



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Katie Hobbs**  
Governor

**Jack Confer**  
Executive Director

**Board Members**

Ken Kidder, President  
Susan Archer, Vice President  
Pauline (Wally) Campbell, Member  
James Steven, Member  
Rebecca Hill, Member  
Becky Brimhall, Member  
Jeffrey Cook, Member  
Kerri Felix, Member  
Nathan Koford, Member

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**AGENDA REGULAR MEETING**

**February 12, 2024 9:00 AM**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, February 12, 2024, Regular Board Meeting, to be held at 1740 West Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00AM.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda for the February 12, 2024 Regular Board Meeting is as follows:

**I. ROLL CALL**

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

**III. CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

**IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Draft Regular Meeting Minutes, January 22, 2024
- B. Draft Executive Session Minutes, January 22, 2024

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Tia Washington 2024-NCI-0111
- B. Francinach Mokhonwana 2024-NCI-0112

**VI. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials. The Board may block vote as desired. Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion.

- A. Staff Recommendation for Disciplinary Consent Agreement(s) and/or Formal Hearing:
  - 1. Shauna R Gann 2023-NCI-0182
  - 2. Magdalena Petre 2023-NCI-0300
  - 3. Maria R Parham 2023-NCI-0312
  - 4. Marisol Ramirez 2023-NCI-0331
  - 5. Maria G Stanca 2023-NCI-0342
  - 6. Teresa L Thoma 2023-NCI-0343
  - 7. Julia M Colangelo 2023-NCI-0348
  - 8. Laura C Niffenegger 2023-NCI-0351
  - 9. Dianne Rose A. Idji 2023-NCI-0359
  - 10. Lani James 2023-NCI-0362
  - 11. Braxton Plunkett 2023-NCI-0370
  - 12. Idris Ismail Lawal 2023-NCI-0373
  - 13. Gregory Lamar Holman 2023-NCI-0378

14. Foluso Solaru	2023-NCI-0380
15. Lerma DeLaCruz	2023-NCI-0383
16. Monette Andrews	2023-NCI-0384
17. Joey A Bumanlag	2023-NCI-0388
18. Robbyn A Perez	2023-NCI-0389
19. Robbyn A Perez	2023-NCI-0433
20. Janet Tena	2023-NCI-0390
21. Marilou Errazo-Searles	2023-NCI-0391
22. Donald M Wilkins	2023-NCI-0393
23. Adrian Ciobanita	2023-NCI-0395
24. John C Rosness	2023-NCI-0396
25. Junxiang Yin	2023-NCI-0399
26. Brenda Joyce Johnson	2023-NCI-0400
27. Misty L Lumberry	2023-NCI-0402
28. Adriana V Rivera	2023-NCI-0420
29. Diana M Iacobucci	2023-NCI-0426
30. Mariana A Budincian	2023-NCI-0429
31. Monique Andrea Joy	2023-NCI-0432
32. Emily P Lowe	2023-NCI-0436
33. Carlos N Jorge	2023-NCI-0437
34. Sarah Michelle Skradski	2023-NCI-0438
35. Amber Monique Porter	2023-NCI-0439
36. Samuel Kibera Wanjohi	2023-NCI-0441
37. Shauna R Gann	2023-NCI-0445
38. Shauna R Gann	2023-NCI-0446
39. Marriza Guevara Palacios	2023-NCI-0453
40. Michelle Sims Major	2023-NCI-0454
41. Pirjo M Stawisuck	2023-NCI-0461
42. Idris Ismail Lawal	2023-NCI-0680

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

1. Kereshmeh Ataeiankafshgari	2023-NCI-0368
2. Terence Lee Pringle	2023-NCI-0401
3. Emily Kay Dulas	2023-NCI-0416
4. Ryan Valdez	2023-NCI-0417
5. Ginger S Bognar	2023-NCI-0434
6. Adrian Ross	2023-NCI-0442
7. Debra Ann Rosness	2023-NCI-0444
8. Jared Rod Gardner	2023-NCI-0447

C. Staff Recommendation for Dismissal(s):

1. Terry Speth	2023-NCI-0249
2. Mindy M Melendez	2023-NCI-0305
3. Nina M Webb	2023-NCI-0308
4. Andrea M Soto	2023-NCI-0316
5. Susan Q Archer	2023-NCI-0321
6. Stella Marie A Abaigar	2023-NCI-0347
7. Kerri L Felix	2023-NCI-0354
8. Victoria J. Medrano	2023-NCI-0369

9. Simona Torneanu	2023-NCI-0375
10. Mignonette aleta Leuterio Reyes	2023-NCI-0381
11. Lourdes O Roque	2023-NCI-0386
12. Leah Carin Roberts	2023-NCI-0387
13. Stacy Zimmerman	2023-NCI-0397
14. Ami A Mendez	2023-NCI-0398
15. Dakota Joseph Perry	2023-NCI-0403
16. Jessica McPherson	2023-NCI-0404
17. Clara Faith Brummel	2023-NCI-0406
18. Michelle Louise Baker	2023-NCI-0419
19. Nora I Nixon	2023-NCI-0422
20. Jennifer Lynn Hernandez	2023-NCI-0423
21. Suzanne M Porter	2023-NCI-0424
22. Maryann Maushardt	2023-NCI-0427
23. Bret C King	2023-NCI-0428
24. Christine L Sloan	2023-NCI-0430
25. Allison Renee Moore-Crum	2023-NCI-0431
26. Miguel A Soto	2023-NCI-0440
27. Manuela D Callini	2023-NCI-0443
28. Melissa Daniele Cecil	2023-NCI-0448
29. Ramona Patio	2023-NCI-0449
30. Jean E Connes	2023-NCI-0451
31. Linelle M Greenwood	2023-NCI-0452
32. Audrey Fontanilla	2023-NCI-0456
33. Litsas A Dumagpi	2023-NCI-0462
34. Rose-Marie L Neely	2023-NCI-0463
35. Victoria Whitehat	2023-NCI-0465
36. Wendelyn Q Javier	2023-NCI-0502
37. Morgan Cooper	2023-NCI-0570

**VII. BOARD OFFICER ELECTION’S PURSUANT TO A.A.C. R4-33-102**

- A. Election of Board President
- B. Election of Board Vice-President

**VIII. BOARD PRESIDENT’S REPORT:**

**IX. EXECUTIVE DIRECTOR REPORT:**

Board to review, discuss and possibly take action on the following items:

- A. FY2024 & FY2025 Budget Request (Possible Consideration & Discussion)
- B. Sunset Review & Legislation (Possible Consideration & Discussion)
- C. Fee Increase Rule Promulgation & Status (Request (Possible Consideration & Discussion)
- D. Complaint & Licensing Statistics (Possible Consideration & Discussion)
- E. Draft Dismissal Policy & Matrix (Possible Consideration, Discussion & Vote)
- F. Legislation (Possible Consideration, Discussion & Vote)
- G. Training Content & Curriculum Subcommittee (Possible Consideration, Discussion & Vote)
- H. Virtual Office and Remote Work Policy & Procedure (Possible Discussion & Vote)
- I. Board delegation of Case Settlement to staff pursuant to A.R.S. § 36-446.07 (L). (Possible Discussion & Vote)

J. Enforcement Matrix (Possible Consideration, Discussion & Vote)

**X. FUTURE ITEMS AND MEETING DATES**

March 11, 2024, April 8, 2024, May 13, 2024 & June 10, 2024

**XI. ADJOURNMENT**



  
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Jack Conner, Executive Director

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