



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Douglas A. Ducey**  
Governor

**Jack Confer**  
Executive Director

**Board Members**

Ken Kidder, President  
Susan Archer, Vice President  
Pauline (Wally) Campbell, Member  
Fred Randolph, Member  
James Steven, Member  
Rebecca Hill, Member  
Becky Brimhall, Member

**AGENDA REGULAR MEETING**  
September 19, 2022

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, **NOTICE IS HEREBY GIVEN** to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **Monday, September 19, 2022, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 a.m.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder, the resident's name is confidential. You must refer to a resident by their initials or "resident."

Items that are referenced as a "Consent Agenda" may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The Agenda for the September 19, 2022, Regular Board Meeting is as follows:

**I. ROLL CALL**

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

**III. CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action only on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

**IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

A. Draft Regular Meeting Minutes, August 8, 2022

**V. FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTION TO DEEM ALLEGATIONS ADMITTED:**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Formal Hearing - Andereya Bibutsuhoze, Case#'s 2022-NCI-0119 & 2022-NCI-0220

**VI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

A. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

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|----|-------------------|---------------------|
| 1. | Barron, Inga      | Manager Application |
| 2. | Vandermate, Holly | Manager Application |
| 3. | Barajas, Veronica | Manager Application |

**VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials. The Board may block vote on these initial case reviews as desired.

Consent agenda items may be considered as a single action unless a Board member or interested party wishes to remove an item for discussion.

- A. Staff Recommendation for Disciplinary Consent Agreement(s):
- |    |               |                 |         |
|----|---------------|-----------------|---------|
| 1. | 2022-NCI-0074 | Helen Dike      | Manager |
| 2. | 2022-NCI-0078 | Uloma Joy White | Manager |

September 12, 2022 Board Meeting Agenda

3.	2022-NCI-0085	Helen Dike	Manager
4.	2022-NCI-0108	Ann J Jackson	Manager
5.	2022-NCI-0110	Lidia Cubillos	Manager
6.	2022-NCI-0124	Lydia C Creel	Manager
7.	2022-NCI-0129	Vick J. Gutierrez	Manager
8.	2022-NCI-0131	Jerrod P. Ayers	Manager
9.	2022-NCI-0138	Erlinda V Canoy	Manager
10.	2022-NCI-0192	Lydia C Creel	Manager
11.	2022-NCI-0205	Marian Ciolac	Manager
12.	2022-NCI-0232	Carmecita L. Ilem	Manager
13.	2022-NCI-0235	Ma Carmona Villamayor	Manager

B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

1.	2022-NCI-0040	Cristopher Ramos	Manager
2.	2022-NCI-0106	Mia Darkus	Manager
3.	2022-NCI-0200	Anita Abella	Manager
4.	2022-NCI-0203	Ladywinnie Amoo Allison (Oulanyah)	Manager
5.	2022-NCI-0228	Mihaila Ene-Neagu	Manager

C. Staff Recommendation for Dismissal(s)

1.	2022-NCI-0204	Laura Olson	Manager
2.	2022-NCI-0060	Joseph Adams	Manager
3.	2022-NCI-0066	Lidia Cubillos	Manager
4.	2022-NCI-0069	Ronda A Carte	Manager
5.	2022-NCI-0100	Stewart Ingram	Administrator
6.	2022-NCI-0128	Chad Eaton	Administrator
7.	2022-NCI-0143	Jeanette Ellison	Manager
8.	2022-NCI-0145	Park Senior Villas at Goodyear	
9.	2022-NCI-0162	Savannah Roxanne Stidham	Manager
10.	2022-NCI-0166	Cory W Williams	Administrator
11.	2022-NCI-0170	Melinda Leibfried	Manager
12.	2022-NCI-0171	Melinda Leibfried	Manager
14.	2022-NCI-0172	Melinda Leibfried	Manager
15.	2022-NCI-0173	Melinda Leibfried	Manager
16.	2022-NCI-0175	Victoria C. Wint	Manager
17.	2022-NCI-0176	Park Senior Villas at Goodyear	
18.	2022-NCI-0181	Chamberlin W. Neff	Manager
19.	2022-NCI-0191	Sheree Tembo	Manager
20.	2022-NCI-0198	Linda L Ozarchevici	Manager
21.	2022-NCI-0206	Lydia Jarda	Manager
22.	2022-NCI-0208	Jeanne Callahan	Manager
23.	2022-NCI-0209	Annette Medina	Manager
24.	2022-NCI-0210	Sharon L Faubush	Manager
25.	2022-NCI-0211	Azhar R Jan	Manager
26.	2022-NCI-0233	Laura Niffenegger	Manager
27.	2022-NCI-0236	Kimberly S. Schul	Manager
28.	2022-NCI-0268	Annalisa Cha	Manager

**VIII. BOARD PRESIDENT'S REPORT:**

**IX. NAB's 2022 Mid-Year Meeting November 2-4, 2022**

Possible Discussion, Consideration and vote for Appointment of Board Representative/Delegate

**X. EXECUTIVE DIRECTOR REPORT:**

- A. Budget Update
- B. Licensing & Investigation Statistics
- C. Staffing Update
- D. Substantive Policy State for License Verification, Nursys
- E. Auditor General 30 Month Follow-up
- F. Training Program Curriculum and Online Testing Examination (possible discussion and direction)
- G. Continuing Education Policy for Board Meeting Attendance (possible discussion, consideration & vote)
- H. Fingerprinting update (possible discussion & consideration)

**XI. FUTURE ITEMS AND MEETING DATES**

October 24, 2022  
November 14, 2022  
December 12, 2022

**XII. ADJOURNMENT**



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Jack Confer, Executive Director