Member</b>	<b>Felix Member</b>	<b>Cook Member</b>	<b>Koford Member</b>	<b>Hill Member</b>
YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSTAIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RECUSED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABSENT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

President Brimhall ▾ motioned, Member Archer ▾ seconded, to rescind and close case 2024-NCI-0095.

**VOICE VOTE : PASSED (6-0)**

**C. Staff Recommendation for Dismissal(s). Action may include rejection of the recommendation and the Issuance of a Letter Concern or Offer of a Disciplinary Consent Agreement, in any of the following cases:**

**9. Norma Chacon 2024-NCI-0125 (POSTPONED)**

**IX. BOARD PRESIDENT’S REPORT:**

President Brimhall ▾ had no closing comments.

**X. EXECUTIVE DIRECTOR REPORT:**

**Board to review, discuss and possibly take action on the following items:**

**A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)**

**B. Draft Enforcement Matrix (Possible Discussion & Consideration)**

**C. FY2026 Strategic Plan**

**E. 2025 Legislative-Statutory Change Request(s)**

**D. FY2026 Budget Request**

President Brimhall motioned, Member Archer seconded, for 103k supplemental budget request for 2025-2026 to support a full-time field investigator

**VOICE VOTE: PASSED (6-0)**

**XI. FUTURE ITEMS AND MEETING DATES**

September 9, 2024, October 14, 2024, November 18, 2024, December 9, 2024.

**XII. ADJOURNMENT**

The meeting adjourned on Aug 12, 2024 1:30 PM .



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Jack Confer, Executive Director