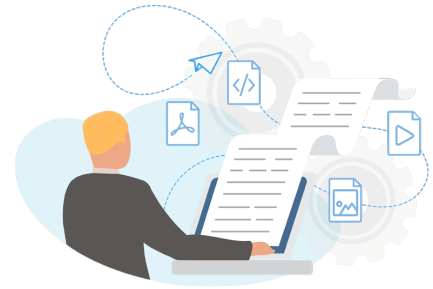# Create your Provider Account in CE Broker today!

CE Broker is the official CE tracking system of the Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers. There is no mandatory cost, though Providers must have an account and register courses on the platform.

Provider Registration Requirements | When registering as a board-approved Provider, CE Broker will lead you through a simplified registration process. You will be asked to submit a CE provider profile and primary contact information. Your organization will need to submit documents with each course submission for approval by the Arizona Board of Nursing Care Institution Administrators and Assisted Living Facility Managers. CE Broker does not make any eligibility determinations.

Rule-approved Providers will simply need to provide proof of accreditation/approval by either the ACHCA or NAB.

Already approved by AZ NCIA? Your provider profile and courses have been added to CE Broker. Look for an email from CE Broker with steps to access your account.

How to create your CE Broker Provider Account

1 | Visit **cebroker.com/providers**

2 | Choose **Arizona** from the drop down menu and click **Get Started**.

3 | Select the **Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers**, review application fees and requirements, and click **Register**.

Already have a CE Broker account? Follow **these simple steps** to get approval from the Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers.

Course Application Requirements | When submitting a course application, it will route directly to the board for approval. Once the course has been approved by the Board you will receive notification. The course will then be listed in the provider account and providers can report course completions. Rule-approved Provider courses are automatically approved.

More Provider Resources

- **Complete Application Requirements**
- **Educational Provider Help Desk**
- **CE Broker Support Center**