



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Katie Hobbs
Governor

Jack Confer
Executive Director

Board Members

Ken Kidder, President
Susan Archer, Vice President
Pauline (Wally) Campbell, Member
James Steven, Member
Rebecca Hill, Member
Becky Brimhall, Member
Jeffrey Cook, Member
Kerri Felix, Member
Nathan Koford, Member

AGENDA REGULAR MEETING

January 22, 2024 9:00 AM

I. ROLL CALL

Vice President Archer called the meeting to order at 9:00 a.m.

Vice President Archer, Member Brimhall, Member Felix, Member Koford, Member Hill, Member Campbell, Member Steven

In attendance: Executive Director Jack Confer, Deputy Director Donita McGlasson, Investigator Phil Smyth, Project Specialist Stacy Rodriguez, Assistant Attorney General Seamus Monaghan, Assistant Attorney General Diane DeDea

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

No Conflict of Interests filed

Vice President Archer recused herself from case 2023-NCI-0321

Member Kerri Felix recused herself from cases 2023-NCI-0305, 2023-NCI-0355, and 2023-NCI-0354.

Member Hill recused herself from cases 2023-NCI-0308, 2023-NCI-0316 I, and 2023-NCI-0347.

III. CALL TO THE PUBLIC

No one wishes to speak.

IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Draft Regular Meeting Minutes, November 13, 2023

MOTION: Member Campbell made a motion, seconded by Member Brimhall to approve the November 13, 2023 regular meeting minutes.

ROLL CALL VOTE: Passed (7-0)

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:

A. Complaint & Notice of Hearing, Helen Dike, 2022-NCI-0085 & 2022-NCI-0074 - 9:05 AM

Helen Dike was not present. Helen Dike was provided notice of meeting. Assistant General Attorney Seamus Monaghan outlined the case to the board. Respondent was offered a consent agreement for voluntary surrender and did not accept the agreement.

MOTION: Vice President Archer made a motion seconded by Member Campbell to grant the States motion to deem the allegations and the complaint notice of hearing as admitted.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Vice President Archer made a motion, seconded by Member Brimhall to adopt the Parties and Jurisdiction, Factual Allegations and the Alleged Violations from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

After a brief discussion, the Board voted on this matter.:

MOTION: Vice President Archer made a motion, was seconded by Member Campbell for Revocation of manager certificate for Helen Dike and vacate the hearing.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

B. Complaint & Notice of Hearing, Loretta Rivera, 2023-NCI-0209, 2023-NCI, 0372 & 2023-NCI-0425, - 9:15AM

Loretta Rivera was not present at the meeting. Loretta asked for postponement on January 19,2024, due to health related issues. Assistant General Attorney Seamus Monaghan, representing state outlined the case to the Board. Assistant General Attorney Diane DeDea was asked questions for clarifications by the Board.

MOTION: Vice President Archer made a motion, was seconded by Member Campbell for an Executive session to seek legal advice.

VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

Board Members entered Executive Session at 9:23 AM, session resumed at 9:32 AM

MOTION: Member Campbell made a motion, seconded by Vice President Archer, to deny request for continuance of hearing.

VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

Investigator Phil Smyth was sworn in as a witness for the State. Assistant General Attorney Seamus Monaghan called Investigator Smyth as a witness for the State. Investigator Smyth answered questions from the Assistant General Attorney Monaghan for the Board. The State presented exhibits 1-15. After brief discussion, Assistant General Attorney Monaghan made a closing statement.

MOTION: Member Campbell made a motion, seconded by Member Brimhall to adopt all parties Factual allegations and Jurisdictions of the complaint as Findings of Facts.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Vice President Archer made a motion, seconded by Brimhall to adopt the Parties and Jurisdiction, Factual Allegations and the Alleged Violations from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Member Campbell made a motion, seconded by Member Brimhall for Revocation of certificate for Loretta Rivera.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

C. Complaint & Notice of Hearing, Linda Blair, 2022-NCI-0462, - 09:30AM

Linda Blair was present and was represented by counsel, Jennifer Wasserman, along with witness Brook Blair. Seamus Monaghan, Assistant Attorney General appeared on behalf of the State of Arizona. Dian DeDea, Assistant Attorney General appeared as the Board’s Independent Advisor. Investigator Phil Smyth sworn in as a witness for the State. Linda Blair and Brook Blair sworn in as Respondent’s witnesses.

The Board recessed from Open Session for a break from 11:12 AM – 11:32 AM.
The board reconvened Open Session at 11:32AM.

After opening statements, hearing from both the State of Arizona and Respondent, the Board made the following decision:

MOTION: Vice President Archer made a motion, seconded by Member Campbell to adopt the Factual Allegations from the Complaint as Findings of Fact.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Member Campbell made a motion, was seconded by Member Brimhall to adopt all of the alleged violations that forfeit the complaint as Conclusions of Laws.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

Break 11:12 AM – 11:32 AM

MOTION: Member Campbell made a motion, was seconded by Member Hill for the Revocation of Certificate of Linda Blair.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Member Campbell made a motion, was seconded by Member Brimhall to adopt all of the alleged violations that forfeit the complaint as Conclusions of Laws.

ROLL CALL VOTE: Passed 7-0

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

1. Veronica Camarena 2023-NCI-0304
2. Ulysses Laurente 2023-NCI-0313
3. Tanya Weibley 2023-NCI-0318
4. George Munguia, Jr 2023-NCI-0324
5. Brenda Joyce Johnson 2023-NCI-0328
6. Jerrod Ayers 2023-NCI-0339
7. Jacob Harris 2023-NCI-0340
8. Rahel Gebru 2023-NCI-0349
9. Jonathan Bautista 2023-NCI-0350
10. Tamara Sisk 2023-NCI-0352
11. Brent Blunt 2023-NCI-0353
12. Erick Sotelo 2023-NCI-0358
13. Aurel Balta 2023-NCI-0365

MOTION: Member Campbell made a motion, seconded by Member Brimhall to accept the staff recommendation to issue a Non-Disciplinary Letter of Concern(s) for 1-13.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

C. Staff Recommendation for Dismissal(s):

1. Christine A Perez 2023-NCI-0276
2. Virginia Siara 2023-NCI-0301
3. Valerie A Hernandez 2023-NCI-0302
4. Mindy M Melendez 2023-NCI-0305 (postponed)
5. Annalisa Y LaJeunesse 2023-NCI-0306
6. Andreea D Bodestean 2023-NCI-0307
7. Nina M Webb 2023-NCI-0308 (postponed)
8. Briana Lee McGaugh Fischer 2023-NCI-0309
9. Michael A Calderon 2023-NCI-0310
10. Catherine Gamel 2023-NCI-0311
11. Kevin L Williams 2023-NCI-0315
12. Andrea M Soto 2023-NCI-0316 (postponed)
13. Christina Jamborski 2023-NCI-0317
14. Susan Q Archer 2023-NCI-0321 (postponed)
15. Jessica Lynn Plante 2023-NCI-0323
16. Cindi R Baker 2023-NCI-0332
17. Adriana Rivera 2023-NCI-0334

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|-------------------------------|---------------------------|
| 18. Terri E Waldman | 2023-NCI-0336 |
| 19. Cheron L Pritchard | 2023-NCI-0338 |
| 20. Dora M Mutuvi | 2023-NCI-0341 |
| 21. Victoria Josephine Wilson | 2023-NCI-0346 |
| 22. Stella Marie A Abaigar | 2023-NCI-0347 (Postponed) |
| 23. Kerri L Felix | 2023-NCI-0354 (postponed) |
| 24. Lori L Smith | 2023-NCI-0356 |
| 25. Marcia Turner | 2023-NCI-0357 |
| 26. Valerie Gill | 2023-NCI-0360 |
| 27. Earl S Bakken | 2023-NCI-0361 |
| 28. Ligia Visoan | 2023-NCI-0363 |
| 29. Veronica Meth | 2023-NCI-0364 |
| 30. Beverly Jo Roettger | 2023-NCI-0376 |
| 31. Donna L Zawodniak | 2023-NCI-0377 |
| 32. Jannea Michelle Downs | 2023-NCI-0477 |
| 33. No Manager | 2023-NCI-0618 |

MOTION: Member Campbell made a motion, was seconded by Vice President Archer to accept the staff recommendation for Dismissal(s) for 1-3, 5-6, 8-11, 13, 15-21, 24-33.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

D. Complaint & Notice of Hearing Mathesa Hensley 2022-NCI-0279 09:35AM

Mathesa Hensley was not present. Mathesa Hensley was provided notice of meeting. Assistant General Attorney Monaghan outlined the case to the Board. After a brief discussion, the Board voted on the matter.:

MOTION: Vice President Archer made a motion, was seconded by Campbell to accept the Consent Agreement for complaint 2022-NCI-0279 for Voluntary Surrender of Mathesa Hensley.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

E. Complaint & Notice of Hearing Joyce Tate 2022-NCI-0563 09:45AM

Joyce Tate was not present at the meeting. Joyce Tate was provided notice of meeting. Assistant General Attorney Monaghan outline the case to the Board. After a brief discussion, the Board voted on the matter.:

MOTION: Vice President Archer made a motion, seconded by Member Felix to grant that the State’s motion to deem the allegations in the Complaint and Notice of Hearing as admitted.

VOICE VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Member Campbell made a motion, seconded by Vice President Archer to adopt the Factual Allegations and the Allegations of Unprofessional Conduct from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

VOICE VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

The State requested for Revocation of Joyce Tate’s Certificate.

MOTION: Vice President Archer made a motion, seconded by Member Hill for Revocation of Certificate for Joyce Tate.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

F. Complaint & Notice of Hearing Amber Halkowitz 2022-NCI-0550 10:05AM

Amber Halkowitz was not present. Amber Halkowitz was noticed of the meeting. Assistant General Attorney Monaghan outlined the case to the Board. The State request to deem all allegations and due to failure to participate State requests for Revocation of certificate.

MOTION: Vice President Archer made a motion, seconded by Member Campbell to grant the State’s motion to deem the allegations in the Complaint and Notice of Hearing as admitted.

VOICE VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Vice President Archer made a motion, seconded by Brimhall to adopt the Factual Allegations and the Allegations of Unprofessional Conduct from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	

Recused									
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MOTION: Vice President Archer made a motion, seconded by Member Campbell for Revocation of certificate for Amber Halkowitz.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

G. Complaint & Notice of Hearing Warlito Bautista 2022-NCI-0118 10:15AM

Warlito Bautista was not present at the meeting. Warlito Bautista was provided notice of the meeting. Assistant General Attorney Monaghan outlined the case to the Board. The State requests to deem all allegations.

MOTION: Vice President Archer made a motion, seconded by Member Brimhall to grant that the State’s motion to deem the allegations in the Complaint and Notice of Hearing as admitted.

VOICE VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Vice President Archer made a motion, was seconded by Member Campbell to adopt the Factual Allegations and the Allegations of Unprofessional Conduct from the Complaint and Notice of Hearing as Findings of Fact and Conclusions of Law.

VOICE VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

MOTION: Member Campbell made a motion, was seconded by Member Steven for Revocation of Certificate for Warlito Bautista.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

VII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE

A. Staff Recommendation for Disciplinary Consent Agreement(s) and/or Formal Hearing:

1. **Shauna R Gann** **2023-NCI-0182**
2. **Evelyn C Flores** **2023-NCI-0192**

Flores was present and represented by Attorney Wasserman. Investigator Smyth outlined case to the Board. Evelyn Flores made a statement defending her side and requesting a Non Disciplinary Letter of Concern or Dismissal. Manager Flores answered several questions from the Board and gave details of matter. Smyth made clarifications to the Board regarding previous case. After a brief discussion, the Board voted on the matter:

MOTION: Member Brimhall made motion, was seconded by Vice President Archer for Dismissal of the case number 2023-NCI-0192.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

5. Tedd Glazebrook 2023-NCI-0303

Tedd Glazebrook was present and was represented by Cynthia Patane. Investigator Phil Smyth outlined case to the Board. Cynthia Patane made an opening statement. Tedd Glazebrook requested for dismissal. Tedd Glazebrook answered several questions and gave details of the matter. After a brief discussion, the Board voted on the matter.:

MOTION: Member Brimhall made motion that was seconded by Member Campbell to issue a Non Disciplinary Letter of Concern, for failing to maintain Medication Management and Personnel Requirements standards.

ROLL CALL VOTE: Passed 7-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		x
No									
Absent	x							x	
Recused									

3. Natalija Janjic-Kasumovic 2023-NCI-0298

Natalija Janjic-Kasumovic was present at the meeting and represented herself. Investigator Phil Smyth outlined case to the Board. Manager Natalija Janjic-Kasumovic answered several questions from the Board and gave details to matter. After a brief discussion, the Board voted on this matter.:

MOTION: Member Hill made a motion, was seconded by Vice President Archer to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$569.70 for investigative costs; complete 3 hours of continuing education in the areas of Record Keeping and Personnel Requirements within 3 months.

ROLL CALL VOTE: Passed 6-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		
No									
Absent	x							x	x
Recused									

6. Chamberlin Neff, Jr 2023-NCI-0314

Chamberlin Neff Jr was present and represented himself. Investigator Phil Smyth outlined the case to the Board. Chamberlin Neff Jr answered several questions from the Board and gave detail to the matter. After a brief discussion, the Board voted on the matter.:

MOTION: Member Hill made motion was seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; complete 3 hours of continuing education in the areas of Service Plans and Quality assurance within 3 months. These continuing education hours are in addition to the renewal requirement of R4-33-501(A)(2).

ROLL CALL VOTE: Motion Passed 6-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x			
No									
Absent	x							x	x
Recused									

7. Iosif Stronzski 2023-NCI-0319

Iosif Stronzski was present and represented himself. Investigator Phil Smyth outlined the case to the Board. Iosif Stronzski answered several questions from the Board and gave details to the matter. After a brief discussion, the Board voted on this matter.:

MOTION: Member Campbell made a motion, was seconded by Vice President Archer to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; complete 3 hours of continuing education in the area(s) of Service Plans within 3 months.

ROLL CALL VOTE: Passed 6-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x			
No									
Absent	x							x	x
Recused									

8. Mariana Budincian 2023-NCI-0326

Mariana Budincian was present and represented herself. Investigator Phil Smyth outlined the case to the Board. Mariana Budincian answered several questions from the Board and gave details to the matter. Smyth requested to amend staff recommendation to add for Manager to retake 40 hour course and pass State exam. After a brief discussion, the Board voted on this matter.:

MOTION: Member Steven made a motion, was seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$569.70 for investigative costs; complete 3 hours of continuing education in the areas of Medication Management and to complete a 40 hour manager training program within 3 months.

ROLL CALL VOTE: Passed 6-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x			
No									
Absent	x							x	x
Recused									

9. Haeli Miceli 2023-NCI-0330

Haeli Miceli was present and represented herself. Investigator Phil Smyth outlined the case to the Board. Haeli Miceli answered several questions from the Board and gave details to the matter. Haeli Miceli made a request for a Non Disciplinary Letter of Concern or Dismissal. After a brief discussion, the Board voted on this matter.:

MOTION: Member Brimhall made a motion, was seconded by Member Campbell to issue a Non Disciplinary Letter of Concern, for failing to maintain Service Plan standards.

ROLL CALL VOTE: Passed 6-0

MOTION: Member Campbell made a motion, seconded by Member Felix to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; complete 3 hours of continuing education in the areas of Personnel Requirements and Ethics within 3 months.

ROLL CALL VOTE: Passed 6-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x			
No									
Absent	x							x	x
Recused									

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Janice Marie Creasy 2023-NCI-0729
- B. Kimberly Coates 2023-NCI-0730
- C. Emma Jean Schilling 2023-NCI-0731

MOTION: Member Campbell made a motion, seconded by Member Brimhall for approval of Applications A,B and C.

ROLL CALL VOTE: Passed 6-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		
No									
Absent	x							x	x
Recused									

A. Staff Recommendation for Disciplinary Consent Agreement(s) and/or Formal Hearing:

20. Mohamed Nour 2023-NCI-0367

Mohamed Nour was present and represented self. Investigator Phil Smyth outlined the case to the Board. Mohamed Nour answered several questions from the Board and gave details to the matter. After brief discussion, the Board voted on this matter.:

MOTION: Member Brimhall made a motion, seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$523.88 for investigative costs; complete 3 hours of continuing education in the areas of Service Plans and Personnel Requirements within 3 months.

ROLL CALL VOTE: Passed 6-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		
No									
Absent	x							x	x
Recused									

17. Gary Hughes 2023-NCI-0355

Gary Hughes was present and represented himself. Investigator Phil Smyth outlined the case to the Board. Gary Hughes answered several questions from the Board and gave details to the matter. Gary Hughes requested for a Non Disciplinary Letter of Concern. After a brief discussion, the Board voted on the matter.:

MOTION: Member Hill made a motion, seconded by Member Campbell to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36 446.07(B)(3), conditions: Suspension of Certificate, but the Suspension as long as the terms of Probation are met; reimburse the Board \$536.18 for investigative costs; complete 3 hours of continuing education in the areas of Personnel Requirements within 3 months.

ROLL CALL VOTE: Passed 6-0

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x	x	x	x	x		
No									
Absent	x							x	x
Recused									

A. Staff Recommendation for Disciplinary Consent Agreement(s) and/or Formal Hearing:

1.	Shaun Gann	2023-NCI-0182
4.	Magdalena Petre	2023-NCI-0300
10.	Marisol Ramirez	2023-NCI-0331
12.	Maria Stanca	2023-NCI-0342
13.	Teresa Thoma	2023-NCI-0343
15.	Julia Colangelo	2023-NCI-0348
16.	Laura Niffenegger	2023-NCI-0351
18.	Dianne Rose Idji	2023-NCI-0359
19.	Lani James	2023-NCI-0362
21.	Gregory Holman	2023-NCI-0378
22.	Adriana Rivera	2023-NCI-0420

C. Staff Recommendation for Dismissal(s):

4.	Mindy M Melendez	2023-NCI-0305
7.	Nina M Webb	2023-NCI-0308
12.	Andrea M Soto	2023-NCI-0316
14.	Susan Archer	2023-NCI-0321
22.	Stella Marie A Abaigar	2023-NCI-0347
23.	Kerri L Felix	2023-NCI-0354

Item #s VIII, IX, and X were not discussed due to time and quorum

XI. FUTURE ITEMS AND MEETING DATES

February 12, 2024, March 11, 2024 & April 8, 2024

XII. ADJOURNMENT

Vice President Archer adjourned the meeting. (3:34 PM.)

Jack Confer, Executive Director