



BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND ASSISTED LIVING FACILITY MANAGERS

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Katie Hobbs
Governor

Jack Confer
Executive Director

DRAFT BOARD MEETING MINUTES

April 8, 2024

I. ROLL CALL

Vice President Kidder called the meeting to order at 9:02 am.

Vice President Kidder, Member Archer, Member Koford, Member Hill, Member Campbell, Member Cook

In attendance: Executive Director Confer, Deputy Director McGlasson, Investigator Smyth, Assistant Attorney General Monaghan, Assistant Attorney General DeDea, Project Specialist Rodriguez, Project Specialist Thomas and Licensing Specialist Horton

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

No Conflicts of Interest declared at this meeting.

Member Archer recused herself from 2023-NCI-0534, 2023-NCI-0553, and 2023-NCI-0551.

III. CALL TO THE PUBLIC

No one wished to speak.

IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

- A. Draft March 11, 2024 Regular Meeting Minutes
- B. Draft March 11, 2024 Executive Session Minutes

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to approve Draft March 11, 2024 Regular Meeting Minutes and Draft March 11, 2024 Executive Session Minutes

VOTE: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
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Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

V. **REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:**

A. **Formal Hearing Jonathan M Gonzvar, 2023-NCI-0170, 2023-NCI-0371, 2023-NCI-0379**

Jonathan M Gonzar was not present. Jonathan M Gonzar was provided notice of the meeting. Assistant Attorney General Monaghan representing state outlined the case to the Board. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was second by Member Archer to grant the State’s motion and deem the allegations in the Complaint and Notice of Hearing as admitted.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to adopt the Factual Allegations and the Allegations of Unprofessional Conduct from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

MOTION: Vice President Kidder made a motion, was seconded by Member Archer for revocation of Manager Certificate for Jonathan Gonzvar.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

B. Formal Hearing Teresa L Thoma 2022-NCI-0223 9:12AM

Teresa L Thoma was not present. Teresa L Thoma was provided notice of the meeting. Assistant Attorney General Monaghan representing State outlined the case to the Board. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to grant the State’s motion and deem the allegations in the Complaint and Notice of Hearing as admitted.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to adopt the Parties and Jurisdiction, Factual Allegations and the Allegations of Unprofessional Conduct from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

MOTION: Vice President Kidder made a motion, was seconded by Member Archer for Revocation of Manager Certificate for Teresa L Thoma.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

C. Formal Hearing Liliana Sullins 2022-NCI-0321 9:16 AM

Liliana Sullins was not present. Liliana Sullins was provided notice of the meeting. Assistant Attorney General Monaghan, representing State outlined the case to the Board. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to grant the State’s motion and deem the allegations in the Complaint and Notice of Hearing as admitted.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to adopt the Parties and Jurisdiction, Factual Allegations and the Allegations of Unprofessional Conduct from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell for Revocation of Manager’s Certificate for Liliana Sullins.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

VI. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO REMAND THE FOLLOWING MATTER VOTED TO FORMAL HEARING FOR THE PURPOSE OF REVIEWING INVESTIGATIVE MATERIAL NOT PREVIOUSLY BEFORE THE BOARD

A. Motion to Remand Barbara C Stein 2022-NCI-0511

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to remand complaint 2022-NCI-0511 back to investigation.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:

D. Formal Hearing Romeo Jurca 2023-NCI-0541 9:26 AM

Romeo Jurca was not present. Romeo Jurca was provided notice of the meeting. Assistant Attorney General Monaghan, representing State outlined the case to the Board.

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to grant the State’s motion and deem the allegations in the Complaint and Notice of Hearing as admitted.

VOTE: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									

Absent	x			x			x		
Recused									

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to adopt the Parties and Jurisdiction, Factual Allegations and the Allegations of Unprofessional Conduct from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell for Revocation of manager certificate for Manager Romeo Jurca.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR AND MANAGER CERTIFICATION

A. Edward Martin Manager Application 2024-NCI-0214

Edward Martin was present. Investigator Smyth outlined the case to the Board. Edward Martin answered several questions from the Board and gave details to matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Archer for approval of Manager Application for Edward Martin.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x

No									
Absent	x			x			x		
Recused									

VIII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS

A. Staff Recommendation for Disciplinary Consent Agreement(s):

1. Maria C Burca 2023-NCI-0488

Maria C Burca was present. Investigator Smyth outlined the case to the Board. Maria C Burca answered several questions from the Board and gave details to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; complete 3 hours of continuing education in the areas of Medication Management and Ethics within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

2. Teresita Niebla Pryor 2023-NCI-0520

Teresita Niebla Pryor was present. Investigator Smyth outlined the case to the Board. Teresita Niebla Pryor answered several questions from the Board and gave details to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$569.70 for investigative costs; complete 3 hours of continuing education in the areas of Personnel Requirements, Service Plans, and Emergency/Environmental Standards within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford

Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

11. Wilfred Raymond O Soriano 2023-NCI-0554

Wilfred Raymond O Soriano was present. Investigator Smyth outlined the case to the Board. Wilfred Raymond O Soriano answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$523.88 for investigative costs; complete 3 hours of continuing education in the areas of Personnel Requirements, Residency agreements and Fall Prevention and Recovery, within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

13. Christopher K Vlad 2023-NCI-0558

Christopher K Vlad was present. Investigator Smyth outlined the case to the Board. Christopher K Vlad answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; complete 3 hours of continuing education in the areas of Medication Management, Service Plans, and Emergency/Disaster preparedness, within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		

Recused									
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BREAK 10:26 AM – 10:41AM

12. Ann J Jackson

2023-NCI-0555

Ann J Jackson was present. Investigator Smyth outlined the case to the Board. Ann J Jackson answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Member Archer made a motion, was seconded by Member Campbell to dismiss complaint 2023-NCI-0555.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

15. Maria Toader

2023-NCI-0563

Maria Toader was present. Investigator Smyth outlined the case to the Board. Maria Toader answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; complete 3 hours of continuing education in the areas of Physical Plant Standards and Residence rights, within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

16. Victoria E English

2023-NCI-0564

Victoria E English was present. Investigator Smyth outlined the case to the Board. Victoria E English answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to dismiss

complaint 2023-NCI-0564.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

17. Douglas Edwin Libby

2023-NCI-0565

Douglas Edwin Libby was present. Investigator Smyth outlined the case to the Board. Douglas Edwin Libby answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to issue a Letter of Concern for failure to ensure timely notification of responsible party of conditions.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

BREAK 11:32AM – 11:46AM

19. Jocelyn R Jasper

2023-NCI-0579

Jocelyn R Jasper was present. Investigator Smyth outlined the case to the Board. Jocelyn R Jasper answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Archer to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$523.88 for investigative costs; complete 3 hours of continuing education in the areas of Medication Management, within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford

Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

21. Bethany Park

2023-NCI-0586

Bethany Park was present. Investigator Smyth outlined the case to the Board. Bethany Park answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Member Archer made a motion, was seconded by Member Campbell to dismiss complaint 2023-NCI-0586.

ROLL CALL: Passed (5-1)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x			x		x	x
No					x				
Absent	x			x			x		
Recused									

24. Brenda A Schumacher

2023-NCI-0610

Brenda A Schumacher was present. Investigator Smyth outlined the case to the Board. Brenda Schumacher answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$523.88 for investigative costs; complete 3 hours of continuing education in the areas of Environmental standards, within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

25. April Arriola-Hansen

2023-NCI-0611

April Arriola-Hansen was present. Investigator Smyth outlined the case to the Board. April Arriola-Hansen

answered several questions from the Board and gave details to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Hill to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; complete 3 hours of continuing education in the areas of Service Plans, Ethics, and Record Keeping, within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

6. Isabel C D'Angelo

2023-NCI-0543

Isabel C D'Angelo was present. Investigator Smyth outlined the case to the Board. Isabel C D'Angelo answered several questions from the Board and gave details to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: made a motion, was seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; required to complete a 40 hour manager training program with the Executive Directors pre-approval required and document completion; Successfully pass the state examination for managers administered by the Board.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

8. Karen L McLendon

2023-NCI-0547

Karen L McLendon was present. Investigator Smyth outlined the case to the Board. Karen L McLendon answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a

violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$523.88 for investigative costs; complete 3 hours of continuing education in the areas of Personnel Requirements, Service Plans, and Environmental standards, within 3 months.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

20. Gabriela Serbu

2023-NCI-0585

Gabriela Serbu was present. Investigator Smyth outline the case to the Board. Gabriela Serbu answered several questions from the Board and gave details to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; required to complete a 40 hour manager training program with the Executive Directors pre-approval required and document completion; Successfully pass the state examination for managers administered by the Board, within 3 months.

ROLL CALL: Passed (5-1)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x			x	x
No						x			
Absent	x			x			x		
Recused									

A. Staff Recommendation for Disciplinary Consent Agreement(s):

1. Maria C Burca 2023-NCI-0488
2. Teresita Niebla Pryor 2023-NCI-0520
3. Felbita M Ratachie 2023-NCI-0534 **(postponed)**
4. Alisha Jessie 2023-NCI-0536
5. Esther N Bauer 2023-NCI-0538
6. Isabel C D'Angelo 2023-NCI-0543
7. Sylvie Nguyen Ly 2023-NCI-0544
8. Karen L McLendon 2023-NCI-0547
9. Andrea M Soto 2023-NCI-0550
10. Michela F Boodry 2023-NCI-0553 **(postponed)**
11. Wilfred Raymond O Soriano 2023-NCI-0554

- 12. Ann J Jackson 2023-NCI-0555
- 13. Christopher K Vlad 2023-NCI-0558
- 14. Dymphna S Lamba 2023-NCI-0560
- 15. Maria Toader 2023-NCI-0563
- 16. Victoria E English 2023-NCI-0564
- 17. Douglas Edwin Libby 2023-NCI-0565
- 18. Erica Avlessi 2023-NCI-0577
- 19. Jocelyn R Jasper 2023-NCI-0579
- 20. Gabriela Serbu 2023-NCI-0585
- 21. Bethany Park 2023-NCI-0586
- 22. Christine Coats 2023-NCI-0598
- 23. Patricia C Sanchez 2023-NCI-0605
- 24. Brenda A Schumacher 2023-NCI-0610
- 25. April Arriola-Hansen 2023-NCI-0611
- 26. Barbara C Stein 2022-NCI-0511 (postponed)

BLOCK VOTE : Vice President Kidder made a motion, was seconded by Member Archer to accept the staff recommendation to issue a disciplinary Consent Agreement for agenda items 4,5,7,9, 14, 18, 22, 23.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

C. Staff Recommendation for Dismissal(s)

28. George A Bakhit 2023-NCI-0596

George A Bakhit was present with Counsel Dominic Barret. Investigator Smyth outlined the case to the Board. George A Bakhit answered several questions from the Board and gave detail to the matter. Counsel Barret also gave detail to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Member Hill made a motion, was seconded by Member Campbell to issue a Letter of Concern for failure to maintain adequate Personnel Records.

ROLL CALL: Passed (5-1)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x			x
No								x	
Absent	x			x			x		
Recused									

C. Staff Recommendation for Dismissal(s)

- 1. Chandriga Hullana 2023-NCI 0468
- 2. Chandriga Hullana 2023-NCI-0542
- 3. Dina Bata Arguillo 2023-NCI-0457 (postponed)
- 4. Teresita Niebla Pryor 2023-NCI-0519
- 5. Antonio F Arellano 2023-NCI-0537
- 6. Bernadette M Rodriquez 2023-NCI-0545
- 7. Gina M Razdan 2023-NCI-0548
- 8. Debera L Kopp 2023-NCI-0551 (postponed)
- 9. Gabriel Grozav 2023-NCI-0552
- 10. Imelda G Siongco 2023-NCI-0556
- 11. Aldrich Telan 2023-NCI-0557
- 12. Marie Eid 2023-NCI-0559
- 13. Lupita Carranza 2023-NCI-0562
- 14. Nichelle Rynette Johnson-Ridgway 2023-NCI-0566
- 15. Jane M Krahe 2023-NCI-0571
- 16. Stephanie Louise Campbell 2023-NCI-0573
- 17. Lindsay S Estrella 2023-NCI-0574
- 18. Reah J Matyas 2023-NCI-0575
- 19. Guadalupe Martinez 2023-NCI-0580
- 20. Felizarde Torno Estrella 2023-NCI-0581
- 21. Letha A Garcia 2023-NCI-0582
- 22. Joseph E Brown 2023-NCI-0583
- 23. Joshua Cade Brimhall 2023-NCI-0590
- 24. Warlito T Bautista 2023-NCI-0591
- 25. Joseph A Tytler 2023-NCI-0592
- 26. Lavinia V Lapuste 2023-NCI-0594
- 27. Ruby Mae Thomason 2023-NCI-0595
- 28. George A Bakhit 2023-NCI-0596
- 29. No Manager 2023-NCI-0599
- 30. No Manager 2023-NCI-0600
- 31. Baerbel Odey 2023-NCI-0602
- 32. Julie D Thompson 2023-NCI-0603
- 33. Rosella Marie Lind 2023-NCI-0607
- 34. Debra Ann Rosness 2023-NCI-0608
- 35. Kori Kay Zarinagar 2023-NCI-0609
- 36. Ruby Mae Thomason 2023-NCI-0683
- 37. Nicholas D Radeka 2023-NCI-0728

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to accept staff recommendation for Dismissal of agenda items 1,2,4-7,10-27, 29-37.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

9. Gabriel Grozav

2023-NCI-0552

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to dismiss complaint 2023-NCI-0552.

ROLL CALL: (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

1. Maria Ana Conopio 2023-NCI-0535
2. Jennifer L Tonna 2023-NCI-0546
3. Alma Avendano 2023-NCI-0549
4. Nancy B Bontuyan 2023-NCI-0561
5. Analyn Bazan Serenio 2023-NCI-0572
6. Mary Grace Gamboa 2023-NCI-0578
7. Miranda Hensley 2023-NCI-0584
8. Timothy E Bouseman 2023-NCI-0589
9. Jane Kinyanjui 2023-NCI-0597
10. Ma Francia Atole Glassman 2023-NCI-0601
11. Aniceta D Pitha 2023-NCI-0604

BLOCK VOTE: Vice President Kidder made a motion, was seconded by Member Archer to accept the staff recommendation to issue a Non-disciplinary Letter of Concern for agenda items 1-11.

ROLL CALL: Passed (6-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	x
No									
Absent	x			x			x		
Recused									

X. EXECUTIVE DIRECTOR REPORT:

Executive Director Confer outlined the following items to the Board and was opened for Board’s discussion.

- A. Budget Update, Licensing, Probation & Investigation Statistics (Possible Discussion & Consideration)
- B. Proposed Rules, Article 4, 5YRR (Possible Discussion & Consideration)
- C. Legislative Update (Possible Discussion & Consideration)
- D. Board Member Training (Possible Discussion & Consideration)

E. ISA Attorney General's Office, Collection of Unpaid Civil Penalties (Possible Discussion & Consideration)

MOTION: Member Campbell made a motion, was seconded by Vice President Kidder to direct Executive Director to enter into ISA to collect unpaid civil penalty and fees that are owed to the State of Arizona

VOICE VOTE: Passed (6-0)

F. Consent Agenda Block Vote of Motions to Deem Administrative Hearings (Possible Discussion & Consideration)

G. ARS 36-149 - License Revocation Updates (Possible Discussion & Consideration)

H. Policy & Procedure for Board Delegation to Staff for Proposed Consent Agreements (Possible Discussion & Consideration)

MOTION: Vice President Kidder made a motion, was seconded by Member Campbell to direct staff to have the ability to offer final Consent Agreements for disciplinary matters prior to coming to the Board.

VOICE VOTE: Passed (6-0)

I. Policy & Procedure, NCIA Compensation Plan (Possible Discussion & Consideration)

IX. BOARD PRESIDENT'S REPORT:


Vice President Kidder had closing comments.

XI. FUTURE ITEMS AND MEETING DATES

May 13, 2024, June 10, 2024, July 15, 2024, August 12, 2024, September 9, 2024, October 14, 2024, November 18, 2024, December 9, 2024.

XII. ADJOURNMENT

Vice President Kidder adjourned the meeting. (1:42pm)



Jack Confer, Executive Director