



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Douglas A. Ducey
Governor

Jack Confer
Executive Director

Board Members

Ken Kidder, President
Susan Archer, Vice President
Pauline (Wally) Campbell, Member
Fred Randolph, Member
Melanie Seamans, Member
James Steven, Member
Rebecca Hill, Member
Becky Brimhall, Member

**SPECIAL VIRTUAL/TELECONFERENCE BOARD MEETING
MINUTES
June 13, 2022**

I. ROLL CALL – 11:30AM

President Kidder called the meeting to order at 11:30 am.

President Kidder, Vice President Archer, Member Seamans, Member Randolph, Member Hill, and Member Brimhall were present by telephone.

Attendance: Executive Director Jack Confer, Chief Investigator Brandon Eaden, Licensing Administrator Mona Leonard, Project Specialist Elizabeth Bronold, and Project Specialist Donita McGlasson were present in person and Assistant Attorney General Justin Larson was present by telephone.

II. INTRODUCTION OF NEW BOARD MEMBER(S)

Executive Director Confer introduced the new Board member, Becky Brimhall. Becky Brimhall will be filling the position of public member.

III. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

There were no conflicts of interest.

IV. CALL TO THE PUBLIC

No one wishes to speak.

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND
MANAGER CERTIFICATION**

A. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

1. Barrientos, David

Administrator

Licensing Administrator Leonard summarized the case for the Board. David Barrientos was present at the meeting and answered the questions from the Board. Mr. Barrientos stated that he was arrested while he was in school and he did not know what he wanted to do with his life. He had the opportunity to take a CNA course. He has now been working in long term care for nine years. Mr. Barrientos stated that he has a job lined up in Yuma if he is granted his Arizona Administrator license. Licensing Administrator Leonard stated that he applied through reciprocity since he was licensed as an Administrator in Iowa. She stated that Mr. Barrientos has passed the NAB exams and has also passed the Arizona Administrator exam.

President Kidder made a motion seconded by Member Randolph to grant David Barrientos a Nursing Care Institution Administrator License.

Motion passed (6-0).

Member Campbell was present by telephone.

2. Minton, Valarie

Manager

Licensing Administrator Leonard summarized the case for the Board. Valarie Minton was present at the meeting and answered the questions from the Board. Ms. Minton stated that she has been sober since 2011. She has been a nurse for over a year. She has worked at skilled nursing facilities and assisted living facilities, and she currently a nurse at a prison. She stated that she is in the process of purchasing an existing assisted living facility.

President Kidder made a motion seconded by Vice President Archer to grant Valarie Minton an Assisted Living Facility Manager Certificate.

Motion passed (7-0).

4. Summervilles, Sean

Manager

Licensing Administrator Leonard summarized the case for the Board. Sean Summervilles was present at the meeting and answered the questions from the Board. Mr. Summervilles stated that his arrests occurred during a time in his life when he was not able to find work. He stated that he was desperate for money. He stated that he tried to open a bank account with a fake ID. On his second arrest Mr. Summervilles stated that he did not know the car he was driving was stolen. He has since moved and was able to find work in assisted living. Mr. Summervilles stated that his mother had cancer in 2015 and he was her personal caregiver and this is when he found his passion for caregiving. He stated that he has been offered a position as a manager if he is granted his certificate.

Member Randolph made a motion seconded by Member Seamans to grant Sean Summervilles an Assisted Living Facility Manager Certificate.

Motion passed (7-0).

5. Melendez, Kristin

Manager

Licensing Administrator Leonard summarized the case for the Board. Kristen Melendez was present by telephone and she answered the questions from the Board. Ms. Melendez stated that she does not know why she answered the question of whether she had been arrested or not incorrectly. She stated that she could have read the question incorrectly. Ms. Melendez stated that after being asked for the arrest information she did provide the requested documentation to Board staff. Ms. Melendez stated that she submitted all of the documentation, but it did take a while to get it in because she had to reach out to the court to obtain what was being requested of her.

Member Hill made a motion seconded by Vice President Archer to grant Kristin Melendez an Assisted Living Facility Manager Certificate.

Motion passed (6-0). Member Randolph's phone was momentarily disconnected and he did not vote. Member Randolph was present by telephone.

7. Sweum, Eleanor

Manger

Licensing Administrator Leonard summarized the case for the Board. Eleanor Sweum was present by telephone and she answered the questions from the Board. Ms. Sweum stated that since her DUI in 2004 she has not had anything else on her record. She has been working in health care for many years now. She stated that with her certificate she hopes to become the Executive Director of the facility she currently works at. She stated that she has a valid fingerprint clearance card.

President Kidder made a motion seconded by Vice President Archer to grant Eleanor Sweum an Assisted Living Facility Certificate.

Motion passed (7-0).

6. Vilar, Rey-Winston

Manager

Licensing Administrator Leonard summarized the case for the Board. Rey-Winston Vilar was present by telephone and he answered the questions from the Board. Mr. Vilar stated that he misunderstood the question on the application asking if he had prior disciplinary action and that is why he did not answer correctly. He stated his previous assisted living manager certificate expired in 2019. He currently works as a caregiver, and if he is granted a certificate he will go back to working as a manager. Mr. Vilar stated that he did not intend to mislead anyone when he incorrectly answered the question on the application. Mr. Vilar stated that he will be able to maintain compliance as a manager.

Vice President Archer made a motion seconded by Member Campbell to grant Rey-Winston Vilar an Assisted Living Facility Manager Certificate.

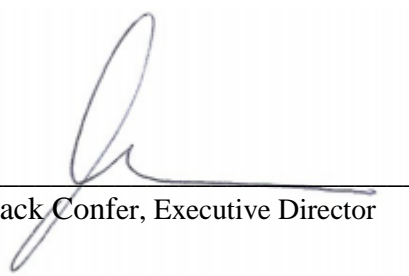
Motion passed (5-2). Member Hill and Member Seamans voted nay.

VII. FUTURE ITEMS AND MEETING DATES

June 20, 2022
July 18, 2022
August 8, 2022
September 19, 2022
October 10, 2022
November 14, 2022

VIII. ADJOURNMENT

President Kidder adjourned the meeting at 12:32 pm.



Jack Confer, Executive Director