



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Katie Hobbs**  
Governor

**Jack Confer**  
Executive Director

**Board Members**

Ken Kidder, President  
Susan Archer, Vice President  
Pauline (Wally) Campbell, Member  
James Steven, Member  
Rebecca Hill, Member  
Becky Brimhall, Member  
Jeffrey Cook, Member  
Kerri Felix, Member  
Nathan Koford, Member

**AGENDA REGULAR MEETING**

**January 22, 2024 9:00 AM**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, January 22, 2024, Regular Board Meeting, to be held at 1740 West Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 a.m.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda for the January 22, 2024, Regular Board Meeting is as follows:

**I. ROLL CALL**

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

**III. CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

**IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Draft Regular Meeting Minutes, November 13, 2023

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Complaint & Notice of Hearing, Helen Dike, 2022-NCI-0085 & 2022-NCI-0074 - 9:05AM
- B. Complaint & Notice of Hearing, Loretta Rivera, 2023-NCI-0209, 2023-NCI, 0372 & 2023-NCI-0425, - 9:15AM
- C. Complaint & Notice of Hearing, Linda Blair, 2022-NCI-0462, - 09:30AM
- D. Complaint & Notice of Hearing, Mathesa Hensley, 2022-NCI-0279, 09:35AM
- E. Complaint & Notice of Hearing, Joyce Tate, 2022-NCI-0563, 09:45AM
- F. Complaint & Notice of Hearing, Amber Halkowitz, 2022-NCI-0550, 10:05AM
- G. Complaint & Notice of Hearing, Warlito Bautista, 2022-NCI-0118, 10:15AM

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Janice Marie Creasy 2023-NCI-0729
- B. Kimberly Coates 2023-NCI-0730
- C. Emma Jean Schilling 2023-NCI-0731

**VII. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials. The Board may block vote as desired. Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion.

A. Staff Recommendation for Disciplinary Consent Agreement(s) and/or Formal Hearing:

1.	Shauna R Gann	2023-NCI-0182
2.	Evelyn C Flores	2023-NCI-0192
3.	Natalija Janjic-Kasumovic	2023-NCI-0298
4.	Magdalena Petre	2023-NCI-0300
5.	Tedd Glazebrook	2023-NCI-0303
6.	Chamberlin Neff, Jr	2023-NCI-0314
7.	Iosif Stronszki	2023-NCI-0319
8.	Mariana Budincian	2023-NCI-0326
9.	Haeli Miceli	2023-NCI-0330
10.	Marisol Ramirez	2023-NCI-0331
11.	Marjorie Allen	2023-NCI-0337
12.	Maria Stanca	2023-NCI-0342
13.	Teresa Thoma	2023-NCI-0343
14.	Genalin Pagulayan	2023-NCI-0345
15.	Julia Colangelo	2023-NCI-0348
16.	Laura Niffenegger	2023-NCI-0351
17.	Gary Hughes	2023-NCI-0355
18.	Dianne Rose Idji	2023-NCI-0359
19.	Lani James	2023-NCI-0362
20.	Mohamed Nour	2023-NCI-0367
21.	Gregory Holman	2023-NCI-0378
22.	Adriana Rivera	2023-NCI-0420

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

1.	Veronica Camarena	2023-NCI-0304
2.	Ulysses Laurente	2023-NCI-0313
3.	Tanya Weibley	2023-NCI-0318
4.	George Munguia, Jr	2023-NCI-0324
5.	Brenda Joyce Johnson	2023-NCI-0328
6.	Jerrod Ayers	2023-NCI-0339
7.	Jacob Harris	2023-NCI-0340
8.	Rahel Gebru	2023-NCI-0349
9.	Jonathan Bautista	2023-NCI-0350
10.	Tamara Sisk	2023-NCI-0352
11.	Brent Blunt	2023-NCI-0353
12.	Erick Sotelo	2023-NCI-0358
13.	Aurel Balta	2023-NCI-0365

C. Staff Recommendation for Dismissal(s):

1.	Christine A Perez	2023-NCI-0276
2.	Virginia Siara	2023-NCI-0301
3.	Valerie A Hernandez	2023-NCI-0302
4.	Mindy M Melendez	2023-NCI-0305
5.	Annalisa Y LaJeunesse	2023-NCI-0306
6.	Andreea D Bodestean	2023-NCI-0307
7.	Nina M Webb	2023-NCI-0308

8. Briana Lee McGaugh Fischer	2023-NCI-0309
9. Michael A Calderon	2023-NCI-0310
10. Catherine Gamel	2023-NCI-0311
11. Kevin L Williams	2023-NCI-0315
12. Andrea M Soto	2023-NCI-0316
13. Christina Jamborski	2023-NCI-0317
14. Susan Q Archer	2023-NCI-0321
15. Jessica Lynn Plante	2023-NCI-0323
16. Cindi R Baker	2023-NCI-0332
17. Adriana Rivera	2023-NCI-0334
18. Terri E Waldman	2023-NCI-0336
19. Cheron L Pritchard	2023-NCI-0338
20. Dora M Mutuvi	2023-NCI-0341
21. Victoria Josephine Wilson	2023-NCI-0346
22. Stella Marie A Abaigar	2023-NCI-0347
23. Kerri L Felix	2023-NCI-0354
24. Lori L Smith	2023-NCI-0356
25. Marcia Turner	2023-NCI-0357
26. Valerie Gill	2023-NCI-0360
27. Earl S Bakken	2023-NCI-0361
28. Ligia Visoan	2023-NCI-0363
29. Veronica Meth	2023-NCI-0364
30. Beverly Jo Roettger	2023-NCI-0376
31. Donna L Zawodniak	2023-NCI-0377
32. Jannea Michelle Downs	2023-NCI-0477
33. No Manager	2023-NCI-0618

**VIII. BOARD OFFICER ELECTION’S PURSUANT TO A.A.C. R4-33-102**

- A. Election of Board President
- B. Election of Board Vice-President

**IX. BOARD PRESIDENT’S REPORT:**

**X. EXECUTIVE DIRECTOR REPORT:**

Board to review, discuss and possibly take action on the following items:

- A. FY2024 & FY2025 Budget Request (Possible Consideration & Discussion)
- B. Sunset Review & Legislation (Possible Consideration & Discussion)
- C. Fee Increase Rule Promulgation & Status (Request (Possible Consideration & Discussion)
- D. Complaint & Licensing Statistics (Possible Consideration & Discussion)
- E. Draft Dismissal Policy & Matrix (Possible Consideration, Discussion & Vote)
- F. Legislation (Possible Consideration, Discussion & Vote)
- G. Training Content & Curriculum Subcommittee (Possible Consideration, Discussion & Vote)
- H. Virtual Office and Remote Work Policy & Procedure (Possible Discussion & Vote)

**XI. FUTURE ITEMS AND MEETING DATES**

February 12, 2024, March 11, 2024 & April 8, 2024

XII.

ADJOURNMENT



  
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Jack Confer, Executive Director

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