



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Katie Hobbs**  
Governor

**Jack Confer**  
Executive Director

**Board Members**

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Ken Kidder, Vice President  
Susan Archer, Member  
Pauline (Wally) Campbell, Member  
Jeffrey Cook, Member  
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Kerri Felix, Member  
Nathan Koford, Member  
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**BOARD MEETING NOTICE AND AGENDA**

**July 15, 2024**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, July 15, 2024, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda July 15, 2024, Regular Board Meeting is as follows:

**I. ROLL CALL**

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

**III. CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

**IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Draft June 10, 2024 Regular Board Meeting Minutes
- B. Draft May 13, 2024 Executive Session Minutes
- C. Draft June 10, 2024 Executive Session Minutes

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

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|----|------------------|---|---------------|
| A. | Ma Gardenia Nera | Manager Application                             | 2024-NCI-0321 |
| B. | Brandon Gaffney  | Manager Application                             | 2024-NCI-0359 |
| C. | Bob Ongaro       | Manager Application                             | 2024-NCI-0347 |
| D. | April Shaeffer   | Administrator Application                       | 2024-NCI-0363 |
| E. | Kenya Hampton    | Manager Application (Review of Previous Motion) | 2024-NCI-0215 |

**VI. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion.

For items in agenda section (A)(i) the Board may review, discuss and take possible action on the below listed matter(s) and on previously offered proposed consent agreements. Action may include, but is not limited to, acceptance, rejection, or modification and reoffering of the previously offered consent agreement. Action may also include the request to appear at a future meeting. Items in section (A)(i) may also be considered as a single action or block vote.

A. Staff Recommendation for Disciplinary Consent Agreement(s):

1. Michela F Boodry 2023-NCI-0553
2. Felbita M Ratachie 2023-NCI-0534
3. Cynthia Irish 2023-NCI-0689
4. Jennifer Tara Creviston 2023-NCI-0722
5. Dina Arguillo 2024-NCI-0038
6. Ileana Cosma 2024-NCI-0061
7. Braxton Plunkett 2024-NCI-0063
8. Felipe Parena 2024-NCI-0071
9. John Dignoti 2024-NCI-0073
10. Catrina Carlos-Warrayat 2024-NCI-0075
11. Craig Boudreau 2024-NCI-0095
12. Martha E Gonzalez 2024-NCI-0099
13. Ligia L Ilea 2024-NCI-0105

i. Consent Agreement Signed Prior to Meeting

14. Patricia Gartman 2023-NCI-0690
15. Mindy Melendez 2024-NCI-0046
16. Tedd Glazebrook 2024-NCI-0051
17. Georgiana Salagean 2024-NCI-0056
18. Juan A Martinez 2024-NCI-0078
19. Tedd Glazebrook 2024-NCI-0084
20. Stefan Marghitas 2024-NCI-0062
21. Rodica Lup 2024-NCI-0104
22. Rosefa Bilal 2024-NCI-0088
23. Eunice Wavomba 2024-NCI-0101
24. Richard Becerra 2024-NCI-0064

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

1. Corina Feher 2023-NCI-0688
2. Jinette Lanoix 2023-NCI-0692
3. Julia B Joy 2023-NCI-0710
4. Oscar E. Soto Alvarez 2024-NCI-0030
5. Iuliu Sav 2024-NCI-0049
6. Miguel Remitio 2024-NCI-0050
7. Robert Larson 2024-NCI-0053
8. Francisco Sanchez 2024-NCI-0055
9. Fhad Udjuni 2024-NCI-0057
10. Liana Wytte 2024-NCI-0058
11. Ileana Cosma 2024-NCI-0059
12. Celestine Asota 2024-NCI-0070
13. Joey Ocuaman 2024-NCI-0077
14. Aurea A Plotado 2024-NCI-0079
15. Benny Vidal 2024-NCI-0082
16. Ilie Popa 2024-NCI-0090
17. Maria P Remitio 2024-NCI-0092
18. Troy Young 2024-NCI-0097
19. Judith Froelich 2024-NCI-0098
20. Holly Gavazzi 2024-NCI-0100
21. Casiana Pacurar 2024-NCI-0103
22. Jessica Sarah Newbourn 2024-NCI-0293

C. Staff Recommendation for Dismissal(s):

1. No Manager	2023-NCI-0455
2. Dina Arguillo	2023-NCI-0457
3. Debera L Kopp	2023-NCI-0551
4. Bernarda G Snyder	2023-NCI-0691
5. Grace Leathers	2024-NCI-0010
6. Cole Williams	2024-NCI-0039
7. Sarovina Barzu	2024-NCI-0040
8. Nina Louis-Webb	2024-NCI-0041
9. Maria Heywood	2024-NCI-0042
10. Torrey Frank	2024-NCI-0043
11. Mignonette Reyes	2024-NCI-0044
12. Nancy Wacuka Nganga	2024-NCI-0045
13. Jessica Sarah Newbourn	2024-NCI-0047
14. Cheyenne Hull	2024-NCI-0048
15. No Manager	2024-NCI-0052
16. Erlinda Lazorchak	2024-NCI-0054
17. Catherine Finn	2024-NCI-0060
18. Tiffany Ann Worley	2024-NCI-0065
19. Harold Cranmer	2024-NCI-0067
20. Staci Hall	2024-NCI-0068
21. Letitia Valean	2024-NCI-0069
22. Kelly Masengale	2024-NCI-0072
23. Ruben Sanda	2024-NCI-0074
24. Maria Flores	2024-NCI-0076
25. Amie Gadigan	2024-NCI-0083
26. Liesen Clemons	2024-NCI-0085
27. Lavinia R Mitrea	2024-NCI-0086
28. Alma Ramon	2024-NCI-0089
29. Connie Enge	2024-NCI-0091
30. Ryan Turley	2024-NCI-0173
31. Keqiang Shen	2024-NCI-0245
32. Russ Razinn	2024-NCI-0271

**VII. BOARD PRESIDENT’S REPORT:**

**VIII. EXECUTIVE DIRECTOR REPORT:**

Board to review, discuss and possibly take action on the following items:

- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)
- B. GRRC Approval, Article 4, 5YRR (Possible Discussion & Consideration)
- C. Board Member Training (Possible Discussion & Consideration)
- E. Draft Enforcement Matrix (Possible Discussion & Consideration)

**IX. FUTURE ITEMS AND MEETING DATES**

August 12, 2024, September 9, 2024, October 14, 2024, November 18, 2024, December 9, 2024.

**X. ADJOURNMENT**



  
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Jack Confer, Executive Director