



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

1740 W. Adams, Suite 2490, Phoenix, Arizona 85007

(602) 364-2273 phone

Email: information@aznciaboard.us

Site: www.aznciaboard.us

Katie Hobbs
Governor

Jack Confer
Executive Director

Board Members

Becky Brimhall, President
Ken Kidder, Vice President
Susan Archer, Member
Pauline (Wally) Campbell, Member
Jeffrey Cook, Member
Rebecca Hill, Member
Kerri Felix, Member
Nathan Koford, Member
James Steven, Member

BOARD MEETING NOTICE AND AGENDA

April 8, 2024

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, April 8, 2024, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda for the April 8, 2024, Regular Board Meeting is as follows:

I. ROLL CALL

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

III. CALL TO THE PUBLIC

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Draft March 11, 2024 Regular Meeting Minutes
- B. Draft March 11, 2024 Executive Session Minutes

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- | | | | | |
|----|----------------|---|---------------|--------|
| A. | Formal Hearing | Jonathan M Gonzvar, | 9:05AM | |
| | | 2023-NCI-0170, 2023-NCI-0371, 2023-NCI-0379 | | |
| B. | Formal Hearing | Teresa L Thoma | 2022-NCI-0223 | 9:10AM |
| C. | Formal Hearing | Liliana Sullins | 2022-NCI-0321 | 9:15AM |
| D. | Formal Hearing | Romeo Jurca | 2023-NCI-0541 | 9:25AM |

VI. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO REMAND THE FOLLOWING MATTER VOTED TO FORMAL HEARING FOR THE PURPOSE OF REVIEWING INVESTIGATIVE MATERIAL NOT PREVIOUSLY BEFORE THE BOARD

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Motion to Remand Barbara C Stein 2022-NCI-0511

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR AND MANAGER CERTIFICATION

Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

- A. Edward Martin Manager Application 2024-NCI-0214

VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as “Resident” or use the Resident’s initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board remove an item from the consent agenda for discussion.

A. Staff Recommendation for Disciplinary Consent Agreement(s):

- | | |
|-------------------------------|---------------|
| 1. Maria C Burca | 2023-NCI-0488 |
| 2. Teresita Niebla Pryor | 2023-NCI-0520 |
| 3. Felbita M Ratachie | 2023-NCI-0534 |
| 4. Alisha Jessie | 2023-NCI-0536 |
| 5. Esther N Bauer | 2023-NCI-0538 |
| 6. Isabel C D'Angelo | 2023-NCI-0543 |
| 7. Sylvie Nguyen Ly | 2023-NCI-0544 |
| 8. Karen L McLendon | 2023-NCI-0547 |
| 9. Andrea M Soto | 2023-NCI-0550 |
| 10. Michela F Boodry | 2023-NCI-0553 |
| 11. Wilfred Raymond O Soriano | 2023-NCI-0554 |
| 12. Ann J Jackson | 2023-NCI-0555 |
| 13. Christopher K Vlad | 2023-NCI-0558 |
| 14. Dymphyna S Lamba | 2023-NCI-0560 |
| 15. Maria Toader | 2023-NCI-0563 |
| 16. Victoria E English | 2023-NCI-0564 |
| 17. Douglas Edwin Libby | 2023-NCI-0565 |
| 18. Erica Avlessi | 2023-NCI-0577 |
| 19. Jocelyn R Jasper | 2023-NCI-0579 |
| 20. Gabriela Serbu | 2023-NCI-0585 |
| 21. Bethany Park | 2023-NCI-0586 |
| 22. Christine Coats | 2023-NCI-0598 |
| 23. Patricia C Sanchez | 2023-NCI-0605 |
| 24. Brenda A Schumacher | 2023-NCI-0610 |
| 25. April Arriola-Hansen | 2023-NCI-0611 |
| 26. Barbara C Stein | 2022-NCI-0511 |

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

- | | |
|-------------------------------|---------------|
| 1. Maria Ana Conopio | 2023-NCI-0535 |
| 2. Jennifer L Tonna | 2023-NCI-0546 |
| 3. Alma Avendano | 2023-NCI-0549 |
| 4. Nancy B Bontuyan | 2023-NCI-0561 |
| 5. Analyn Bazan Serenio | 2023-NCI-0572 |
| 6. Mary Grace Gamboa | 2023-NCI-0578 |
| 7. Miranda Hensley | 2023-NCI-0584 |
| 8. Timothy E Bouseman | 2023-NCI-0589 |
| 9. Jane Kinyanjui | 2023-NCI-0597 |
| 10. Ma Francia Atole Glassman | 2023-NCI-0601 |
| 11. Aniceta D Pitha | 2023-NCI-0604 |

C. Staff Recommendation for Dismissal(s)

- | | |
|-----------------------|---------------|
| 1. Chandriga Hullana | 2023-NCI 0468 |
| 2. Chandriga Hullana | 2023-NCI-0542 |
| 3. Dina Bata Arguillo | 2023-NCI-0457 |

4. Teresita Niebla Pryor	2023-NCI-0519
5. Antonio F Arellano	2023-NCI-0537
6. Bernadette M Rodriquez	2023-NCI-0545
7. Gina M Razdan	2023-NCI-0548
8. Debera L Kopp	2023-NCI-0551
9. Gabriel Grozav	2023-NCI-0552
10. Imelda G Siongco	2023-NCI-0556
11. Aldrich Telan	2023-NCI-0557
12. Marie Eid	2023-NCI-0559
13. Lupita Carranza	2023-NCI-0562
14. Nichelle Rynette Johnson-Ridgway	2023-NCI-0566
15. Jane M Krahe	2023-NCI-0571
16. Stephanie Louise Campbell	2023-NCI-0573
17. Lindsay S Estrella	2023-NCI-0574
18. Reah J Matyas	2023-NCI-0575
19. Guadalupe Martinez	2023-NCI-0580
20. Felizarde Torno Estrella	2023-NCI-0581
21. Letha A Garcia	2023-NCI-0582
22. Joseph E Brown	2023-NCI-0583
23. Joshua Cade Brimhall	2023-NCI-0590
24. Warlito T Bautista	2023-NCI-0591
25. Joseph A Tytler	2023-NCI-0592
26. Lavinia V Lapuste	2023-NCI-0594
27. Ruby Mae Thomason	2023-NCI-0595
28. George A Bakhit	2023-NCI-0596
29. No Manager	2023-NCI-0599
30. No Manager	2023-NCI-0600
31. Baerbel Odey	2023-NCI-0602
32. Julie D Thompson	2023-NCI-0603
33. Rosella Marie Lind	2023-NCI-0607
34. Debra Ann Rosness	2023-NCI-0608
35. Kori Kay Zarinagar	2023-NCI-0609
36. Ruby Mae Thomason	2023-NCI-0683
37. Nicholas D Radeka	2023-NCI-0728

IX. BOARD PRESIDENT’S REPORT:

X. EXECUTIVE DIRECTOR REPORT:

Board to review, discuss and possibly take action on the following items:


- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)
- B. Proposed Rules, Article 4, 5YRR (Possible Discussion & Consideration)
- C. Legislative Update (Possible Discussion & Consideration)
- D. Board Member Training (Possible Discussion & Consideration)
- E. ISA Attorney General’s Office, Collection of Unpaid Civil Penalties (Possible Discussion & Consideration)
- F. Consent Agenda Block Vote of Motions to Deem Administrative Hearings (Possible Discussion & Consideration)
- G. ARS 36-149 - License Revocation Updates (Possible Discussion & Consideration)
- H. Policy & Procedure for Board Delegation to Staff for Proposed Consent Agreements (Possible Discussion & Consideration)
- I. Policy & Procedure, NCIA Compensation Plan (Possible Discussion & Consideration)

XI. FUTURE ITEMS AND MEETING DATES

May 13, 2024, June 10, 2024, July 15, 2024, August 12, 2024, September 9, 2024, October 14, 2024, November 18, 2024, December 9, 2024.

XII. ADJOURNMENT





Jack Confer, Executive Director

FINAL