



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Douglas A. Ducey
Governor

Jack Confer
Executive Director

Board Members

Ken Kidder, President
Susan Archer, Vice President
Pauline (Wally) Campbell, Member
James Steven, Member
Rebecca Hill, Member
Becky Brimhall, Member

**AGENDA REGULAR MEETING, MORNING DOCKET
December 12, 2022**

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, December 12, 2022, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 a.m.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda for the December 12, 2022, Regular Board Meeting is as follows:

I. ROLL CALL

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

III. CALL TO THE PUBLIC

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

A. Draft Regular Meeting Minutes, September 19, 2022

V. FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTION TO DEEM ALLEGATIONS ADMITTED:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Formal Hearing – Christine J. Carlos, Case# 21-142, 2021-NCI-0169
- B. Formal Hearing – Carlos Robles, Case# 2021-NCI-0183
- C. Formal Hearing – Sabino Duarte Quitalib, Case# 21-144, 2021-NCI-0172
- D. Formal Hearing – Mirtha Felix, Case# 21-79, 2021-NCI-0109
- E. Formal Hearing – Bettina Nowak, Case# 21-35, 2021-NCI-0045

VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

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|----|-------------------|-------------------------------------|
| A. | Jeffrey Cook | Manager Application |
| B. | Briana Fischer | Manager Application |
| C. | Monica Lopez | Manager Application |
| D. | Melinda Hawkins | Administrator & Manager Application |
| E. | Shelly Rodriquez | Manager Application |
| F. | Jermaine Williams | Administrator Application |
| G. | Alma Jakupi | Manager Application |

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS (SCHEDULED FOR MORNING SESSION, 9:00AM)

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials. The Board may block vote on these initial case reviews as desired.

December 12, 2022 Board Meeting Agenda

Consent agenda items may be considered as a single action unless a Board member or interested party wishes to remove an item for discussion.

A. Staff Recommendation for Disciplinary Consent Agreement(s):

1. 2022-NCI-0104 Melinda Leibfried
2. 2022-NCI-0105 Melinda Leibfried
3. 2022-NCI-0134 Sharon Powell
4. 2022-NCI-0135 Troy D Young
5. 2022-NCI-0205 Marian Ciolac
6. 2022-NCI-0219 Sergiu D Lupescu
7. 2022-NCI-0223 Teresa Thoma
8. 2022-NCI-0227 Diana Iacobucci
9. 2022-NCI-0230 Melinda Leibfried
10. 2022-NCI-0232 Carmecita Ilem
11. 2022-NCI-0234 Melissa Waterfall
12. 2022-NCI-0237 Jorge E Hornos
13. 2022-NCI-0238 Kathi Yap
14. 2022-NCI-0239 Valentina Wilder
15. 2022-NCI-0241 Maria D. Ramirez Villa
16. 2022-NCI-0242 Aram Sarkisyan
17. 2022-NCI-0244 Marie Eid
18. 2022-NCI-0249 Gabriela C. Pop
19. 2022-NCI-0252 Wanda Tutelo
20. 2022-NCI-0256 Georgiana Salagean
21. 2022-NCI-0262 Jonahphel B. Cimafranca
22. 2022-NCI-0269 Ernesta D Pearl
23. 2022-NCI-0274 Anita McMillon
24. 2022-NCI-0275 Fanel Buliga
25. 2022-NCI-0401 Besty P McCoy

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

1. 2022-NCI-0212 Nereida O. Chavarria
2. 2022-NCI-0213 Maria D Borboa
3. 2022-NCI-0218 Betsy P McCoy
4. 2022-NCI-0225 Alexander Harris
5. 2022-NCI-0231 Pamela Orlich
6. 2022-NCI-0243 Gina M Razdan
7. 2022-NCI-0245 Ralph Bourne
8. 2022-NCI-0247 Victoria Whitehat
9. 2022-NCI-0250 Ionut P Callini
10. 2022-NCI-0251 Mary Elizabeth Mizer
11. 2022-NCI-0261 Ryan M Love

C. Staff Recommendation for Dismissal(s)

1. 2021-NCI-0074 Avigale Plana
2. 2022-NCI-0060 Joseph Adams
3. 2022-NCI-0102 Christi Irwin
4. 2022-NCI-0103 Christi Irwin
5. 2022-NCI-0111 No Manager
6. 2022-NCI-0145 No Manager

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7. 2022-NCI-0170 Melinda Leibfried
8. 2022-NCI-0171 Melinda Leibfried
9. 2022-NCI-0172 Melinda Leibfried
10. 2022-NCI-0173 Melinda Leibfried
11. 2022-NCI-0174 Mark Muir
12. 2022-NCI-0196 Felicia Maize
13. 2022-NCI-0214 Emanuela Marcela Hatos
14. 2022-NCI-0215 Lyddia M Getaweru
15. 2022-NCI-0216 Dana Blaj
16. 2022-NCI-0217 Heather Stuart Minery
17. 2022-NCI-0220 Joshua C Bimhall
18. 2022-NCI-0221 Julie Northern
19. 2022-NCI-0222 William Hymas
20. 2022-NCI-0224 Tiffany Ann Worley
21. 2022-NCI-0236 Kimberly S Schul
22. 2022-NCI-0240 Franklin R. Najarro Marroquin
23. 2022-NCI-0246 Bonnie M. Hollabaugh
24. 2022-NCI-0248 Rose-Marie L. Neely
25. 2022-NCI-0253 Misty Lumberry
26. 2022-NCI-0254 No Manager, Park Senior Villas
27. 2022-NCI-0255 Dymphyna S Lamba
28. 2022-NCI-0257 Nichole Tonemah
29. 2022-NCI-0258 Heidi McLester
30. 2022-NCI-0259 Ellen Marie Adams
31. 2022-NCI-0260 N/A: Park Senior Villas
32. 2022-NCI-0263 Patty C Michael
33. 2022-NCI-0264 William Hymas
34. 2022-NCI-0265 Megan Blair Majors
35. 2022-NCI-0266 Amy J Lloyd
36. 2022-NCI-0271 Jaron Ray Watson
37. 2022-NCI-0272 Jannea Michelle Downs
38. 2022-NCI-0277 Victoria E English
39. 2022-NCI-0278 No Manager
40. 2022-NCI-0305 Sharon Powell
41. 2022-NCI-0383 Meriam J Arguillo

AGENDA REGULAR MEETING, AFTERNOON DOCKET December 12, 2022

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December 12, 2022 Board Meeting Agenda

contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

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The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda for the December 12, 2022, Regular Board Meeting, Afternoon Docket is as follows:

- I. ROLL CALL**
- II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**
- III. CALL TO THE PUBLIC**
- IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS (SCHEDULED FOR AFTERNOON DOCKET, 1:00PM)**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as “Resident” or use the Resident’s initials. The Board may block vote on these initial case reviews as desired.

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- A. Staff Recommendation for Disciplinary Consent Agreement(s):
 - 1. 2022-NCI-0199 Helen Tea
 - 2. 2022-NCI-0279 Mathesa G Hensley
 - 3. 2022-NCI-0282 Thelma A Sollano
 - 4. 2022-NCI-0284 Elaine Hardy-Hickman
 - 5. 2022-NCI-0286 Nicole Suprien
 - 6. 2022-NCI-0287 Grace Hanson
 - 7. 2022-NCI-0289 Marian A Alcordo
 - 8. 2022-NCI-0291 Nancy Aguirre
 - 9. 2022-NCI-0292 Heath John Van Gysel
 - 10. 2022-NCI-0294 Silvia B Tudose
 - 11. 2022-NCI-0295 Dakota Joseph Perry
 - 12. 2022-NCI-0296 Dat N Tran
 - 13. 2022-NCI-0298 Shaista H Hamed

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14. 2022-NCI-0299 Connie A Edmonds
15. 2022-NCI-0302 Tessie S Serdenia
16. 2022-NCI-0304 Analyn M. Garcia
17. 2022-NCI-0310 Christine V. Gabriel
18. 2022-NCI-0311 Felix Jose Amante
19. 2022-NCI-0313 Rosemary T Mayordo
20. 2022-NCI-0315 Marie A Tan
21. 2022-NCI-0329 Bruce A Seitelman
22. 2022-NCI-0330 Analyn M Garcia
23. 2022-NCI-0331 Carlos N Jorge
24. 2022-NCI-0462 Linda L Blair

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

1. 2022-NCI-0285 Genalin P Pagulayan
2. 2022-NCI-0288 Edyta Wieczorek
3. 2022-NCI-0290 Anne W Kabata
4. 2022-NCI-0301 Beverly Jasuta
5. 2022-NCI-0303 Marriza Guevara Palacios
6. 2022-NCI-0312 Antonio S Camillo
7. 2022-NCI-0325 Cynthia J Irish
8. 2022-NCI-0327 Annette L. Lopez
9. 2022-NCI-0334 Cornelia Rosca
10. 2022-NCI-0335 Ana M Cu
11. 2022-NCI-0336 Gerry T Gatus
12. 2022-NCI-0337 Marsha H King

C. Staff Recommendation for Dismissal(s)

1. 2022-NCI-0169 Anuca Komerdelj
2. 2022-NCI-0267 Antonio B Briongos Jr
3. 2022-NCI-0280 Ginger K Hanlon
4. 2022-NCI-0283 Gary B Hughes
5. 2022-NCI-0293 Yesmeen Kassandra Teran
6. 2022-NCI-0297 Akilah D Phillips
7. 2022-NCI-0300 William Shane Fisher
8. 2022-NCI-0306 Terry K Speth
9. 2022-NCI-0307 Audrey Fontanilla
10. 2022-NCI-0308 Delilah J. Reyes
11. 2022-NCI-0309 Lourdes Killeen
12. 2022-NCI-0314 Thomas M Woodworth
13. 2022-NCI-0322 Ana Cecelia M Agres
14. 2022-NCI-0323 Santos C. Dancel Jr.
15. 2022-NCI-0324 Joey B Ocuaman
16. 2022-NCI-0326 Diasyry S Amparo
17. 2022-NCI-0328 Reah J Matyas
18. 2022-NCI-0338 Brittany Ann Williams
19. 2022-NCI-0364 Thomas M Woodworth
20. 2022-NCI-0389 Cynthia J Irish
21. 2022-NCI-0402 Felix Jose Amante
22. 2022-NCI-0403 Mark Anthony M Garcia
23. 2022-NCI-0458 Suzanne M Porter

V. **BOARD PRESIDENT'S REPORT:**

VI. **EXECUTIVE DIRECTOR REPORT:**

Board to review, discuss and possibly take action on the following items:


- A. Budget Update
- B. Licensing & Investigation Statistics
- C. Auditor General 30 Month Follow-up Report
- D. Update: raining Program Curriculum and Online Testing Examination Proposed Rules)possible discussion and direction)
- E. Update: Fingerprinting Proposed Rules (possible discussion & consideration)
- F. 2022 Legislative Update (Confidential Memorandum form AG's Office)
- G. Status Board & Staff Declaration of Conflict Annual Review
- H. 2023 Proposed Legislation

VII. **FUTURE ITEMS AND MEETING DATES**

February 13, 2023

March 13, 2023

XII. **ADJOURNMENT**



Jack Confer, Executive Director